



REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
(SECTION 53.9)

DATE : **AUGUST 08, 2023**

PROJ. NO. : **QCTD-23-CS1-1113**

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : **PROCUREMENT OF FOOD AND DRINKS, AND OTHERS**
Approved Budget of the Contract : **Php 687,670.00**
End-User / Implementing Office : **QUEZON CITY TOURISM DEPARTMENT**

Item Nos.	Approved Budget for The Contract
1-3 ✓	P 175,000.00 ✓
4 ✓	P 100,000.00 ✓
5-6 ✓	P 72,500.00 ✓
7-8 ✓	P 37,500.00 ✓
9-10 ✓	P 135,000.00 ✓
11-12 ✓	P 83,000.00 ✓
13-15 ✓	P 84,670.00 ✓
TOTAL ABC	P 687,670.00

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **AUGUST 11, 2023, 10:00 AM** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2023);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2022) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

In a **SEALED LONG BROWN ENVELOPE** issued by QC BAC- Goods and Services.


ATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
ACTIVITY 1					
1	Packed meals steamed rice, one viand (choice of beef tapa, beef caldereta, chicken inasal, chicken adobo, fish fillet with tartar sauce, grilled pork chop, pork steak) one vegetable dish (choice of lumpiang sariwa, pinakbet, chopsuey, stir-fried vegetables), fresh fruit, coffee/ bottled water 350ml	pack	400		
2	Tarpaulin: 1mm x 3m x 6m Tarpaulin: quality material, 1mm x 3m x 6m waterproof, with wooden frame	piece	2		
3	Floral Wreath made of assorted flowers (orchids, roses, gerbera, malaysian mums) and fresh leaves, with stand (wreath)	set	2		
4	Rental of sound system/lights/ LED Wall & other technical requirements For wide/ outdoor venue; inclusive of complete set-up of LED wall and lights and sound systems: Audio System: 1 set audio digital mixer, 1 set CD audio player, 1 set stage rack, 1 lot wired microphones, 1 lot microphone cables, 1 lot microphone stand, 10 units wireless microphone; Speaker, Accessories: 14 units powered speakers, 4 units subdual professional line array speaker, 1 lot wires, cable connectors and accessories; Lights Equipment: 10 sets fresnel, 10 units fresnel light, 10 units LED par rgb, 6 units dimmer board; Generator Set: 150 KVA genset; Video Equipment: 1 set (9ft. x 12ft.) P3 LED Wall, 1 lot patching accessories; including delivery charges and manpower to install and dismantle the same	package	1		
ACTIVITY 2					
5	Packed meals steamed rice, one viand (choice of beef tapa, beef caldereta, chicken inasal, chicken adobo, fish fillet with tartar sauce, grilled pork chop, pork steak) one vegetable dish (choice of lumpiang sariwa, pinakbet, chopsuey, stir-fried vegetables), fresh fruit, coffee/ bottled water 350ml	Pack	150		
6	Floral Wreath made of assorted flowers (orchids, roses, gerbera, malaysian mums) and fresh leaves, with stand (wreath)	package	2		

	ACTIVITY 3				
7	Packed meals steamed rice, one viand (choice of beef tapa, beef caldereta, chicken inasal, chicken adobo, fish fillet with tartar sauce, grilled pork chop, pork steak) one vegetable dish (choice of lumpiang sariwa, pinakbet, chopsuey, stir-fried vegetables), fresh fruit, coffee/ bottled water 350ml	pack	50		
8	Floral Wreath made of assorted flowers (orchids, roses, gerbera, malaysian mums) and fresh leaves, with stand (wreath)	set	2		
	ACTIVITY 4				
9	Packed meals steamed rice, one viand (choice of beef tapa, beef caldereta, chicken inasal, chicken adobo, fish fillet with tartar sauce, grilled pork chop, pork steak) one vegetable dish (choice of lumpiang sariwa, pinakbet, chopsuey, stir-fried vegetables), fresh fruit, coffee/ bottled water 350ml	pack	300		
10	Floral Wreath made of assorted flowers (orchids, roses, gerbera, malaysian mums) and fresh leaves, with stand (wreath)	set	3		
	ACTIVITY 5				
11	Packed meals steamed rice, one viand (choice of beef tapa, beef caldereta, chicken inasal, chicken adobo, fish fillet with tartar sauce, grilled pork chop, pork steak) one vegetable dish (choice of lumpiang sariwa, pinakbet, chopsuey, stir-fried vegetables), fresh fruit, coffee/ bottled water 350ml	pack	180		
12	Floral Wreath made of assorted flowers (orchids, roses, gerbera, malaysian mums) and fresh leaves, with stand (wreath)	set	2		
	ACTIVITY 6				
13	Packed meals steamed rice, one viand (choice of beef tapa, beef caldereta, chicken inasal, chicken adobo, fish fillet with tartar sauce, grilled pork chop, pork steak) one vegetable dish (choice of lumpiang sariwa, pinakbet, chopsuey, stir-fried vegetables), fresh fruit, coffee/ bottled water 350ml	pack	180		
14	Tarpaulin: 8ft x4 ft. made of quality material, 1mm x 8ft x4 ft. waterproof	piece	2		
15	Floral Wreath made of assorted flowers (orchids, roses, gerbera, malaysian mums) and fresh leaves, with stand (wreath)	set	2		

Amount in Words : _____

Other Requirements:

1. Copy of Valid and Current Sanitary Permit issued by the Health Department.
2. Statement of Compliance to Ordinance No. SP-2127, S-12 (Prohibiting the use of Plastic and Styrofoam...).

3. Notarized Affidavit of Undertaking stating compliance to Executive Order No. 16, Series of 2021 Establishing the Quezon City Healthy Food Procurement Policy.

Delivery Period : Upon Request by the End-User until December 31, 2023

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address