



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2307039**

Purchase Order Date: **AUG 09 2023**

Procuring Unit	: DEPARTMENT OF BUILDING OFFICIAL	Project Number	: DBO-23-ITPAP-0636
Company Name	: R. QUINTOS ENTERPRISES	Mode of Procurement	: Public Bidding
Address	: Margarita Bldg., # 28 Matalino St., Brgy. Central, Quezon City	Resolution No.	: 23-PB-455
Business Type	: Sole Proprietorship Registration #1102800	TIN Number	: 239-845-193-00000
		Contact Number	: 09266814502

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
8	LAMINATING MACHINE Fast preheating time and lamination speed Backloading technology for ease of use For 80-125 mic hot laminating pouches ABS-jam-release-technology for removing any misfed documents 2 heated rollers User-friendly, very easy to use	Unit	2	2,250.00	4,500.00
9	HEAVY DUTY LADDER Double side ladder; Load capacity: 300lbs; 12 steps on both side; Type: A-type frame; Dimension 360x75x20cm; Weight: 23kg	Piece	5	21,273.00	106,365.00
10	PUSH CART Customized made of steels and made to order (for plans and documents) dimension: 30cm x 45cm x 65cm (LxWxH), steel tubular size: 20mm x 2.0mm, welding wire mesh: 2 inches x 3.5mm, caster rubber, wheel:75mm	Piece	15	7,500.00	112,500.00
11	PUSH CART Hard Plastic Platform Pushcart – 400kg Heavy duty durable plastic platform 400kg Capacity, 23x35 inches platform 5 inches wheel	Piece	10	8,032.00	80,320.00
***** Nothing Follows *****					

Total Amount : 1,549,722.00

Total Amount In Words (Pesos): One Million Five Hundred Forty-Nine Thousand Seven Hundred Twenty-Two Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor



RHEA H. QUINTOS / 8/17/23
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 1,554,722.00

OBR : NO. 2023-08-093
(204 010 W. 07-02-002)



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	UPS 1500VA/900W; Battery 2x 12/8Ah; interface: 6x universal socket with LED Indicator; Size: 125x320x225mm; weight 11.2kg	Piece	30	6,075.00	182,250.00
2	CAT 6 UTP CABLE CAT 6 UTP cable UTP (Unshielded twisted pair) Box of 305m. (Indoor cable) color: blue	Box	5	4,455.00	22,275.00
3	RJ45 RJ45 connector (AMP) 100 pieces per box	Pack	20	685.00	13,700.00
4	LAN SWITCH Ports: 48x1 G RJ45, 4X10G SFP + ports, 2x40G QSFP Ports; CPU Core Count: 1; Size of RAM: 64MB; Storage Size: 16MB Power: Dual; OS: SwOS/RouterOS (Dual boot); Storage Type: FLASH	Unit	10	43,197.00	431,970.00
5	LAN ROUTER Ports: 12x12G SFP+ ports, 2x25G SFP 28 ports, 1x10/100/1000 RJ45; CPU Core Count: 4; Size of RAM: 4GB; Storage Size: 128MB; Power: Dual; OS: Router OS v7; Storage Type: NAND	Unit	3	53,976.00	161,928.00
6	SMALL FORM-FACTOR PLUGGABLE (SFP) Data Rate: 10Mbps, 100Mbps, 1Gbps, 2.5Gbps, 5Gbps, 10Gbps RJ45: Distance: up to 200m	Unit	24	6,136.00	147,264.00
7	AUTOMATIC VOLTAGE REGULATOR (AVR) Capacity: 2KVA/1600W Servo Motor; Input Voltage: 220VAC or 230VAC single phase; Input Voltage Range: 130-270VAC; Input Frequency: 50Hz/60Hz; Output Voltage: 220VAC or 230VAC single phase +/- 1 -3% Output Frequency: 50Hz/60Hz; 3s Delay Function; Input Full Protection: Over-voltage, Under-voltage, Over-temp, Over-current protection; Response Time: < 1 sec (Against 10% input voltage variation); Input Full Protection: Over-voltage, Under-voltage, Over-temp, Over-current protection	Unit	30	9,555.00	286,650.00

MA. JOSEFINA G. BELMONTE
City Mayor

RHEA H. QUINTOS 8/17/23
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 1,554,722.00

OBR : M-2023-08-053
(202401070 - M-02-062)

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. ^{TO THE} All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on AUG 17 2023 and to expire on - SEP 16 2023

CONFORME:

RUEA H. QUINTOS
SIGNATURE OVER PRINTED NAME

PROPRIETRESS
IN THE CAPACITY OF

8/17/23
DATE

Duly authorized to sign this Purchase Order for and on behalf of R. QUINTOS ENTERPRISES
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)