



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2306083**

Purchase Order Date: **JUL 27 2023**

Procuring Unit	: CITY GENERAL SERVICES DEPARTMENT	Project Number	: CGSD-23-FFRSE-0449
Company Name	: ASTRAN MARKETING & GEN. CONTRACTOR, INC.	Mode of Procurement	: Public Bidding
Address	: Unit 1407 Suntrust Capitol Plaza, Matalino St., Bgy. Central, Quezon City	Resolution No.	: 23-PB-384
Business Type	: Corporation Registration #CS200818268	TIN Number	: 007-185-546-000
		Contact Number	: 8931-9528

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Two (2) Months

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	3rd floor, East & West Wings 2nd floor, East & West Wings Ground floor, East & West Wings ***** Nothing Follows *****				

Total Amount : **996,300.00**

Total Amount In Words (Pesos): Nine Hundred Ninety Six Thousand Three Hundred Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor



LEILA M. CASTRO 7/31/2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : NO. 2022 OF. 0603

Approved Budget for the Contract : 998,300.00



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	<p>SUPPLY AND INSTALLATION OF FIRE EXIT ALARM DEVICES AT FIRE EXITS OF VARIOUS BUILDINGS WITHIN QUEZON CITY HALL COMPOUND</p> <p>Project Scope of Works</p> <ul style="list-style-type: none">•Installation of Fire door alarm with siren and blinker at every fire exit door specified at area of coverage. <p>Specifications:</p> <ul style="list-style-type: none">-Alarm will be activated by opening the fire exit door and deactivated once the door is closed.-Alarm siren at least 100 decibels with LED blinker.-Alarm siren is equipped with key driven-activation and dis-arming switch, for maintenance and other related activities.-Alarm system is powered by a 220 volts supply. <ul style="list-style-type: none">•Every door alarm is to be connected to the supply of nearest emergency light or fire exit light.•Incorporation of wires in a plastic molding or metal flexible hose, whichever is applicable.•Installation of isolation switch of the device in provision for the maintenance works to be done within the fire exit stairway.•Installation of highly visible 6 inches by 6 inches reflectorized red signage using heavy duty sticker (S T O P, EMERGENCY EXIT ONLY, THIS DOOR IS ALARMED)•Submit service report countersigned by an authorized CGSD representative.•Conduct operation/ maintenance training concerning the security door alarm system and issue corresponding Certificate of Participation.•Testing and commissioning.	Lot	1	996,300.00	996,300.00

MA. JOSEFINA G. BELMONTE
City Mayor

LEILA M. CASTRO 7/31/2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 998,300.00

OBR : 120 - 2022 - 09 - 04133



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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	•Restoration of any damages that may occur during the conduction of the scope of works. Area of Coverage 1.HIGH RISE BUILDING 14th floor, East Wing 12th floor, East & West Wings 11th floor, East & West Wings 10th floor, East & West Wings 9th floor, East & West Wings 8th floor, East & West Wings 7th floor, East & West Wings 6th floor, East & West Wings 5th floor, East & West Wings 4th floor, East & West Wings 3rd floor, West Wing 2nd floor, East Wing 2.CIVIC CENTER A 8th floor 7th floor 6th floor 5th floor 4th floor 3rd floor 2nd floor Ground floor				

MA. JOSEFINA G. BELMONTE
City Mayor

LEILA M. CASTRO 7/31/2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : **MO-2023-07-06133**

Approved Budget for the Contract : 998,300.00



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2306083**

Purchase Order Date: **JUL 27 2023**

Procuring Unit	: CITY GENERAL SERVICES DEPARTMENT	Project Number	: CGSD-23-FFRSE-0449
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Delivery Schedule : Two (2) Months

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	3.CIVIC CENTER B				
	8th floor				
	7th floor				
	6th floor				
	5th floor				
	4th floor				
	3rd floor				
	2nd floor				
	Ground floor				
	4.CIVIC CENTER C				
	3rd floor, East & West Wings				
	2nd floor, East & West Wings				
	Ground floor, East & West Wings				
	5.CIVIC CENTER D				
	6th floor, East & West Wings				
	5th floor, East & West Wings				
	4th floor, East & West Wings				
	3rd floor, East & West Wings				
	2nd floor, East & West Wings				
	Ground floor, East & West Wings				
	6.CIVIC CENTER F				
	6th floor, East & West Wings				
	5th floor, East & West Wings				
	4th floor, East & West Wings				

MA. JOSEFINA G. BELMONTE
City Mayor

LEILA M. CASTRO 7/31/2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : No. 2023-07-06133

Approved Budget for the Contract : 998,300.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JUL 31 2023 and to expire on - SEP 30 2023

CONFORME:

LEILA M. CASTRO

SIGNATURE OVER PRINTED NAME

authorized representative

IN THE CAPACITY OF

7/31/2023

DATE

Duly authorized to sign this Purchase Order for and on behalf of

Astran Marketing & Gen. Contracts, Inc.

COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)