



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2307046**

Purchase Order Date: **AUG 10 2023**

Procuring Unit : QUEZON CITY UNIVERSITY ✓
Company Name : YENS OFFICE AND SCHOOL SUPPLIES TRADING ✓
Address : #23 Moses St., Metrogate Complex, Brgy. Pandayan, City of Meycauayan, Bulacan ✓
Business Type : Sole Proprietorship Registration #1565450 ✓
Project Number : QCU-23-FFRSE-1006 ✓
Mode of Procurement : 53.9 ✓
Resolution No. : 23-A-166 ✓
TIN Number : 482-778-072-000 ✓
Contact Number : 09176530731 ✓

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD ✓

Delivery Schedule : Fifteen (15) Calendar Days ✓

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1.	Fire Extinguisher Refill – 10 lbs., Dry Chemical (ABC) ✓	tank ✓	58 ✓	2,068.00 ✓	119,944.00 ✓
2.	Fire Extinguisher – 10 lbs., HCFC ✓	tank ✓	14 ✓	3,700.00 ✓	51,800.00 ✓
Scope of Work:					
a. General cleaning of valve and hose					
b. Hydrostatic testing and resetting gauge					
c. Cylinder cleaning and derusting					
d. Valve checking/resetting					
e. Checking of all spare parts					
f. Pressure recharging					
g. Refilling of chemical ✓					
***** Nothing Follows *****					

Total Amount : 171,744.00 ✓

Total Amount In Words (Pesos): One Hundred Seventy-One Thousand Seven Hundred Forty-Four Pesos Only ✓

MA. JOSEFINA G. BELMONTE ✓
City Mayor

KATHLEEN M. OSORIO / AUG 14, 2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant



Approved Budget for the Contract : 171,790.00 ✓

OBR : TRUST FUND LIABILITIES
(2020/100-07-17.12m)