



REQUEST FOR QUOTATION
NEGOTIATED 53.9
SMALL VALUE PROCUREMENT

DATE : AUGUST 29, 2023

PROJECT NO. : QCU-23-DM-0849F

Name of Company :
Address :
Contact No. :
Project Title : PROCUREMENT OF MEDICINES AND OTHERS FOR THE UNIVERSITY CLINIC
Approved Budget of the Contract : Php166,328.50
End-User / Implementing Office : QUEZON CITY UNIVERSITY

BREAKDOWN OF ABC	
ITEM NOS. 1-11	P 114,576.00
ITEM NOS. 12-25	P 36,002.50
ITEM NO. 26	P 15,750.00
TOTAL ABC:	P 166,328.50

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **SEPTEMBER 1, 2023, 10:00 AM** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2023);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2022) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by **QC BAC- Goods and Services**.


ATTY. DOMINIC B. GARCIA
Officer-in-Charge / Head, BAC-Secretariat



TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Omeprazole – 40 mg	capsule	200		
2	Oral Rehydration Salts – 4.1 g	sachet	200		
3	Betahistine Hydrochloride – 16 mg	tablet	100		
4	Acetylcysteine – 600 mg granules	sachet	200		
5	Lidocaine HCL + Epinephrine 50 polypropylene cartridges x 1.8 ml	box	30		
6	Amoxicillin – 250 mg	capsule	500		
7	Amoxicillin – 500 mg	capsule	500		
8	Tranexamic Acid – 500 mg	tablet	500		
9	Amlodipine – 5 mg	tablet	500		
10	Losartan – 50 mg	tablet	500		
11	Metformin – 500 mg	tablet	500		
12	Dental Needle Gauge – 30 short 100's	box	15		
13	Dental Needle Gauge – 30 long 100's	box	15		
14	Dental disposable saliva ejector tip – 100's	pack	30		
15	Light curing dental composite resin – 4g per tube A1	tube	1		
16	Light curing dental composite resin – 4g per tube A2	tube	1		
17	Light curing dental composite resin – 4g per tube A3	tube	1		
18	Light curing dental composite resin – 4g per tube A3.5	tube	1		
19	Restorative burs round short shaft	set	1		

Handwritten signature/initials

20	Restorative burs inverted short shaft	set	1		
21	Dycal calcium hydroxide base liner	tube	3		
22	Dental prophylaxis paste – 50 g	tube	5		
23	Base liner light cured – 2 g	tube	3		
24	Dental cups disposable – 100's	pack	5		
25	Dental bib holder clip	piece	10		
26	Light Cure Machine Constant power output, born for restoration 360-degree rotatable head, extend the possibility 1 sec for curing, Go quicker than ever ergonomics design, optimize the hand-grip use; Input of Voltage: AC110-220V, 50-60Hz; Output Voltage: DC5V/1A; Battery: Rechargeable Lithium Battery; Battery Voltage and Capacity: 3.7V/1400mAh; Input Power: 10VA; Light Source: 5W high power blue light LED; Wave Length: 420nm-480nm; Light Intensity: 1000mW/cm2-2500mW/cm2; Color: Purple, white; Weight: 278g; Package: 250*250*240mm	unit	1		
TOTAL:					

Amount in Words: _____

Delivery Period : Fifteen (15) Calendar Days ✓
Warranty : _____

Signature over printed name ✓

Office Telephone No./Fax/Mobile No.✓

Date ✓

Email Address ✓

Other Requirement/s: ✓
1. Copy of valid, current License to Operate from FDA and/or DOH Accreditation as Supplier, Distributor or Manufacturer for Drugs and Medicines. ✓
2. Copy of the current and valid Certificate of Product Registration (CPR) for item nos. 1-13. ✓
3. Statement of the bidder specifying that the expiration dates of the drugs and medicines from the date of delivery shall be two (2) to three (3) years for oral respiratory drugs, intravenous and peritoneal solutions, topical, ophthalmologic and ENT preparations; one (1) to two (2) years for injectable; one (1) year for anesthetics. ✓
4. Copy of valid, current License to Operate for Medical Supplies/Devices from DOH Accreditation as Supplier, Distributor or Manufacturer. ✓
5. Statement of Warranty – minimum of one (1) year for Item No. 26. ✓