



**REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
(SECTION 53.9 – SMALL VALUE PROCUREMENT)**

DATE : AUGUST 08, 2023

PROJECT NO. : QCPL-23-PCS-1123

Name of Company : _____

Address : _____

Contact No. : _____

Project Title : PEST CONTROL SERVICES

Approved Budget of the Contract : P 425,000.00

End-User /
Implementing Office : QUEZON CITY PUBLIC LIBRARY

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **AUGUST 11, 2023, 10:00 A.M.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2023);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2022) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

In a **SEALED LONG BROWN ENVELOPE** issued by QC BAC- Goods and Services.


ATTY. DOMINIC B. GARCIA
Officer-in-Charge / Head, BAC-Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	<p>GENERAL PEST CONTROL SERVICES</p> <p><u>Area of Coverage:</u></p> <p><u>DISTRICT I - BRANCH LIBRARIES</u></p> <p><u>Project 8</u> Intensive General Pesticide Treatment & Prevention Package Inclusion: Top of the Line Termiticide 6 in Ground Bait Station (Bayer Agenda) at Standard for 400sqm. floor plan.</p> <p><u>Project 7</u> Intensive General Pesticide Treatment & Prevention Package Inclusion: Top of the Line Termiticide 6 in Ground Bait Station (Bayer Agenda) at Standard for 100sqm. floor plan.</p> <p><u>DISTRICT II - BRANCH LIBRARY</u></p> <p><u>Payatas Lupang Pangako</u> Intensive General Pesticide Treatment & Prevention Package Inclusion: Top of the Line Termiticide 6 in Ground Bait Station (Bayer Agenda) at Standard for 240sqm. floor plan.</p> <p><u>DISTRICT III - BRANCH LIBRARY</u></p> <p><u>Escopa II</u> Intensive General Pesticide Treatment & Prevention Package Inclusion: Top of the Line Termiticide 6 in Ground Bait Station (Bayer Agenda) at Standard for 22sqm. floor plan.</p> <p><u>DISTRICT IV - BRANCH LIBRARIES</u></p> <p><u>Cubao</u> Intensive General Pesticide Treatment & Prevention Package Inclusion: Top of the Line Termiticide 6 in Ground Bait Station (Bayer Agenda) at Standard for 150sqm. floor plan.</p> <p><u>Roxas</u> Intensive General Pesticide Treatment & Prevention Package Inclusion: Top of the Line Termiticide 6 in Ground Bait Station (Bayer Agenda) at Standard for 247sqm. floor plan</p> <p><u>DISTRICT V - BRANCH LIBRARY</u></p> <p><u>Lagro</u> Intensive General Pesticide Treatment & Prevention</p>	lot	1		

Package Inclusion: Top of the Line Termiticide 6 in Ground Bait Station (Bayer Agenda) at Standard for 230sqm. floor plan <u>DISTRICT VI - BRANCH LIBRARIES</u> <u>Talipapa</u> Intensive General Pesticide Treatment & Prevention Package Inclusion: Top of the Line Termiticide 6 in Ground Bait Station (Bayer Agenda) at Standard for 48sqm. floor plan <u>Pasong Tamo</u> Intensive General Pesticide Treatment & Prevention Package Inclusion: Top of the Line Termiticide 6 in Ground Bait Station (Bayer Agenda) at Standard for 50sqm. floor plan Terms and Conditions: With One (1) year Warranty and Quarterly Visit				
TOTAL				

Amount in Words: _____

OTHER REQUIREMENTS:
1. Statement of Warranty: With One (1) year Warranty and Quarterly Visit

COST DERIVATION

No.	LOCATION	UNIT	QTY.	UNIT COST	TOTAL COST
	District I				
1	Project 8 Branch Library	Sq.m	400		
2	Project 7 Branch Library	Sq.m	100		
	District II				
3	Payatas Lupang Pangako	Sq.m	240		
	District III				
4	Escopa II Branch Library	Sq.m	22		
	District IV				
5	Cubao Branch Library	Sq.m	150		
6	Roxas Branch Library	Sq.m	247		
	District V				
7	Lagro Branch Library	Sq.m	230		
	District VI				
8	Talipapa Branch Library	Sq.m	48		
9	Pasong Tamo Branch Library	Sq.m	50		
	TOTAL				

Delivery Period : Sixty (60) Calendar Days

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address