



REPUBLIC OF THE PHILIPPINES
QUEZON CITY GOVERNMENT
BIDS AND AWARDS COMMITTEE –
GOODS AND SERVICES



PHILIPPINE BIDDING DOCUMENTS

(As Harmonized with Development Partners)

PROCUREMENT OF VARIOUS SUPPLIES (DISINFECTANT SPRAY AND OTHERS)

PROJECT NO. QCGH-23-JS2-1144

Government of the Republic of the Philippines

**Sixth Edition
July 2020**

Preface

These Philippine Bidding Documents (PBDs) for the procurement of Goods through Competitive Bidding have been prepared by the Government of the Philippines for use by any branch, constitutional commission or office, agency, department, bureau, office, or instrumentality of the Government of the Philippines, National Government Agencies, including Government-Owned and/or Controlled Corporations, Government Financing Institutions, State Universities and Colleges, and Local Government Unit. The procedures and practices presented in this document have been developed through broad experience, and are for mandatory use in projects that are financed in whole or in part by the Government of the Philippines or any foreign government/foreign or international financing institution in accordance with the provisions of the 2016 revised Implementing Rules and Regulations of Republic Act No. 9184.

The Bidding Documents shall clearly and adequately define, among others: (i) the objectives, scope, and expected outputs and/or results of the proposed contract or Framework Agreement, as the case may be; (ii) the eligibility requirements of Bidders; (iii) the expected contract or Framework Agreement duration, the estimated quantity in the case of procurement of goods, delivery schedule and/or time frame; and (iv) the obligations, duties, and/or functions of the winning bidder.

Care should be taken to check the relevance of the provisions of the PBDs against the requirements of the specific Goods to be procured. If duplication of a subject is inevitable in other sections of the document prepared by the Procuring Entity, care must be exercised to avoid contradictions between clauses dealing with the same matter.

Moreover, each section is prepared with notes intended only as information for the Procuring Entity or the person drafting the Bidding Documents. They shall not be included in the final documents. The following general directions should be observed when using the documents:

- a. All the documents listed in the Table of Contents are normally required for the procurement of Goods. However, they should be adapted as necessary to the circumstances of the particular Procurement Project.
- b. Specific details, such as the “*name of the Procuring Entity*” and “*address for bid submission*,” should be furnished in the Instructions to Bidders, Bid Data Sheet, and Special Conditions of Contract. The final documents should contain neither blank spaces nor options.
- c. This Preface and the footnotes or notes in italics included in the Invitation to Bid, Bid Data Sheet, General Conditions of Contract, Special Conditions of Contract, Schedule of Requirements, and Specifications are not part of the text of the final document, although they contain instructions that the Procuring Entity should strictly follow.

- d. The cover should be modified as required to identify the Bidding Documents as to the Procurement Project, Project Identification Number, and Procuring Entity, in addition to the date of issue.

- e. Modifications for specific Procurement Project details should be provided in the Special Conditions of Contract as amendments to the Conditions of Contract. For easy completion, whenever reference has to be made to specific clauses in the Bid Data Sheet or Special Conditions of Contract, these terms shall be printed in bold typeface on Sections I (Instructions to Bidders) and III (General Conditions of Contract), respectively.

- f. For guidelines on the use of Bidding Forms and the procurement of Foreign-Assisted Projects, these will be covered by a separate issuance of the Government Procurement Policy Board.

Table of Contents

Glossary of Acronyms, Terms, and Abbreviations	4
Section I. Invitation to Bid	7
Section II. Instructions to Bidders	8
1. Scope of Bid	12
2. Funding Information	12
3. Bidding Requirements	12
4. Corrupt, Fraudulent, Collusive, and Coercive Practices	12
5. Eligible Bidders	13
6. Origin of Goods	13
7. Subcontracts	13
8. Pre-Bid Conference	14
9. Clarification and Amendment of Bidding Documents	14
10. Documents comprising the Bid: Eligibility and Technical Components	14
11. Documents comprising the Bid: Financial Component	14
12. Bid Prices	14
13. Bid and Payment Currencies	15
14. Bid Security	15
15. Sealing and Marking of Bids	16
16. Deadline for Submission of Bids	16
17. Opening and Preliminary Examination of Bids	16
18. Domestic Preference	16
19. Detailed Evaluation and Comparison of Bids	16
20. Post-Qualification	17
21. Signing of the Contract	17
Section III. Bid Data Sheet	18
Section IV. General Conditions of Contract	20
1. Scope of Contract	21
2. Advance Payment and Terms of Payment	21
3. Performance Security	21
4. Inspection and Tests	21
5. Warranty	21
6. Liability of the Supplier	22
Section V. Special Conditions of Contract	23
Section VI. Schedule of Requirements	27
Section VII. Technical Specifications	39
Section VIII. Checklist of Technical and Financial Documents	53

Glossary of Acronyms, Terms, and Abbreviations

ABC – Approved Budget for the Contract.

BAC – Bids and Awards Committee.

Bid – A signed offer or proposal to undertake a contract submitted by a bidder in response to and in consonance with the requirements of the bidding documents. Also referred to as *Proposal* and *Tender*. (2016 revised IRR, Section 5[c])

Bidder – Refers to a contractor, manufacturer, supplier, distributor and/or consultant who submits a bid in response to the requirements of the Bidding Documents. (2016 revised IRR, Section 5[d])

Bidding Documents – The documents issued by the Procuring Entity as the bases for bids, furnishing all information necessary for a prospective bidder to prepare a bid for the Goods, Infrastructure Projects, and/or Consulting Services required by the Procuring Entity. (2016 revised IRR, Section 5[e])

BIR – Bureau of Internal Revenue.

BSP – Bangko Sentral ng Pilipinas.

Consulting Services – Refer to services for Infrastructure Projects and other types of projects or activities of the GOP requiring adequate external technical and professional expertise that are beyond the capability and/or capacity of the GOP to undertake such as, but not limited to: (i) advisory and review services; (ii) pre-investment or feasibility studies; (iii) design; (iv) construction supervision; (v) management and related services; and (vi) other technical services or special studies. (2016 revised IRR, Section 5[i])

CDA - Cooperative Development Authority.

Contract – Refers to the agreement entered into between the Procuring Entity and the Supplier or Manufacturer or Distributor or Service Provider for procurement of Goods and Services; Contractor for Procurement of Infrastructure Projects; or Consultant or Consulting Firm for Procurement of Consulting Services; as the case may be, as recorded in the Contract Form signed by the parties, including all attachments and appendices thereto and all documents incorporated by reference therein.

CIF – Cost Insurance and Freight.

CIP – Carriage and Insurance Paid.

CPI – Consumer Price Index.

DDP – Refers to the quoted price of the Goods, which means “delivered duty paid.”

DTI – Department of Trade and Industry.

EXW – Ex works.

FCA – “Free Carrier” shipping point.

FOB – “Free on Board” shipping point.

Foreign-funded Procurement or Foreign-Assisted Project– Refers to procurement whose funding source is from a foreign government, foreign or international financing institution as specified in the Treaty or International or Executive Agreement. (2016 revised IRR, Section 5[b]).

Framework Agreement – Refers to a written agreement between a procuring entity and a supplier or service provider that identifies the terms and conditions, under which specific purchases, otherwise known as “Call-Offs,” are made for the duration of the agreement. It is in the nature of an option contract between the procuring entity and the bidder(s) granting the procuring entity the option to either place an order for any of the goods or services identified in the Framework Agreement List or not buy at all, within a minimum period of one (1) year to a maximum period of three (3) years. (GPPB Resolution No. 27-2019)

GFI – Government Financial Institution.

GOCC – Government-owned and/or –controlled corporation.

Goods – Refer to all items, supplies, materials and general support services, except Consulting Services and Infrastructure Projects, which may be needed in the transaction of public businesses or in the pursuit of any government undertaking, project or activity, whether in the nature of equipment, furniture, stationery, materials for construction, or personal property of any kind, including non-personal or contractual services such as the repair and maintenance of equipment and furniture, as well as trucking, hauling, janitorial, security, and related or analogous services, as well as procurement of materials and supplies provided by the Procuring Entity for such services. The term “related” or “analogous services” shall include, but is not limited to, lease or purchase of office space, media advertisements, health maintenance services, and other services essential to the operation of the Procuring Entity. (2016 revised IRR, Section 5[r])

GOP – Government of the Philippines.

GPPB – Government Procurement Policy Board.

INCOTERMS – International Commercial Terms.

Infrastructure Projects – Include the construction, improvement, rehabilitation, demolition, repair, restoration or maintenance of roads and bridges, railways, airports, seaports, communication facilities, civil works components of information technology projects, irrigation, flood control and drainage, water supply, sanitation, sewerage and solid waste management systems, shore protection, energy/power and electrification facilities, national buildings, school buildings, hospital buildings, and other related construction projects of the government. Also referred to as *civil works or works*. (2016 revised IRR, Section 5[u])

LGUs – Local Government Units.

NFCC – Net Financial Contracting Capacity.

NGA – National Government Agency.

PhilGEPS - Philippine Government Electronic Procurement System.

Procurement Project – refers to a specific or identified procurement covering goods, infrastructure project or consulting services. A Procurement Project shall be described, detailed, and scheduled in the Project Procurement Management Plan prepared by the agency

which shall be consolidated in the procuring entity's Annual Procurement Plan. (GPPB Circular No. 06-2019 dated 17 July 2019)

PSA – Philippine Statistics Authority.

SEC – Securities and Exchange Commission.

SLCC – Single Largest Completed Contract.

Supplier – refers to a citizen, or any corporate body or commercial company duly organized and registered under the laws where it is established, habitually established in business and engaged in the manufacture or sale of the merchandise or performance of the general services covered by his bid. (Item 3.8 of GPPB Resolution No. 13-2019, dated 23 May 2019). Supplier as used in these Bidding Documents may likewise refer to a distributor, manufacturer, contractor, or consultant.

UN – United Nations.

Section I. Invitation to Bid

Notes on the Invitation to Bid

The Invitation to Bid (IB) provides information that enables potential Bidders to decide whether to participate in the procurement at hand. The IB shall be posted in accordance with Section 21.2 of the 2016 revised IRR of RA No. 9184.

Apart from the essential items listed in the Bidding Documents, the IB should also indicate the following:

- a. The date of availability of the Bidding Documents, which shall be from the time the IB is first advertised/posted until the deadline for the submission and receipt of bids;
- b. The place where the Bidding Documents may be acquired or the website where it may be downloaded;
- c. The deadline for the submission and receipt of bids; and
- d. Any important bid evaluation criteria (*e.g.*, the application of a margin of preference in bid evaluation).

The IB should be incorporated in the Bidding Documents. The information contained in the IB must conform to the Bidding Documents and in particular to the relevant information in the Bid Data Sheet.



QUEZON CITY GOVERNMENT BAC – GOODS AND SERVICES



INVITATION TO BID

September 04, 2023

PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD	
1.	CAD-23-OESC-0602	CITY ARCHITECT DEPARTMENT	INK CARTRIDGE AND OTHERS	P 1,004,051.60	GENERAL FUND	30 CD
2.	CAO-23-PS3-1436	CITY ADMINISTRATOR'S OFFICE	SUPPLY AND DELIVERY OF QUEZON CITY UNIFIED ID CARDS	P 42,000,000.00	GENERAL FUND	30 CD
3.	CGSD-23-ESLC-1446	CITY GENERAL SERVICES DEPARTMENT	SUPPLY AND INSTALLATION OF LED LIGHTS, CABLE TIE AND OTHERS	P 3,999,915.00	GENERAL FUND	30 CD
4.	CGSD-23-GRMS-0496	CITY GENERAL SERVICES DEPARTMENT	REPAIR OF FIRE PROTECTION ALARM SYSTEM AND FIRE DETECTION ALARM SYSTEM OF CIVIC CENTER BUILDINGS A & B, QUEZON CITY HALL COMPOUND	P 1,996,440.00	GENERAL FUND	60 CD
5.	CGSD-23-GRMS-1442	CITY GENERAL SERVICES DEPARTMENT	MODERNIZATION OF SERVICE ELEVATOR AT QCRRMO BUILDING INCLUDING DISMANTLING, INSTALLATION, TESTING AND COMMISSIONING	P 1,865,000.00	GENERAL FUND	30 CD
6.	CLIMATE-23-EM-1423	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT	EXTENDED PRODUCER RESPONSIBILITY (EPR) SUMMIT	P 3,000,000.00	GENERAL FUND	1 MONTH
7.	CONSO-23-BMOP-1400	LIGA NG MGA BARANGAY	LINE 1: VARIOUS BOOKS (EXPERIENCING THE WORLD OF MAPEH 7 REVISED AND OTHERS)	P 14,936,800.00	GENERAL FUND	30 CD
			LINE 2: VARIOUS BOOKS (SIBIKA AT KULTURA AND OTHERS)	P 7,578,880.00	GENERAL FUND	30 CD
			LINE 3: VARIOUS BOOKS (JOY IN WRITING CAPITAL LETTERS AND OTHERS)	P 1,997,066.00	GENERAL FUND	60 CD
8.	CONSO-23-GARMENTS-1426	TRAFFIC AND TRANSPORT MANAGEMENT DEPARTMENT	LINE 1: T-SHIRT WITH PRINT	P 1,370,000.00	GENERAL FUND	30 CD
			LINE 2: TRAFFIC UNIFORM AND OTHERS	P 4,464,468.81		
9.	CONSO-23-MSLI-1395	QUEZON CITY HEALTH DEPARTMENT	VARIOUS MEDICAL AND LABORATORY SUPPLIES	P 41,980,311.07	GENERAL FUND	45 CD
10.	CTO-23-OESC-0661B	CITY TREASURER'S OFFICE	RIBBON CARTRIDGE AND OTHERS	P 1,734,639.00	GENERAL FUND	30 CD
11.	DPOS-23-HCS-1346	DEPARTMENT OF PUBLIC ORDER AND SAFETY	PRE-FABRICATED CONCRETE PLANT BOX WITH PLANTS	P 18,525,408.72	TRUST FUND	60 CD
12.	DSQC-23-GARMENTS-1383	DEPARTMENT OF SANITATION AND CLEANUP WORKS OF QUEZON CITY	T-SHIRT AND OTHERS	P 2,295,895.00	GENERAL FUND	30 CD
13.	DSQC-23-MF-1387	DEPARTMENT OF SANITATION AND CLEANUP WORKS OF QUEZON CITY	LARGE GARBAGE RECEPTACLE AND TENT	P 7,515,943.50	GENERAL FUND	30 CD
14.	ENGINEERING-23-CE2-0844C	DEPARTMENT OF ENGINEERING	INSULATION MULTI-METER AND OTHERS	P 1,643,393.34	GENERAL FUND	30 CD
15.	ENGINEERING-23-CMS2-1438	DEPARTMENT OF ENGINEERING	SUPPLY AND DELIVERY OF BITUMINOUS TACK COAT AND BITUMINOUS CONCRETE SURFACE COURSE (FD)	P 39,895,000.00	GENERAL FUND	2 MONTHS
16.	ENGINEERING-23-VPA-0835	DEPARTMENT OF ENGINEERING	VARIOUS VEHICLE PARTS AND ACCESSORIES	P 2,068,693.00	GENERAL FUND	2 MONTHS
17.	HEALTH-23-JS2-1221	QUEZON CITY HEALTH DEPARTMENT	ALCOHOL AND OTHERS	P 13,611,936.69	GENERAL FUND	30 CD
18.	HEALTH-23-OESC-0697B	QUEZON CITY HEALTH DEPARTMENT	TONER AND INK CARTRIDGE	P 1,654,739.00	GENERAL FUND	30 CD
19.	LIGA-23-BMOP-1086B	LIGA NG MGA BARANGAY	VARIOUS BOOKS	P 7,420,528.40	GENERAL FUND	60 CD
20.	OCM(POPS)-23-SERVICES-1250	OFFICE OF THE CITY MAYOR - POPS PLAN	PREVENTIVE AND CORRECTIVE MAINTENANCE OF PROJECT AURORA PHASE 1 AND CCTV PROJECT OF BARANGAY MANRESA AND BARANGAY SAN ANTONIO	P 20,000,000.00	GENERAL FUND	2 MONTHS
21.	OCM(POPS)-23-SOP-0393	OFFICE OF THE CITY MAYOR - POPS PLAN	HANDCUFF AND WAIST CHAIN	P 3,000,000.00	GENERAL FUND	30 CD
22.	OCM(POPS)-23-VEHICLES-0867B	OFFICE OF THE CITY MAYOR - POPS PLAN	AMBULANCE	P 2,000,000.00	GENERAL FUND	90 CD
23.	OCM(POPS)-23-VEHICLES-1175B	OFFICE OF THE CITY MAYOR - POPS PLAN	MOTORCYCLE	P 3,199,999.92	GENERAL FUND	30 CD
24.	OCM(POPS)-23-VEHICLES-1286	OFFICE OF THE CITY MAYOR - POPS PLAN	PASSENGER VAN	P 1,800,000.00	GENERAL FUND	30 CD
25.	OCM-23-CSI-1441	OFFICE OF THE CITY MAYOR	FOOD AND DRINKS	P 26,000,000.00	GENERAL FUND	2 MONTHS

26.	OCM-23-EMS-1425	OFFICE OF THE CITY MAYOR	EDUCATIONAL MATERIALS AND SUPPLIES	P 60,302,107.25	GENERAL FUND	30 CD
27.	OCM-23-FIXTURES-1296	OFFICE OF THE CITY MAYOR	SUPPLY AND INSTALLATION OF MODULAR PARTITIONS INCLUDING FURNITURE AND OTHER WORKS FOR DISTRICT 6 ACTION OFFICE BUILDING AT SB PARK	P 14,084,642.00	GENERAL FUND	2 MONTHS
28.	OCM-23-GM-1440	OFFICE OF THE CITY MAYOR	MATERNAL AND CHILD KIT	P 2,449,000.00	GENERAL FUND	30 CD
29.	OCM-23-OESC-1384	OFFICE OF THE CITY MAYOR	TONER AND OTHERS	P 11,772,500.00	GENERAL FUND	30 CD
30.	OCM-23-DM-1455	OFFICE OF THE CITY MAYOR	DRUGS AND MEDICINE FOR SENIOR CITIZENS	P 49,999,996.10	GENERAL FUND	2 MONTHS
31.	OCM-23-PHB-1370	OFFICE OF THE CITY MAYOR	ECO BAG	P 22,000,500.00	GENERAL FUND	30 CD
32.	OCM-23-SERVICES-1444	OFFICE OF THE CITY MAYOR	LINE 1: RENTAL OF LED PANEL SCREEN AND OTHERS	P 20,725,000.00	GENERAL FUND	2 MONTHS
			LINE 2: RENTAL OF LED PANEL SCREEN AND OTHERS	P 38,975,000.00		
33.	OVM-23-AAS2-1327	OFFICE OF THE VICE MAYOR	SUPPLY AND INSTALLATION OF AIR CONDITIONING UNITS	P 12,650,558.00	GENERAL FUND	60 CD
34.	OVM-23-EM-1198	OFFICE OF THE VICE MAYOR	PHYSICAL ARRANGEMENT, VIDEO COVERAGE AND OTHERS	P 1,452,000.00	GENERAL FUND	2 MONTHS
35.	PESO-23-IT-0747B	PUBLIC EMPLOYMENT SERVICE OFFICE	SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING AND TESTING OF ELECTRONIC DATA GATHERING SYSTEM FOR LABOR MARKET INFORMATION SURVEY AND PROFILING OF CHILD LABORERS	P 2,000,000.00	GENERAL FUND	60 CD
36.	QCCCD-23-MDE-0642	QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES	HEARING AID AND OTHERS	P 3,085,000.00	GENERAL FUND	30 CD
37.	QCRRMO-23-CSI-1329	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	FOOD AND DRINKS AND OTHERS	P 3,988,221.28	GENERAL FUND	2 MONTHS
38.	QCRRMO-23-EHSE-1261	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF FLOOD MONITORING SENSORS AND STREET LEVEL FLOOD ANALYSIS SYSTEM	P 17,575,313.00	GENERAL FUND	30 CD
39.	QCRRMO-23-EM-1268	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	FUTURE @ WORK TWO DAY CONFERENCE - BUILDING A SAFE, INCLUSIVE, RESILIENT AND SUSTAINABLE WORKPLACE IN QUEZON CITY	P 30,974,220.00	GENERAL FUND	2 MONTHS
40.	QCRRMO-23-SOP-1359	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	DISASTER KIT	P 6,790,440.00	GENERAL FUND	30 CD
41.	QCGH-23-JS2-1144	QUEZON CITY GENERAL HOSPITAL	VARIOUS SUPPLIES (DISINFECTANT SPRAY AND OTHERS)	P 2,187,493.21	GENERAL FUND	60 CD
42.	QCGH-23-MSLI-1330	QUEZON CITY GENERAL HOSPITAL	VARIOUS MEDICAL SUPPLIES	P 54,304,203.37	GENERAL FUND	60 CD
43.	QCSBCDPO-23-GM-0263	QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	LIVELIHOOD STARTER SET FOR ANTI-BAC MULTIPURPOSE DETERGENT POWDER MAKING	P 9,979,750.00	GENERAL FUND	30 CD
44.	QCU-23-AMS-1299	QUEZON CITY UNIVERSITY	REPAIR OF QCU AIRCONDITIONING UNITS	P 1,851,200.00	GENERAL FUND	30 CD
45.	QCU-23-BMOP-0501	QUEZON CITY UNIVERSITY	VARIOUS BOOKS	P 14,167,617.00	GENERAL FUND	60 CD
46.	QCU-23-ELTE-1295	QUEZON CITY UNIVERSITY	INDUSTRIAL ELECTRONICS TRAINER (BASIC COMMUNICATION SYSTEM) AND OTHER	P 14,095,125.00	GENERAL FUND	120 CD
47.	QCU-23-IS-1360	QUEZON CITY UNIVERSITY	SUPPLY AND DELIVERY OF MOBILE INTERNET CONNECTIVITY AND INCLUSION OF NECESSARY DEVICE FREE OF CHARGE FOR THE FACULTY AND STUDENTS OF THE QUEZON CITY UNIVERSITY FOR THE YEAR 2023	P 10,193,400.00	GENERAL FUND	2 MONTHS
48.	QCU-23-OESC-1108	QUEZON CITY UNIVERSITY	VARIOUS CONSUMABLES	P 1,519,839.20	GENERAL FUND	30 CD
49.	QCU-23-OSD-1135	QUEZON CITY UNIVERSITY	VARIOUS OFFICE SUPPLIES	P 1,449,576.41	GENERAL FUND	30 CD
50.	SDO-23-AAS2-0966B	SCHOOLS DIVISION OFFICE	SUPPLY AND INSTALLATION OF SPLIT TYPE AIRCON	P 2,969,990.00	SPECIAL EDUCATION FUND	30 CD
51.	SDO-23-BMOP-0813C	SCHOOLS DIVISION OFFICE	SUPPLY AND DELIVERY OF FILIPINO READING RESOURCES FOR PUBLIC ELEMENTARY SCHOOLS IN QUEZON CITY	P 2,804,010.00	SPECIAL EDUCATION FUND	30 CD
52.	SDO-23-FFRSE-0967	SCHOOLS DIVISION OFFICE	FIRE EXTINGUISHER	P 10,248,000.00	SPECIAL EDUCATION FUND	30 CD
53.	SDO-23-IS-1342	SCHOOLS DIVISION OFFICE	LINE 1: SUPPLY AND INSTALLATION OF INTERNET CONNECTIVITY FOR PUBLIC SCHOOLS IN DISTRICTS 1, 3 AND 4 OF QUEZON CITY	P 10,212,000.00	SPECIAL EDUCATION FUND	2 MONTHS
			LINE 2: SUPPLY AND INSTALLATION OF INTERNET CONNECTIVITY FOR PUBLIC SCHOOLS IN DISTRICTS 2, 5 AND 6 OF QUEZON CITY	P 13,800,000.00		
54.	SDO-23-SERVICES-1363	SCHOOLS DIVISION OFFICE	QC READING AND NUMERACY TUTORING PROGRAM	P 6,996,000.00	TRUST FUND	2 MONTHS
55.	SSDD-23-FOODSTUFF-1322	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	SWEET POTATO AND OTHERS	P 6,211,500.00	GENERAL FUND	30 CD
56.	SSDD-23-GM-0885	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	BLANKET AND OTHERS	P 2,310,736.05	GENERAL FUND	30 CD
57.	SSDD-23-GM-0899	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	VARIOUS TRAINING SUPPLIES	P 1,790,288.58	GENERAL FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund, Trust Fund and Special Education Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for the above stated projects of contract for each lot/item. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various *Projects*. Delivery of the Goods is required as stated above. Bidders should have completed, within the last three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "pass/fail" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during weekdays from 8:00 a.m. – 5:00 p.m.
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Tuesday, September 05, 2023** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
 2. Document Request List (DRL)
 3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
 4. Notarized Joint Venture Agreement (as applicable)
6. The *Quezon City Local Government* will hold a Pre-Bid Conference on 10:30 A.M. of **Tuesday, September 12, 2023** at 2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound, and/or through video conferencing via Zoom which shall be open to prospective bidders.

Topic: BAC-GOODS Pre-Bid Conference Meeting
Join Zoom Meeting
<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWd1dXk1QT09>

Meeting ID: 848 3500 2246
Passcode: 154733
 7. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, September 26, 2023**. Late bids shall not be accepted.
 8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
 9. Bid opening shall be on **11:00 A.M. of Tuesday, September 26, 2023** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING
Join Zoom Meeting
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGV1WmdKRjZCdz09>

Meeting ID: 858 5085 5933
Passcode: 118682
 10. The *Quezon City Local Government* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
 11. For further information, please refer to:

ATTY. DOMINIC B. GARCIA
OIC, Procurement Department
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound
Elliptical Road, Barangay Central Diliman, Quezon City.
Email Add: bacgoods.procurement@quezoncity.gov.ph
Tel. No. (02)8988-4242 loc. 8506/8710
Website: www.quezoncity.gov.ph
 12. You may visit the following websites:
For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


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Section II. Instructions to Bidders

Notes on the Instructions to Bidders

This Section on the Instruction to Bidders (ITB) provides the information necessary for bidders to prepare responsive bids, in accordance with the requirements of the Procuring Entity. It also provides information on bid submission, eligibility check, opening and evaluation of bids, post-qualification, and on the award of contract.

1. Scope of Bid

The Procuring Entity, **Quezon City Local Government** wishes to receive Bids for the **PROCUREMENT OF VARIOUS SUPPLIES (DISINFECTANT SPRAY AND OTHERS)** with identification number **QCGH-23-JS2-1144**.

[Note: The Project Identification Number is assigned by the Procuring Entity based on its own coding scheme and is not the same as the PhilGEPS reference number, which is generated after the posting of the bid opportunity on the PhilGEPS website.]

The Procurement Project (referred to herein as “Project”) is composed of **four hundred twenty-two (422) items**, the details of which are described in Section VII (Technical Specifications).

2. Funding Information

2.1. The GOP through the source of funding as indicated below for **2023** in the amount of **TWO MILLION ONE HUNDRED EIGHTY SEVEN THOUSAND FOUR HUNDRED NINETY THREE PESOS AND 21/100 ONLY (Php 2,187,493.21)**.

2.2. The source of funding is:

a) LGUs, the Annual or Supplemental Budget, as approved by the Sanggunian.

3. Bidding Requirements

The Bidding for the Project shall be governed by all the provisions of RA No. 9184 and its 2016 revised IRR, including its Generic Procurement Manuals and associated policies, rules and regulations as the primary source thereof, while the herein clauses shall serve as the secondary source thereof.

Any amendments made to the IRR and other GPPB issuances shall be applicable only to the ongoing posting, advertisement, or **IB** by the BAC through the issuance of a supplemental or bid bulletin.

The Bidder, by the act of submitting its Bid, shall be deemed to have verified and accepted the general requirements of this Project, including other factors that may affect the cost, duration and execution or implementation of the contract, project, or work and examine all instructions, forms, terms, and project requirements in the Bidding Documents.

4. Corrupt, Fraudulent, Collusive, and Coercive Practices

The Procuring Entity, as well as the Bidders and Suppliers, shall observe the highest standard of ethics during the procurement and execution of the contract. They or through an agent shall not engage in corrupt, fraudulent, collusive, coercive, and obstructive practices defined under Annex “I” of the 2016 revised IRR of RA No. 9184 or other integrity violations in competing for the Project.

5. Eligible Bidders

- 5.1. Only Bids of Bidders found to be legally, technically, and financially capable will be evaluated.
- 5.2. Foreign ownership exceeding those allowed under the rules may participate pursuant to:
 - i. When a Treaty or International or Executive Agreement as provided in Section 4 of the RA No. 9184 and its 2016 revised IRR allow foreign bidders to participate;
 - ii. Citizens, corporations, or associations of a country, included in the list issued by the GPPB, the laws or regulations of which grant reciprocal rights or privileges to citizens, corporations, or associations of the Philippines;
 - iii. When the Goods sought to be procured are not available from local suppliers; or
 - iv. When there is a need to prevent situations that defeat competition or restrain trade.
- 5.3. Pursuant to Section 23.4.1.3 of the 2016 revised IRR of RA No.9184, the Bidder shall have an SLCC that is at least one (1) contract similar to the Project the value of which, adjusted to current prices using the PSA's CPI, must be at least equivalent to:
 - a. For the procurement of **Expendable Supplies**: The Bidder must have completed a single contract that is similar to this Project, equivalent to at **twenty-five percent (25%)** of the ABC.
- 5.4. The Bidders shall comply with the eligibility criteria under Section 23.4.1 of the 2016 IRR of RA No. 9184.

6. Origin of Goods

There is no restriction on the origin of goods other than those prohibited by a decision of the UN Security Council taken under Chapter VII of the Charter of the UN, subject to Domestic Preference requirements under **ITB** Clause 18.

7. Subcontracts

- 7.1. The Bidder may subcontract portions of the Project to the extent allowed by the Procuring Entity as stated herein, but in no case more than twenty percent (20%) of the Project.

The Procuring Entity has prescribed that: Subcontracting is not allowed.

8. Pre-Bid Conference

The Procuring Entity will hold a pre-bid conference for this Project on the specified date and time and either at its physical address and/or through videoconferencing as indicated in paragraph 6 of the **IB**.

9. Clarification and Amendment of Bidding Documents

Prospective bidders may request for clarification on and/or interpretation of any part of the Bidding Documents. Such requests must be in writing and received by the Procuring Entity, either at its given address or through electronic mail indicated in the **IB**, at least ten (10) calendar days before the deadline set for the submission and receipt of Bids.

10. Documents comprising the Bid: Eligibility and Technical Components

- 10.1. The first envelope shall contain the eligibility and technical documents of the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 10.2. The Bidder's SLCC as indicated in **ITB** Clause 5.3 should have been completed within *the last three (3) years* prior to the deadline for the submission and receipt of bids.
- 10.3. If the eligibility requirements or statements, the bids, and all other documents for submission to the BAC are in foreign language other than English, it must be accompanied by a translation in English, which shall be authenticated by the appropriate Philippine foreign service establishment, post, or the equivalent office having jurisdiction over the foreign bidder's affairs in the Philippines. Similar to the required authentication above, for Contracting Parties to the Apostille Convention, only the translated documents shall be authenticated through an Apostille pursuant to GPPB Resolution No. 13-2019 dated 23 May 2019. The English translation shall govern, for purposes of interpretation of the bid.

11. Documents comprising the Bid: Financial Component

- 11.1. The second bid envelope shall contain the financial documents for the Bid as specified in **Section VIII (Checklist of Technical and Financial Documents)**.
- 11.2. If the Bidder claims preference as a Domestic Bidder or Domestic Entity, a certification issued by DTI shall be provided by the Bidder in accordance with Section 43.1.3 of the 2016 revised IRR of RA No. 9184.
- 11.3. Any bid exceeding the ABC indicated in paragraph 1 of the **IB** shall not be accepted.
- 11.4. For Foreign-funded Procurement, a ceiling may be applied to bid prices provided the conditions are met under Section 31.2 of the 2016 revised IRR of RA No. 9184.

12. Bid Prices

- 12.1. Prices indicated on the Price Schedule shall be entered separately in the following manner:

- a. For Goods offered from within the Procuring Entity's country:
 - i. The price of the Goods quoted EXW (ex-works, ex-factory, ex-warehouse, ex-showroom, or off-the-shelf, as applicable);
 - ii. The cost of all customs duties and sales and other taxes already paid or payable;
 - iii. The cost of transportation, insurance, and other costs incidental to delivery of the Goods to their final destination; and
 - iv. The price of other (incidental) services, if any, listed in e.
- b. For Goods offered from abroad:
 - i. Unless otherwise stated in the **BDS**, the price of the Goods shall be quoted delivered duty paid (DDP) with the place of destination in the Philippines as specified in the **BDS**. In quoting the price, the Bidder shall be free to use transportation through carriers registered in any eligible country. Similarly, the Bidder may obtain insurance services from any eligible source country.
 - ii. The price of other (incidental) services, if any, as listed in **Section VII (Technical Specifications)**.

13. Bid and Payment Currencies

- 13.1. For Goods that the Bidder will supply from outside the Philippines, the bid prices may be quoted in the local currency or tradeable currency accepted by the BSP at the discretion of the Bidder. However, for purposes of bid evaluation, Bids denominated in foreign currencies, shall be converted to Philippine currency based on the exchange rate as published in the BSP reference rate bulletin on the day of the bid opening.
- 13.2. Payment of the contract price shall be made in:
 - a. Philippine Pesos.

14. Bid Security

- 14.1. The Bidder shall submit a Bid Securing Declaration¹ or any form of Bid Security in the amount indicated in the **BDS**, which shall be not less than the percentage of the ABC in accordance with the schedule in the **BDS**.
- 14.2. The Bid and bid security *in no case shall exceed One Hundred Twenty (120) calendar days from the date of opening of bids, unless duly extended by the bidder upon the request of the Head of the Procuring Entity (HoPE) of the Quezon City Local Government*. Any Bid not accompanied by an acceptable bid security shall be rejected by the Procuring Entity as non-responsive.

¹ In the case of Framework Agreement, the undertaking shall refer to entering into contract with the Procuring Entity and furnishing of the performance security or the performance securing declaration within ten (10) calendar days from receipt of Notice to Execute Framework Agreement.

15. Sealing and Marking of Bids

Each Bidder shall submit one copy of the first and second components of its Bid.

The Procuring Entity may request additional hard copies and/or electronic copies of the Bid. However, failure of the Bidders to comply with the said request shall not be a ground for disqualification.

If the Procuring Entity allows the submission of bids through online submission or any other electronic means, the Bidder shall submit an electronic copy of its Bid, which must be digitally signed. An electronic copy that cannot be opened or is corrupted shall be considered non-responsive and, thus, automatically disqualified.

16. Deadline for Submission of Bids

16.1. The Bidders shall submit on the specified date and time through manual submission as indicated in paragraph 7 of the **IB**.

17. Opening and Preliminary Examination of Bids

17.1. The BAC shall open the Bids in public at the time, on the date, and at the place specified in paragraph 9 of the **IB**. The Bidders' representatives who are present shall sign a register evidencing their attendance. In case videoconferencing, webcasting or other similar technologies will be used, attendance of participants shall likewise be recorded by the BAC Secretariat.

In case the Bids cannot be opened as scheduled due to justifiable reasons, the rescheduling requirements under Section 29 of the 2016 revised IRR of RA No. 9184 shall prevail.

17.2. The preliminary examination of bids shall be governed by Section 30 of the 2016 revised IRR of RA No. 9184.

18. Domestic Preference

18.1. The Procuring Entity will grant a margin of preference for the purpose of comparison of Bids in accordance with Section 43.1.2 of the 2016 revised IRR of RA No. 9184.

19. Detailed Evaluation and Comparison of Bids

19.1. The Procuring BAC shall immediately conduct a detailed evaluation of all Bids rated "*passed*," using non-discretionary pass/fail criteria. The BAC shall consider the conditions in the evaluation of Bids under Section 32.2 of the 2016 revised IRR of RA No. 9184.

19.2. If the Project allows partial bids, bidders may submit a proposal on any of the lots or items, and evaluation will be undertaken on a per lot or item basis, as the case maybe. In this case, the Bid Security as required by **ITB** Clause 15 shall be submitted for each lot or item separately.

19.3. The descriptions of the lots or items shall be indicated in **Section VII (Technical Specifications)**, although the ABCs of these lots or items are indicated in the **BDS** for purposes of the NFCC computation pursuant to Section 23.4.2.6 of the 2016 revised IRR of RA No. 9184. The NFCC must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder.

19.4. The Project shall be awarded as follows:

One Project having several items that shall be awarded as one contract.

19.5. Except for bidders submitting a committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation, all Bids must include the NFCC computation pursuant to Section 23.4.1.4 of the 2016 revised IRR of RA No. 9184, which must be sufficient for the total of the ABCs for all the lots or items participated in by the prospective Bidder. For bidders submitting the committed Line of Credit, it must be at least equal to ten percent (10%) of the ABCs for all the lots or items participated in by the prospective Bidder.

20. Post-Qualification

20.1. Within a non-extendible period of five (5) calendar days from receipt by the Bidder of the notice from the BAC that it submitted the Lowest Calculated Bid, the Bidder shall submit its latest income and business tax returns filed and paid through the BIR Electronic Filing and Payment System (eFPS) and other appropriate licenses and permits required by law and stated in the **BDS**.

21. Signing of the Contract

21.1. The documents required in Section 37.2 of the 2016 revised IRR of RA No. 9184 shall form part of the Contract. Additional Contract documents are indicated in the **BDS**.

Section III. Bid Data Sheet

Notes on the Bid Data Sheet

The Bid Data Sheet (BDS) consists of provisions that supplement, amend, or specify in detail, information, or requirements included in the ITB found in Section II, which are specific to each procurement.

This Section is intended to assist the Procuring Entity in providing the specific information in relation to corresponding clauses in the ITB and has to be prepared for each specific procurement.

The Procuring Entity should specify in the BDS information and requirements specific to the circumstances of the Procuring Entity, the processing of the procurement, and the bid evaluation criteria that will apply to the Bids. In preparing the BDS, the following aspects should be checked:

- a. Information that specifies and complements provisions of the ITB must be incorporated.
- b. Amendments and/or supplements, if any, to provisions of the ITB as necessitated by the circumstances of the specific procurement, must also be incorporated.

Bid Data Sheet

ITB Clause											
5.3	<p>For this purpose, contracts similar to the Project shall be:</p> <ol style="list-style-type: none"> a. A single contract similar to the item/s to be bid and must be at least twenty-five percent (25%) of the ABC. b. Completed within the last three (3) years prior to the deadline for the submission and receipt of bids substantially in a FORM prescribed by the QC-BAC-GOODS AND SERVICES, must be accompanied by a copy of Certificate of Acceptance by the end-user or Official Receipt (O.R) or Sales Invoice (S.I.) issued for the Contract. 										
7.1	Subcontracting is not allowed.										
12	The price of the Goods shall be quoted DDP <i>within Quezon City</i> or the applicable International Commercial Terms (INCOTERMS) for this Project.										
14.1	<p>The bid security shall be in the form of a Bid Securing Declaration, or any of the following forms and amounts:</p> <ol style="list-style-type: none"> a. The amount of not less than Php 43,749.86 or equivalent to two percent (2%) of ABC if bid security is in cash, cashier's/manager's check, bank draft/guarantee or irrevocable letter of credit; or b. The amount of not less than Php 109,374.67 or equivalent to five percent (5%) of ABC if bid security is in Surety Bond. 										
19.3	<table border="1"> <thead> <tr> <th colspan="2">BREAKDOWN OF APPROVED BUDGET FOR THE CONTRACT</th> </tr> </thead> <tbody> <tr> <td>Item no. 1-145</td> <td style="text-align: right;">619,367.62</td> </tr> <tr> <td>Item no. 146-277</td> <td style="text-align: right;">713,666.88</td> </tr> <tr> <td>Item no. 278-422</td> <td style="text-align: right;">854,458.71</td> </tr> <tr> <td style="text-align: center;">TOTAL</td> <td style="text-align: right;"><u>2,187,493.21</u></td> </tr> </tbody> </table>	BREAKDOWN OF APPROVED BUDGET FOR THE CONTRACT		Item no. 1-145	619,367.62	Item no. 146-277	713,666.88	Item no. 278-422	854,458.71	TOTAL	<u>2,187,493.21</u>
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TOTAL	<u>2,187,493.21</u>										
20.2	<p>List of required licenses and permits relevant to the Project and the corresponding law requiring it.</p> <ul style="list-style-type: none"> • No additional requirement 										
21.2	<p>Additional required documents relevant to the Project that are required by existing laws and/or the Procuring Entity.</p> <ul style="list-style-type: none"> • No additional requirement 										

Section IV. General Conditions of Contract

Notes on the General Conditions of Contract

The General Conditions of Contract (GCC) in this Section, read in conjunction with the Special Conditions of Contract in Section V and other documents listed therein, should be a complete document expressing all the rights and obligations of the parties.

Matters governing performance of the Supplier, payments under the contract, or matters affecting the risks, rights, and obligations of the parties under the contract are included in the GCC and Special Conditions of Contract.

Any complementary information, which may be needed, shall be introduced only through the Special Conditions of Contract.

1. Scope of Contract

This Contract shall include all such items, although not specifically mentioned, that can be reasonably inferred as being required for its completion as if such items were expressly mentioned herein. All the provisions of RA No. 9184 and its 2016 revised IRR, including the Generic Procurement Manual, and associated issuances, constitute the primary source for the terms and conditions of the Contract, and thus, applicable in contract implementation. Herein clauses shall serve as the secondary source for the terms and conditions of the Contract.

This is without prejudice to Sections 74.1 and 74.2 of the 2016 revised IRR of RA No. 9184 allowing the GPPB to amend the IRR, which shall be applied to all procurement activities, the advertisement, posting, or invitation of which were issued after the effectivity of the said amendment.

Additional requirements for the completion of this Contract shall be provided in the **Special Conditions of Contract (SCC)**.

2. Advance Payment and Terms of Payment

2.1. Advance payment of the contract amount is provided under Annex “D” of the revised 2016 IRR of RA No. 9184.

2.2. The Procuring Entity is allowed to determine the terms of payment on the partial or staggered delivery of the Goods procured, provided such partial payment shall correspond to the value of the goods delivered and accepted in accordance with prevailing accounting and auditing rules and regulations. The terms of payment are indicated in the **SCC**.

3. Performance Security

Within ten (10) calendar days from receipt of the Notice of Award by the Bidder from the Procuring Entity but in no case later than prior to the signing of the Contract by both parties, the successful Bidder shall furnish the performance security in any of the forms prescribed in Section 39 of the 2016 revised IRR of RA No. 9184.

4. Inspection and Tests

The Procuring Entity or its representative shall have the right to inspect and/or to test the Goods to confirm their conformity to the Project specifications at no extra cost to the Procuring Entity in accordance with the Generic Procurement Manual. In addition to tests in the **SCC, Section IV (Technical Specifications)** shall specify what inspections and/or tests the Procuring Entity requires, and where they are to be conducted. The Procuring Entity shall notify the Supplier in writing, in a timely manner, of the identity of any representatives retained for these purposes.

All reasonable facilities and assistance for the inspection and testing of Goods, including access to drawings and production data, shall be provided by the Supplier to the authorized inspectors at no charge to the Procuring Entity.

5. Warranty

6.1. In order to assure that manufacturing defects shall be corrected by the Supplier, a warranty shall be required from the Supplier as provided under Section 62.1 of the 2016 revised IRR of RA No. 9184.

- 6.2. The Procuring Entity shall promptly notify the Supplier in writing of any claims arising under this warranty. Upon receipt of such notice, the Supplier shall, repair or replace the defective Goods or parts thereof without cost to the Procuring Entity, pursuant to the Generic Procurement Manual.

6. Liability of the Supplier

The Supplier's liability under this Contract shall be as provided by the laws of the Republic of the Philippines.

If the Supplier is a joint venture, all partners to the joint venture shall be jointly and severally liable to the Procuring Entity.

Section V. Special Conditions of Contract

Notes on the Special Conditions of Contract

Similar to the BDS, the clauses in this Section are intended to assist the Procuring Entity in providing contract-specific information in relation to corresponding clauses in the GCC found in Section IV.

The Special Conditions of Contract (SCC) complement the GCC, specifying contractual requirements linked to the special circumstances of the Procuring Entity, the Procuring Entity's country, the sector, and the Goods purchased. In preparing this Section, the following aspects should be checked:

- a. Information that complements provisions of the GCC must be incorporated.
- b. Amendments and/or supplements to provisions of the GCC as necessitated by the circumstances of the specific purchase, must also be incorporated.

However, no special condition which defeats or negates the general intent and purpose of the provisions of the GCC should be incorporated herein.

Special Conditions of Contract

GCC Clause	
1	<p><i>[List here any additional requirements for the completion of this Contract. The following requirements and the corresponding provisions may be deleted, amended, or retained depending on its applicability to this Contract:]</i></p> <p>Delivery and Documents –</p> <p>For purposes of the Contract, “EXW,” “FOB,” “FCA,” “CIF,” “CIP,” “DDP” and other trade terms used to describe the obligations of the parties shall have the meanings assigned to them by the current edition of INCOTERMS published by the International Chamber of Commerce, Paris. The Delivery terms of this Contract shall be as follows:</p> <p><i>[For Goods supplied from abroad, state:]</i> “The delivery terms applicable to the Contract are DDP delivered <i>[indicate place of destination]</i>. In accordance with INCOTERMS.”</p> <p><i>[For Goods supplied from within the Philippines, state:]</i> “The delivery terms applicable to this Contract are delivered <i>[indicate place of destination]</i>. Risk and title will pass from the Supplier to the Procuring Entity upon receipt and final acceptance of the Goods at their final destination.”</p> <p>Delivery of the Goods shall be made by the Supplier in accordance with the terms specified in Section VI (Schedule of Requirements).</p> <p>For purposes of this Clause the Procuring Entity’s Representative at the Project Site is <i>[indicate name(s)]</i>.</p> <p>Incidental Services –</p> <p>The Supplier is required to provide all of the following services, including additional services, if any, specified in Section VI. Schedule of Requirements: <i>Select appropriate requirements and delete the rest.</i></p> <ol style="list-style-type: none"> a. performance or supervision of on-site assembly and/or start-up of the supplied Goods; b. furnishing of tools required for assembly and/or maintenance of the supplied Goods; c. furnishing of a detailed operations and maintenance manual for each appropriate unit of the supplied Goods; d. performance or supervision or maintenance and/or repair of the supplied Goods, for a period of time agreed by the parties, provided that this service shall not relieve the Supplier of any warranty obligations under this Contract; and
	<ol style="list-style-type: none"> e. training of the Procuring Entity’s personnel, at the Supplier’s plant and/or on-site, in assembly, start-up, operation, maintenance, and/or repair of the supplied Goods. f. <i>[Specify additional incidental service requirements, as needed.]</i> <p>The Contract price for the Goods shall include the prices charged by the Supplier for incidental services and shall not exceed the prevailing rates charged to other parties by the Supplier for similar services.</p>

	<p>Spare Parts –</p> <p>The Supplier is required to provide all of the following materials, notifications, and information pertaining to spare parts manufactured or distributed by the Supplier:</p> <p><i>Select appropriate requirements and delete the rest.</i></p> <ul style="list-style-type: none"> a. such spare parts as the Procuring Entity may elect to purchase from the Supplier, provided that this election shall not relieve the Supplier of any warranty obligations under this Contract; and b. in the event of termination of production of the spare parts: <ul style="list-style-type: none"> i. advance notification to the Procuring Entity of the pending termination, in sufficient time to permit the Procuring Entity to procure needed requirements; and ii. following such termination, furnishing at no cost to the Procuring Entity, the blueprints, drawings, and specifications of the spare parts, if requested. <p>The spare parts and other components required are listed in Section VI (Schedule of Requirements) and the cost thereof are included in the contract price.</p> <p>The Supplier shall carry sufficient inventories to assure ex-stock supply of consumable spare parts or components for the Goods for a period of <i>[indicate here the time period specified. If not used indicate a time period of three times the warranty period]</i>.</p> <p>Spare parts or components shall be supplied as promptly as possible, but in any case, within <i>[insert appropriate time period]</i> months of placing the order.</p>
	<p>Packaging –</p> <p>The Supplier shall provide such packaging of the Goods as is required to prevent their damage or deterioration during transit to their final destination, as indicated in this Contract. The packaging shall be sufficient to withstand, without limitation, rough handling during transit and exposure to extreme temperatures, salt and precipitation during transit, and open storage. Packaging case size and weights shall take into consideration, where appropriate, the remoteness of the Goods’ final destination and the absence of heavy handling facilities at all points in transit.</p> <p>The packaging, marking, and documentation within and outside the packages shall comply strictly with such special requirements as shall be expressly provided for in the Contract, including additional requirements, if any, specified below, and in any subsequent instructions ordered by the Procuring Entity.</p> <p>The outer packaging must be clearly marked on at least four (4) sides as follows:</p> <p>Name of the Procuring Entity Name of the Supplier</p>

	<p>Contract Description Final Destination Gross weight Any special lifting instructions Any special handling instructions Any relevant HAZCHEM classifications</p>
	<p>A packaging list identifying the contents and quantities of the package is to be placed on an accessible point of the outer packaging if practical. If not practical the packaging list is to be placed inside the outer packaging but outside the secondary packaging.</p> <p>Transportation –</p> <p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP, or DDP, transport of the Goods to the port of destination or such other named place of destination in the Philippines, as shall be specified in this Contract, shall be arranged and paid for by the Supplier, and the cost thereof shall be included in the Contract Price.</p> <p>Where the Supplier is required under this Contract to transport the Goods to a specified place of destination within the Philippines, defined as the Project Site, transport to such place of destination in the Philippines, including insurance and storage, as shall be specified in this Contract, shall be arranged by the Supplier, and related costs shall be included in the contract price.</p>
	<p>Where the Supplier is required under Contract to deliver the Goods CIF, CIP or DDP, Goods are to be transported on carriers of Philippine registry. In the event that no carrier of Philippine registry is available, Goods may be shipped by a carrier which is not of Philippine registry provided that the Supplier obtains and presents to the Procuring Entity certification to this effect from the nearest Philippine consulate to the port of dispatch. In the event that carriers of Philippine registry are available but their schedule delays the Supplier in its performance of this Contract the period from when the Goods were first ready for shipment and the actual date of shipment the period of delay will be considered force majeure.</p> <p>The Procuring Entity accepts no liability for the damage of Goods during transit other than those prescribed by INCOTERMS for DDP deliveries. In the case of Goods supplied from within the Philippines or supplied by domestic Suppliers risk and title will not be deemed to have passed to the Procuring Entity until their receipt and final acceptance at the final destination.</p> <p>Intellectual Property Rights –</p> <p>The Supplier shall indemnify the Procuring Entity against all third-party claims of infringement of patent, trademark, or industrial design rights arising from use of the Goods or any part thereof.</p>
2.2	<p><i>[If partial payment is allowed, state]</i> “The terms of payment shall be as follows: _____.”</p>
4	<p>The inspections and tests that will be conducted are: <i>Product Presentation/Demonstration/Site Inspection, if applicable.</i></p>

Section VI. Schedule of Requirements

**PROJECT NAME: PROCUREMENT OF VARIOUS SUPPLIES
(DISINFECTANT SPRAY AND OTHERS)**

PROJECT NO. QCGH-23-JS2-1144

The delivery schedule expressed as weeks/months stipulates hereafter a delivery date which is the date of delivery to the project site.

Item Number	Description	Unit of Issue	Quantity	Delivered, Weeks / Months
	ADMINISTRATIVE SERVICES			
	ACCOUNTING			
1	Air Freshener, aerosol, 280ml/150g min	can	16	
2	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	32	
3	DISINFECTANT SPRAY, aerosol, 400g (min)	can	13	
4	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	can	10	
5	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	54	
6	TWINE, plastic breaking Strength: 25kg (min.) Weight per roll: 1000g (min.) Packaging: ten rolls per bundle	roll	1	
7	EXTERNAL HARD DRIVE, Capacity: 1TB. HDD Interface: 2.5" HDD. Interface: USB 3.0.	unit	1	
8	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in individual box	unit	5	
9	KEYBOARD, USB CONNECTION TYPE	piece	3	
10	IMAGING UNIT, SAMSUNG Multifunction XPRESS M2885FW	piece	1	
11	FLASH DRIVE, 16 GB Capacity. USB version 2.0 port compatible plug n-play	piece	25	
	ADMIN RECORDS			
12	ALCOHOL, ethyl, 68%-70%, scented, 500ml (5ml)	bottle	18	
13	BROOM, soft, tambo. Weight: 500 grams (max).	piece	3	
14	CERTIFICATE FRAME 8.5" x 13"	piece	7	
15	CLEANER, toilet and urinal Color: Clear or Blue. Bactericidal. Net Content: 900 mL 1,000 mL in rigid plastic.	bottle	7	
16	DISINFECTANT SPRAY, Aerosol Type, 400 Grams (Min)	can	14	
17	FURNITURE CLEANER, aerosol type, 300ml per can	can	3	
18	Liquid Hand sanitizer 500ml, liquid or gels, alcohol based or alcohol free	bottle	24	
19	Liquid Hand Soap, 500ml	bottle	19	
20	MOPHANDLE, heavy duty, screw type	piece	3	
21	MOPHEAD, made of rayon	piece	10	
22	RAGS, All Cotton 32pcs.per kilo per bundle	bundle	10	
23	SCOURING PAD, 5 pieces per pack	pack	10	

**Sixty (60)
Calendar
Days Upon
Issuance of
Notice to
Proceed**

24	TISSUE, Interfolded Paper Towel, 32-35gsm, at least 150 pulls, one (1) ply, high quality	pack	52
25	TOILET TISSUE PAPER 2-plys sheets, 150 pulls, 12 rolls in a pack	pack	53
26	DISHWASHING LIQUID, Antibacterial, 500ml	pc	25
27	FLASH DRIVE, 16 GB Capacity. USB version 2.0 port compatible plug n-play	piece	3
28	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in individual box	unit	4
	ADMITTING		
29	Acrylic Holder, A4, vertical, 7.6cm x 21cm x 31cm	piece	5
30	Air Freshener, aerosol, 280ml/150g min	can	25
31	Alcohol, Ethyl, 68-70% 500ml	bottle	300
32	BROOM, soft, tambo. Weight: 500 grams (max).	piece	5
33	CLEANER, toilet and urinal Color: Clear or Blue. Bactericidal. Net Content: 900 mL 1,000 mL in rigid plastic.	bottle	3
34	Detergent Powder, all purpose, 1kg	pouch	3
35	Disinfectant Spray, Aerosol, 400g(min)	bottle	29
36	Document Tray, Metal, 3-layered	piece	5
37	DUST PAN, made of rigid non-breakable plastic	piece	5
38	Keyboard, Computer, USB port	piece	5
39	Liquid Hand Sanitizer, 500ml	bottle	25
40	Liquid Hand Soap, 500ml	bottle	38
41	MOP BUCKET, heavy duty, hard plastic	unit	3
42	MOPHANDLE, heavy duty, screw type	piece	5
43	MOPHEAD, made of rayon	piece	10
44	Paper Trimmer, Cutting Machine, Table Top	unit	2
45	RAGS, All Cotton 32pcs.per kilo per bundle	bundle	50
46	TISSUE, Interfolded Paper Towel, 32-35gsm, at least 150 pulls, one (1) ply, high quality	pack	153
47	Toilet Tissue Paper, 150 pulls, 12 rolls in a pack, 2-ply (100% recycled)	pack	238
48	WhiteBoard, magnetic, 3ft x 5 ft	piece	1
49	FLASH DRIVE, 16 GB Capacity. USB version 2.0 port compatible plug n-play	piece	2
50	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in individual box	piece	5
	CASH		
51	AIR FRESHENER, aerosol, 280ml/150g min	can	4
52	ALCOHOL, Ethyl, 68-70%, 500 ml	bottle	120
53	DISINFECTANT SPRAY, aerosol, 400g (min)	can	3
54	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	can	2
55	LIQUID HAND SANITIZER, 500ml	bottle	31
56	LIQUID HAND SOAP, 500ml	bottle	25
57	Toilet Tissue Paper, 12 rolls in a pack, 2-ply (100% recycled)	pack	21

58	TISSUE, Interfolded Paper Towel, 32-35gsm, at least 150 pulls, one (1) ply, high quality	pack	14
59	FURNITURE CLEANER, aerosol ttype	can	3
60	RAGS, All Cotton 32pcs per kilo per bundle	bundle	5
61	MOUSE, OPTICAL, USB connection type	unit	3
	DIRECTOR'S OFFICE		
62	AIR FRESHENER, aerosol, 280ml/150g min	can	7
63	ALCOHOL, Ethyl, 68-70%, 500 ml	gallon	50
64	DISINFECTANT SPRAY, aerosol type, 400grams	can	2
65	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	can	4
66	TOILET TISSUE PAPER, 2-plys sheets, 100% recycled	pack	30
67	TOILET TISSUE PAPER, Interfolded paper towel	roll	50
68	MOUSE, OPTICAL	unit	2
	ENGINEERING		
69	AIR FRESHENER, aerosol, 280ml/150g min	Can	16
70	ALCOHOL, Ethyl, 68-70%, 500 ml	bottle	37
71	CLEANER, toilet and urinal	bottle	4
72	DISINFECTANT SPRAY, aerosol, 400g (min)	cont	14
73	FURNITURE CLEANER, aerosol type	can	14
74	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	can	19
75	LIQUID HAND SANITIZER, 500mL	bottle	20
76	LIQUID HAND SOAP, 500mL	bottle	2
77	RAGS, all cotton, 1 kilo per bundle	bundle	6
78	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	50
79	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	60
80	TRASHBAG	roll	25
81	TWINE, plastic	roll	5
82	TAPE, electrical	roll	6
83	MOUSE, OPTICAL	unit	4
	INFORMATION TECHNOLOGY		
84	Keyboard Computer for PUI wards	piece	52
85	Computer Mouse-Optical for PUI wards	piece	65
86	UTP Cable CAT5e-300m/box Lan cable for PUI wards	box	8
87	Router	piece	15
	PDER		
88	Alcohol, ethyl, 68%-72%, 1 gallon	gal	21
89	Alcohol, ethyl, 500ml	bottles	185
90	Disinfectant spray, aerosol type, 400g (min)	cans	7
91	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	cans	6
92	FURNITURE CLEANER, aerosol, 300ml min./can	cans	3
93	NOTARIAL SEAL, Size No. 24 (40pcs./bx.) color Gold	boxes	10

94	TOILET TISSUE PAPER, 2-plys sheets, 150 pulls, 12 rolls in a pack	packs	30
95	TOILET TISSUE PAPER, Interfolded Paper Towel	packs	27
96	Foam type Double Adhesive tape, 1"	roll	25
97	Foam type Double Adhesive tape, 2"	roll	25
98	Laminating Film, 9" 250 microns	roll	5
99	Lettering Brush, Sakura	set	1
100	Lettering Brush, Habico	set	1
101	Staple Wire, 8mm, JT 21 Gun Tacker	boxes	5
102	Staple Wire, 8mm, T50 Gun Tacker	boxes	5
103	Textile Marker, 2mm, 4pcs/ks	pack	11
	PROPERTY AND SUPPLY		
104	AIR FRESHENER, aerosol, 280ml/150g min	can	5
105	AIR HUMIDIFIER, 1.5 untrasonic with led light charging color	piece	1
106	ALCOHOL, Ethyl, 68-70%, 500ml	bottle	37
107	DISINFECTANT SPRAY, aerosol, 400g (min)	can	12
108	EXTERNAL HARD DRIVE, 1TB	unit	1
109	FLASH DRIVE, 16 GB capacity	piece	3
110	FURNITURE CLEANER, aerosol type	can	1
111	HYGIENIC hand wiping muti-fold towel white 24cmx23cm , paper towel 250 sheets per pack, 16 packs per box	packs	80
112	MOUSE, OPTICAL, USB connection type	unit	2
113	RAGS, all cotton, 1 kilo per bundle	bundle	2
114	TOILET TISSUE PAPER 2-ply, 100% recycled, 12 rolls per pack	pack	18
	PAD		
115	AIR FRESHENER, aerosol, 280ml/150g min	can	8
116	ALCOHOL, Ethyl, 68-70%, 500ml	bottle	257
117	DISINFECTANT SPRAY, aerosol type, 400g (min)	can	7
118	FURNITURE CLEANER, aerosol type	can	9
119	HAND SANITIZER, liquid hand sanitizer, 500ml	bottle	12
120	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	can	10
121	RAGS, all cotton, 1 kilo per bundle	bundle	25
122	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	15
123	MOUSE, OPTICAL	unit	1
124	EXTERNAL HARD DRIVE, 1TB	unit	1
	QMU		
125	AIR FRESHENER, aerosol, 280ml/150g min	Can	5
126	ALCOHOL, Ethyl, 68-70%, 500ml	Bottle	3
127	DISINFECTANT SPRAY, aerosol, 400g (min)	Can	4
128	FURNITURE CLEANER, aerosol type	Can	1
129	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	Can	3
130	LIQUID HAND SANITIZER, 500 mL	Bottle	2
131	LIQUID HAND SOAP, 500mL	Bottle	2
132	TOILET TISSUE PAPER, 2-ply, 100% recycled	Pack	9
133	TOILET TISSUE PAPER, Interfolded Paper Towel	Pack	15
134	FLASH DRIVE, 16 GB Capacity	Piece	1

	SECURITY		
135	ALCOHOL, ethyl, 68%-70%, scented, 500ml (5ml)	bottle	3
136	BROOM, soft,tambo	piece	3
137	CLEANER, toilet and urinal	bottle	1
138	DISINFECTANT SPRAY, Aerosol Type, 400 Grams (Min)	can	5
139	Liquid Hand sanitizer 500ml,liquid or gels, alcohol based or alcohol free	bottle	12
140	Liquid Hand Soap, 500ml	bottle	11
141	MOPHANDLE, heavy duty, screw type	piece	2
142	MOPHEAD, made of rayon	piece	2
143	RAGS, All Cotton 32pcs.per kilo per bundle	bundle	3
144	SCOURING PAD, 5 pieces per pack	pack	5
145	TOILET TISSUE PAPER 2-plys sheets, 150 pulls, 12 rolls in a pack	pack	4
	ANCILLARY SERVICES		
	ANESTHESIA		
146	AIR FRESHENER, aerosol, 280ml/150g min	can	12
147	DISINFECTANT SPRAY, aerosol, 400g (min)	can	10
148	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	8
149	BATTERY, dry cell, size AA, 2 pieces per blister pack	pack	10
150	TOILET TISSUE PAPER, 2-ply, 100% recycled	Pack	30
151	LIQUID HAND SOAP, 500mL	bottles	50
152	External Hard drive 1TB	pcs	1
153	Isopropyl Alcohol 70% Antiseptic/Antibacterial with moisturizer spray 500ml	bot.	50
	DENTAL		
154	AIR FRESHENER, aerosol, 280ml/150g min	can	1
155	Detergent bar	bar	10
156	Distilled water In 6 liter bottles	bot.	15
157	Hands free, automatic soap dispenser, battery operated	units	3
158	Humidifier, 5L capacity, 25W, Volume 300ml/H, UV light purification, digital screen, 12 hr timing	unit	1
159	Isopropyl Alcohol 70% Antiseptic/Antibacterial with moisturizer 3785ml	gal.	4
160	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	can	1
161	LIQUID HAND SOAP, 500mL	bot.	2
162	RAGS ALL COTTON, 1 kilo per bundle	bundle	5
163	SCOURING PAD 5 pieces per pack	pack	3
164	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	45
	HUMAN MILK BANK		
165	All Purpose Cleaner 1Liter, with anti-microbial system powerful cleaner, cleans dirt, stains and harmful germs and viruses lemon fresh, mountain fresh, classic	liter	3
166	AIR FRESHENER, aerosol type	can	1

167	BATTERY, dry cell, size AA, 2 pieces per blister pack	pack	5
168	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	3
169	CLEANER, TOILET AND URINAL	bottle	4
170	DISINFECTANT SPRAY, aerosol, 400g (min)	can	2
171	Detergent powder all purpose, 1kg	pouch	2
172	Dishwashing Liquid antibacterial, 3.5L/gal	gal	11
173	Dishwashing Sponge	pc	8
174	FLASH DRIVE, 16 GB capacity	piece	1
175	Hand Sanitizer 500ml. antibacterial with moisturizer	bottle	9
176	Isopropyl Alcohol 70% Antiseptic/Antibacterial with moisturizer 3785ml	gal.	3
177	Toilet Tissue 2-ply, 100% recycled	packs	4
178	TRASH BAG	pack	3
	MEDICAL RECORDS		
179	AIR FRESHENER, aerosol, 280ml/150g min	can	8
180	ALCOHOL, ethyl, 68%-70%, scented, 500ml	bottle	46
181	BATTERY, dry Cell, AAA	pack	7
182	BATTERY, dry Cell, size AA	pack	1
183	CHARGE ROLLER	piece	1
184	CLEANING BLADE ASSY	piece	1
185	DEVELOPER TYPE 28 BLACK	piece	1
186	DISINFECTANT SPRAY, aerosol, 400g (min)	can	7
187	DRUM FOR 1800L2	piece	1
188	HOT ROLLER	piece	1
189	INSECTICIDE, aerosol type	can	10
190	PRESSURE ROLLER BUSHING	piece	1
191	SEPARATION CLAW	piece	1
192	THERMISTOR	piece	1
193	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	9
194	TWINE, plastic	roll	20
	MEDICAL SOCIAL SERVICE		
195	AIR FRESHENER, aerosol, 280ml/150g min	can	19
196	ALCOHOL, ethyl, 500ml (-5ml)	bottle	64
197	BATTERY, dry cell, AAA	pack	1
198	CLEANER, TOILET AND URINAL	bottle	1
199	DETERGENT BAR	piece	7
200	DISINFECTANT SPRAY, aerosol, 400g (min)	can	11
201	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	can	15
	MEDICAL SOCIAL SERVICE		
202	LIQUID HAND SANITIZER, 500 ml	bottle	26
203	LIQUID HAND SOAP, 500 ml	bottle	21
204	RAGS, ALL COTTON, 32 pieces per kilo per bundle	bundle	1
205	SCOURING PAD, 5 pieces per pack	pack	8
206	TOILET TISSUE PAPER, , Interfolded Paper Towel	pack	100
207	TOILET TISSUE PAPER 2-ply sheets, 100% recycled	pack	55
208	TRASHBAG, plastic, gusseted type, transparent, 10 pcs per roll/pack	pack	11

209	WASTE BASKET, non-rigid plastic	piece	1
210	WRAPPING PAPER, Kraft	pack	3
211	KEYBOARD with cord	unit	2
212	FLASH DRIVE, 16 GB capacity	piece	1
213	Isopropyl Alcohol 70% Antiseptic/Antibacterial with moisturizer 3785ml	gallon	15
	PATHOLOGY		
214	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	1
215	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	8
216	Disinfectant spray, aerosol, 400g (min)	can	2
217	EXTERNAL HARD DRIVE, 1TB,	unit	1
218	FLASH DRIVE, 16 GB capacity	pc	1
219	Isopropyl Alcohol 70% Disinfectant 4L/ gallon	gallon	45
	NBB - PATHOLOGY		
220	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	1
221	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	8
222	Disinfectant spray, aerosol, 400g (min)	can	1
223	Isopropyl Alcohol 70% Disinfectant 4L/ gallon	gallon	32
	PHARMACY		
224	AIR FRESHENER, aerosol, 280ml/150g min	can	10
225	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	12
226	BATTERY, dry cell, AAA	pack	3
227	BATTERY, dry Cell, size AA	pack	3
228	BROOM, soft (tambo)	piece	10
229	DETERGENT BAR	piece	15
230	DISINFECTANT SPRAY, aerosol, 400g (min)	can	5
231	DUST PAN, non-rigid plastic	piece	2
232	INSECTICIDE, aerosol type	can	10
233	RAGS, all cotton, 1 kilo per bundle	bundle	12
234	RESEALABLE PLASTIC FOR LOOSE TABLETS 6cm x 8cm	pack	50
235	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	30
236	WRAPPING PAPER, kraft	pack	250
237	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0, 1 unit in individual box	unit	1
	PHYSICAL MEDICINE		
238	AIR FRESHENER, aerosol, 280ml/150g min	can	5
239	ALCOHOL, ethyl , 68%-72%, 1 Gallon	Gallon	6
240	BATTERY, dry cell, AA	pack	2
241	BATTERY, dry cell, AAA	pack	1
242	BLEACHING , liquid	Bottle	5
243	BROOM , soft (tambo)	piece	1
244	DETERGENT, powder , all purpose , 1 kg.	pouch	4
245	DISINFECTANT SPRAY, aerosol , 400 grams (min)	container	7
246	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	can	5
247	LIQUID HAND SOAP, 500 mL	Bottle	23
248	MOP bucket heavy duty, hard plastic	unit	1
249	RAGS, all cotton, 1 kilo per bundle	bundle	25

250	TOILET TISSUE PAPER 2-ply , 100% recycled	pack	1,652
251	TRASHBAG	pack	25
252	Isopropyl Alcohol 70% antiseptic/ antibacterial with moisturizer 3785mL	gal.	15
	RADIOLOGY		
253	AIR FRESHENER, aerosol, 280ml/150g min	can	7
254	ALCOHOL, ethyl, 68-70%, 500ml	bottle	18
255	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	1
256	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	15
257	TRASHBAG, plastic, flat, yellow,black and green, medium 20 pcs perpack	roll	5
258	A4 photo paper waterproof glossy 20sheets/pack	pack	2
259	DISINFECTANT SPRAY, aerosol, 400g (min)	can	7
260	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	751
261	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	123
262	EXTERNAL HARD DRIVE, 1 TB	unit	1
263	MOUSE, OPTICAL,	unit	2
264	Isopropyl Alcohol 70% Antiseptic/ Antibacterial with moisturizer 3785ml	gal	25
	DIETARY		
265	Alcohol, ethyl, 68%-72%, 1 gallon	gallon	1
266	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	2
267	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	2
268	Rags, all cotton, 32 pieces/bundle	bundle	25
269	Toilet Tissue Paper, 2-ply, 100% recycled	pack	9
270	Toilet Tissue Paper, Interfolded Paper Towel	pack	15
	DIALYSIS		
271	Liquid Hand Sanitizer, 500ML	bottle	2
272	Liquid Hand Soap, 500ml	bottle	1
273	ALCOHOL, ethyl, 68-70%, 500ml	bottle	9
274	Disinfectant Spray, aerosol, 400g (min)	Can	4
275	AIR FRESHENER, aerosol, 280ml/150g min	Can	3
276	Toilet Tissue Paper, 2-ply, 100% recycled	Pack	9
277	Toilet Tissue paper, Interfolded paper towel	Pack	15
	MEDICAL SERVICES		
	ER		
278	Isopropyl Alcohol 70% Disinfectant	gal	33
279	Ethyl alcohol 70% hand and skin disinfectant	gal	31
280	Ethyl Alcohol 70% 500 ml hand and skin disinfectant	bot	25
281	TOILET TISSUE PAPER 2-ply sheets, 100% recycled	pack	23
	FAMILY MEDICINE		
282	CLEANER, toilet and urinal	bottle	8
283	DETERGENT POWDER, all purpose, 1kg	pouch	61
284	TRASHBAG	roll	43

285	Power Extension With 7 Universal Socket and 2 USB outlets Charger 5V 1A- 2.1A 4 Meters	unit	3
286	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	can	6
287	RAGS, all cotton, 1 kilo per bundle	bundle	25
288	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	90
289	Isopropyl Alcohol 70% Antiseptic/Antibacterial with moisturizer 3785ml	gal	35
290	ALCOHOL, Ethyl,68-70%, 500ml	bottle	56
291	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	16
292	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	20
293	Detergent bar 400g	bar	100
294	Liquid hand Sanitizer, 500mL	bottle	12
	INTERNAL MEDICINE		
295	TOILET TISSUE PAPER, 2-ply, 100% recycled	PACK	1
296	TOILET TISSUE PAPER 2-plys sheets, 150 pulls, 12 rolls in a pack	pack	1
297	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	bottle	2
298	Isopropyl Alcohol 70% Disinfectant 500 ml in plastic bottle	bot.	17
299	Isopropyl Alcohol 70% Disinfectant	gal.	8
	OB-GYNE		
300	LIQUID HAND SANITIZER, 500mL	bottle	1
301	LIQUID HAND SOAP, 500mL	bottle	2
302	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	3
303	DISINFECTANT SPRAY, aerosol, 400g (min)	can	1
304	Isopropyl Alcohol 70% Antiseptic/ Antibacterial with moisturizer 3785ml	gal.	30
	OPHTHALMOLOGY		
305	FURNITURE CLEANER, aerosol type	can	1
306	DISINFECTANT SPRAY, aerosol, 400g (min)	can	2
307	SCOURING PAD, 5 pieces per pack	pack	8
308	LIQUID HAND SOAP, 500mL	Bottle	100
309	LIGHT BULB, Light Emitting Diode (LED)	piece	4
310	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	10
311	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	90
312	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	150
313	AIR FRESHENER, aerosol, 280ml/150g min	can	3
314	ALCOHOL, Ethyl, 500 ml	bottle	9
315	BATTERY, dry Cell, size AA	pack	12
316	BATTERY, dry Cell, size AAA	pack	6
317	BATTERY, dry Cell, size D	pack	19
318	Isopropyl Alcohol 70% Antiseptic/ Antibacterial with moisturizer 3785ml	gal.	25
	ORL-HNS		
319	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	150
320	Isopropyl Alcohol 70% Disinfectant	gal.	78
321	DETERGENT BAR, 140g	bar	7
322	DETERGENT POWDER, all-purpose, 1kg	pouch	1

323	TRASHBAG, GPP specs, black, 940mmx1016mm	pack	1
324	RAGS, all cotton	bundle	1
325	AIR FRESHENER, aerosol, 280ml/150g min	can	1
326	ALCOHOL, ethyl, 68%-72%, 1 Gallon	Gallon	31
327	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	can	1
328	DISINFECTANT SPRAY, aerosol, 400g (min)	can	3
329	LIQUID HAND SOAP, 500mL	Bottle	2
330	BROOM, soft, tambo	Piece	1
331	DUST PAN, non-rigid plastic	Piece	1
	PEDIATRICS		
332	AIR FRESHENER, aerosol, 280ml/150g min	can	17
333	ALCOHOL, Ethyl, 500ml	bottle	222
334	CLEANER, toilet and urinal	bottle	8
335	DISINFECTANT SPRAY, aerosol, 400g (min)	Can	29
336	FURNITURE CLEANER, aerosol type	can	1
337	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	can	18
338	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	150
339	TRASHBAG	pack	25
340	Isopropyl Alcohol 70% 500 ml	bot.	70
341	Isopropyl Alcohol 70% (Gallon)	gal.	15
342	Ethyl alcohol 70% (Gallon)	gal.	6
	PSYCHIATRY		
343	AIR FRESHENER, aerosol, 280ml/150g min	can	3
344	ALCOHOL, Ethyl,68-70%, 500ml	bot.	27
345	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gal.	13
346	DISINFECTANT SPRAY, aerosol, 400g (min)	can	4
347	FURNITURE CLEANER, aerosol type	can	3
348	LIQUID HAND SANITIZER, 500mL	bot.	4
349	LIQUID HAND SOAP, 500mL	bot.	3
350	MOPHANDLE, heavy duty, screw type	Piece	1
351	MOPHEAD, made of rayon	Piece	3
352	RAGS, all cotton, 1 kilo per bundle	bundle	1
353	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	27
354	TOILET TISSUE PAPER, INTERFOLDED PAPER TOWEL	pack	24
355	BROOM, soft (tambo)	Piece	1
356	BROOM, stick (ting-ting)	Piece	1
357	DUST PAN, non-rigid plastic	Piece	1
	SURGERY		
358	ALCOHOL, ethyl, 68%-72%, scented, 1 gallon	gallon	12
359	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	1
360	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	1
361	Isopropyl Alcohol 70% Disinfectant	gallon	25
	TREATMENT HUB		
362	AIR FRESHENER, aerosol, 280ml/150g min	can	1
363	ALCOHOL, Ethyl, 500ml	bottle	10
364	BATTERY, dry cell, AAA	Pack	4
365	BATTERY, dry cell, AA	pack	3
366	BROOM, soft (tambo)	piece	1
367	DISINFECTANT SPRAY, aerosol, 400g (min)	can	1

368	DUST PAN, non-rigid plastic	piece	1
369	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	piece	1
370	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	25
371	ISOPROPYL ALCOHOL 70% Antiseptic/Antibacterial with moisturizer 3785ml	gal	25
	NURSING SERVICE		
372	ALCOHOL, Ethyl,68-70%, 500ml	bottle	20
373	ALCOHOL, ethyl, 68%-72%, 1 Gallon	Gallon	107
374	BATTERY, dry cell, AAA, 2 pcs. per blister pack	Pack	21
375	BATTERY, dry Cell, size AA, 2 pcs. per blister pack	Pack	26
376	BATTERY, dry cell C, 2 pcs. per blister pack	pack	25
377	BATTERY, dry Cell, size D	Pack	5
378	DETERGENT BAR	PIECE	31
379	EXTERNAL HARD DRIVE, 1 TB	Unit	1
380	FLASH DRIVE, 16 GB Capacity	Piece	1
381	LIGHT EMITTING DIODE (LED), Light Bulb	Piece	4
382	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	Piece	1
383	LIQUID HAND SANITIZER, 500mL	Bottle	4
384	LIQUID HAND SOAP, 500mL	Bottle	3
385	TOILET TISSUE PAPER, 2-ply, 100% recycled	Pack	3
386	TOILET TISSUE PAPER, Interfolded Paper Towel	Pack	2
387	Hospital form #5 Record of Admission	book	5
388	Incandescent Light Bulb 50W 220V	pc.	11
389	Isopropyl Alcohol 70% Antiseptic/Antibacterial with moisturizer 3785ml	gal.	240
390	Isopropyl Alcohol 70% Antiseptic/Antibacterial with moisturizer spray 350ml	bot	25
391	Isopropyl Alcohol 70% Antiseptic/Antibacterial with moisturizer spray 500ml	bot	25
	ANIMAL BITE		
392	Power Extension With 7 Universal Socket and 2 USB outlets Charger 5V 1A- 2.1A 4 Meters	piece	1
393	DETERGENT BAR	bar	154
394	DETERGENT POWDER, all-purpose, 1kg	pouch	9
395	AIR FRESHENER, aerosol, 280ml/150g min	can	2
396	ALCOHOL, Ethyl,68-70%, 500ml	bottle	125
397	Isopropyl Alcohol 70% Antiseptic/ Antibacterial with moisturizer 3785ml	gal.	60
398	DISINFECTANT SPRAY, aerosol, 400g (min)	can	2
399	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	can	2
400	RAGS, all cotton, 1 kilo per bundle	bundle	5
401	TOILET TISSUE PAPER, 2-ply, 100% recycled	pack	50
402	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	50
403	BATTERY, dry cell size AA, 2 pcs per blister pack	pack	16

404	BATTERY, dry cell size AAA, 2 pcs per blister pack	pack	13
405	DISINFECTANT SPRAY, aerosol type, 400g (min)	can	1
406	WASTEBASKET, non-rigid plastic	piece	2
	IERB		
407	DISINFECTANT SPRAY, aerosol, 400g (min)	cans	4
408	ALCOHOL, Ethyl, 68-70%, 500ml	bottle	12
409	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	cans	5
410	FURNITURE CLEANER, aerosol type	cans	1
411	BATTERY, dry cell, AAA, 2 pcs per blister pack	pack	1
412	BATTERY, dry Cell, size AA, 2 pcs per blister pack	pack	5
413	TOILET TISSUE PAPER, 2-ply, 100% recycled	packs	20
414	TOILET TISSUE PAPER, Interfolded Paper Towel	pack	20
	OPD		
415	Power Extension With 7 Universal Socket and 2 USB outlets Charger 5V 1A- 2.1A 4 Meters	unit	10
416	Infrared Sensor Alcohol Dispenser - White Made of ABS material and plastic; Touch-free sensor; USB charging Charge time: 3 hours; Usage time: 3-4 hours; Power: 2W Input: DC 5V/1A Battery: 1299mAh; Measurements: L 11 x W 7.5 x H 9.1 cm	piece	7P
417	AIR FRESHENER, aerosol, 280ml/150g min	can	6
418	ALCOHOL, ethyl, 68%-72%, 1 Gallon	gallon	62
419	BATTERY, dry cell, AA, 2 pieces per blister pack	pack	19
420	BATTERY, dry cell, AAA, 2 pieces per blister pack	pack	15
421	TOILET TISSUE PAPER 2-plys sheets, 150 pulls, 12 rolls in a pack	pack	173
422	TWINE, PLASTIC	roll	1

I hereby certify to comply and deliver all the above requirements.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Section VII. Technical Specifications

Notes for Preparing the Technical Specifications

A set of precise and clear specifications is a prerequisite for Bidders to respond realistically and competitively to the requirements of the Procuring Entity without qualifying their Bids. In the context of Competitive Bidding, the specifications (*e.g.* production/delivery schedule, manpower requirements, and after-sales service/parts, descriptions of the lots or items) must be prepared to permit the widest possible competition and, at the same time, present a clear statement of the required standards of workmanship, materials, and performance of the goods and services to be procured. Only if this is done will the objectives of transparency, equity, efficiency, fairness, and economy in procurement be realized, responsiveness of bids be ensured, and the subsequent task of bid evaluation and post-qualification facilitated. The specifications should require that all items, materials and accessories to be included or incorporated in the goods be new, unused, and of the most recent or current models, and that they include or incorporate all recent improvements in design and materials unless otherwise provided in the Contract.

Samples of specifications from previous similar procurements are useful in this respect. The use of metric units is encouraged. Depending on the complexity of the goods and the repetitiveness of the type of procurement, it may be advantageous to standardize the General Technical Specifications and incorporate them in a separate subsection. The General Technical Specifications should cover all classes of workmanship, materials, and equipment commonly involved in manufacturing similar goods. Deletions or addenda should then adapt the General Technical Specifications to the particular procurement.

Care must be taken in drafting specifications to ensure that they are not restrictive. In the specification of standards for equipment, materials, and workmanship, recognized Philippine and international standards should be used as much as possible. Where other particular standards are used, whether national standards or other standards, the specifications should state that equipment, materials, and workmanship that meet other authoritative standards, and which ensure at least a substantially equal quality than the standards mentioned, will also be acceptable. The following clause may be inserted in the Special Conditions of Contract or the Technical Specifications.

Sample Clause: Equivalency of Standards and Codes

Wherever reference is made in the Technical Specifications to specific standards and codes to be met by the goods and materials to be furnished or tested, the provisions of the latest edition or revision of the relevant standards and codes shall apply, unless otherwise expressly stated in the Contract. Where such standards and codes are national or relate to a particular country or region, other authoritative standards that ensure substantial equivalence to the standards and codes specified will be acceptable.

Reference to brand name and catalogue number should be avoided as far as possible; where unavoidable they should always be followed by the words “*or at least equivalent.*” References to brand names cannot be used when the funding source is the GOP.

Where appropriate, drawings, including site plans as required, may be furnished by the Procuring Entity with the Bidding Documents. Similarly, the Supplier may be requested to provide drawings or samples either with its Bid or for prior review by the Procuring Entity during contract execution.

Bidders are also required, as part of the technical specifications, to complete their statement of compliance demonstrating how the items comply with the specification.

Technical Specifications

PROJECT NAME: **PROCUREMENT OF VARIOUS SUPPLIES
(DISINFECTANT SPRAY AND OTHERS)**

PROJECT NO. **QCGH-23-JS2-1144**

Item	Specification	Statement of Compliance
		<p><i>[Bidders must state here either "Comply" or "Not Comply" against each of the individual parameters of each Specification stating the corresponding performance parameter of the equipment offered. Statements of "Comply" or "Not Comply" must be supported by evidence in a Bidders Bid and cross-referenced to that evidence. Evidence shall be in the form of manufacturer's un-amended sales literature, unconditional statements of specification and compliance issued by the manufacturer, samples, independent test data etc., as appropriate. A statement that is not supported by evidence or is subsequently found to be contradicted by the evidence presented will render the Bid under evaluation liable for rejection. A statement either in the Bidder's statement of compliance or the supporting evidence that is found to be false either during Bid evaluation, post-qualification or the execution of the Contract may be regarded as fraudulent and render the Bidder or supplier liable for prosecution subject to the applicable laws and issuances.]</i></p>
	ADMINISTRATIVE SERVICES	
	ACCOUNTING	
1	Air Freshener, aerosol, 280ml/150g min	
2	ALCOHOL, ethyl, 68%-72%, 1 Gallon	
3	DISINFECTANT SPRAY, aerosol, 400g (min)	
4	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	
5	TOILET TISSUE PAPER, 2-ply, 100% recycled	
6	TWINE, plastic breaking Strength: 25kg (min.) Weight per roll: 1000g (min.) Packaging: ten rolls per bundle	
7	EXTERNAL HARD DRIVE, Capacity: 1TB. HDD Interface: 2.5" HDD. Interface: USB 3.0.	
8	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in individual box	
9	KEYBOARD, USB CONNECTION TYPE	
10	IMAGING UNIT, SAMSUNG Multifunction XPRESS M2885FW	
11	FLASH DRIVE, 16 GB Capacity. USB version 2.0 port compatible plug n-play	
	ADMIN RECORDS	
12	ALCOHOL, ethyl, 68%-70%, scented, 500ml (5ml)	
13	BROOM, soft, tambo. Weight: 500 grams (max).	
14	CERTIFICATE FRAME 8.5" x 13"	
15	CLEANER, toilet and urinal Color: Clear or Blue. Bactericidal. Net Content: 900 mL 1,000 mL in rigid plastic.	

16	DISINFECTANT SPRAY, Aerosol Type, 400 Grams (Min)	
17	FURNITURE CLEANER, aerosol type, 300ml per can	
18	Liquid Hand sanitizer 500ml, liquid or gels, alcohol based or alcohol free	
19	Liquid Hand Soap, 500ml	
20	MOPHANDLE, heavy duty, screw type	
21	MOPHEAD, made of rayon	
22	RAGS, All Cotton 32pcs.per kilo per bundle	
23	SCOURING PAD, 5 pieces per pack	
24	TISSUE, Interfolded Paper Towel, 32-35gsm, at least 150 pulls, one (1) ply, high quality	
25	TOILET TISSUE PAPER 2-plys sheets, 150 pulls, 12 rolls in a pack	
26	DISHWASHING LIQUID, Antibacterial, 500ml	
27	FLASH DRIVE, 16 GB Capacity. USB version 2.0 port compatible plug n-play	
28	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in individual box	
	ADMITTING	
29	Acrylic Holder, A4, vertical, 7.6cm x 21cm x 31cm	
30	Air Freshener, aerosol, 280ml/150g min	
31	Alcohol, Ethyl, 68-70% 500ml	
32	BROOM, soft, tambo. Weight: 500 grams (max).	
33	CLEANER, toilet and urinal Color: Clear or Blue. Bactericidal. Net Content: 900 mL 1,000 mL in rigid plastic.	
34	Detergent Powder, all purpose, 1kg	
35	Disinfectant Spray, Aerosol, 400g(min)	
36	Document Tray, Metal, 3-layered	
37	DUST PAN, made of rigid non-breakable plastic	
38	Keyboard, Computer, USB port	
39	Liquid Hand Sanitizer, 500ml	
40	Liquid Hand Soap, 500ml	
41	MOP BUCKET, heavy duty, hard plastic	
42	MOPHANDLE, heavy duty, screw type	
43	MOPHEAD, made of rayon	
44	Paper Trimmer, Cutting Machine, Table Top	
45	RAGS, All Cotton 32pcs.per kilo per bundle	
46	TISSUE, Interfolded Paper Towel, 32-35gsm, at least 150 pulls, one (1) ply, high quality	
47	Toilet Tissue Paper, 150 pulls, 12 rolls in a pack, 2-ply (100% recycled)	
48	WhiteBoard, magnetic, 3ft x 5 ft	
49	FLASH DRIVE, 16 GB Capacity. USB version 2.0 port compatible plug n-play	
50	MOUSE, OPTICAL, USB CONNECTION TYPE, 1 unit in individual box	
	CASH	
51	AIR FRESHENER, aerosol, 280ml/150g min	

52	ALCOHOL, Ethyl, 68-70%, 500 ml	
53	DISINFECTANT SPRAY, aerosol, 400g (min)	
54	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	<i>Technical Specifications Page 2 of 13</i>
55	LIQUID HAND SANITIZER, 500ml	
56	LIQUID HAND SOAP, 500ml	
57	Toilet Tissue Paper, 12 rolls in a pack, 2-ply (100% recycled)	
58	TISSUE, Interfolded Paper Towel, 32-35gsm, at least 150 pulls, one (1) ply, high quality	
59	FURNITURE CLEANER, aerosol type	
60	RAGS, All Cotton 32pcs per kilo per bundle	
61	MOUSE, OPTICAL, USB connection type	
	DIRECTOR'S OFFICE	
62	AIR FRESHENER, aerosol, 280ml/150g min	
63	ALCOHOL, Ethyl, 68-70%, 500 ml	
64	DISINFECTANT SPRAY, aerosol type, 400grams	
65	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	
66	TOILET TISSUE PAPER, 2-plys sheets, 100% recycled	
67	TOILET TISSUE PAPER, Interfolded paper towel	
68	MOUSE, OPTICAL	
	ENGINEERING	
69	AIR FRESHENER, aerosol, 280ml/150g min	
70	ALCOHOL, Ethyl, 68-70%, 500 ml	
71	CLEANER, toilet and urinal	
72	DISINFECTANT SPRAY, aerosol, 400g (min)	
73	FURNITURE CLEANER, aerosol type	
74	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	
75	LIQUID HAND SANITIZER, 500mL	
76	LIQUID HAND SOAP, 500mL	
77	RAGS, all cotton, 1 kilo per bundle	
78	TOILET TISSUE PAPER, Interfolded Paper Towel	
79	TOILET TISSUE PAPER, 2-ply, 100% recycled	
80	TRASHBAG	
81	TWINE, plastic	
82	TAPE, electrical	
83	MOUSE, OPTICAL	
	INFORMATION TECHNOLOGY	
84	Keyboard Computer for PUI wards	
85	Computer Mouse-Optical for PUI wards	
86	UTP Cable CAT5e-300m/box Lan cable for PUI wards	
87	Router	
	PDER	
88	Alcohol, ethyl, 68%-72%, 1 gallon	
89	Alcohol, ethyl, 500ml	
90	Disinfectant spray, aerosol type, 400g (min)	

91	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	
92	FURNITURE CLEANER, aerosol, 300ml min./can	
93	NOTARIAL SEAL, Size No. 24 (40pcs./bx.) color Gold	
94	TOILET TISSUE PAPER, 2-plys sheets, 150 pulls, 12 rolls in a pack	
95	TOILET TISSUE PAPER, Interfolded Paper Towel	
96	Foam type Double Adhesive tape, 1"	
97	Foam type Double Adhesive tape, 2"	
98	Laminating Film, 9" 250 microns	
99	Lettering Brush, Sakura	
100	Lettering Brush, Habico	
101	Staple Wire, 8mm, JT 21 Gun Tacker	
102	Staple Wire, 8mm, T50 Gun Tacker	
103	Textile Marker, 2mm, 4pcs/ks	
	PROPERTY AND SUPPLY	
104	AIR FRESHENER, aerosol, 280ml/150g min	
105	AIR HUMIDIFIER, 1.5 untrasonic with led light charging color	
106	ALCOHOL, Ethyl, 68-70%, 500ml	
107	DISINFECTANT SPRAY, aerosol, 400g (min)	
108	EXTERNAL HARD DRIVE, 1TB	
109	FLASH DRIVE, 16 GB capacity	
110	FURNITURE CLEANER, aerosol type	
111	HYGIENIC hand wiping muti-fold towel white 24cmx23cm , paper towel 250 sheets per pack, 16 packs per box	
112	MOUSE, OPTICAL, USB connection type	
113	RAGS, all cotton, 1 kilo per bundle	
114	TOILET TISSUE PAPER 2-ply, 100% recycled, 12 rolls per pack	
	PAD	
115	AIR FRESHENER, aerosol, 280ml/150g min	
116	ALCOHOL, Ethyl, 68-70%, 500ml	
117	DISINFECTANT SPRAY, aerosol type, 400g (min)	
118	FURNITURE CLEANER, aerosol type	
119	HAND SANITIZER, liquid hand sanitizer, 500ml	
120	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	
121	RAGS, all cotton, 1 kilo per bundle	
122	TOILET TISSUE PAPER, 2-ply, 100% recycled	
123	MOUSE, OPTICAL	
124	EXTERNAL HARD DRIVE, 1TB	
	QMU	
125	AIR FRESHENER, aerosol, 280ml/150g min	
126	ALCOHOL, Ethyl, 68-70%, 500ml	
127	DISINFECTANT SPRAY, aerosol, 400g (min)	
128	FURNITURE CLEANER, aerosol type	

129	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	
130	LIQUID HAND SANITIZER, 500 mL	
131	LIQUID HAND SOAP, 500mL	
132	TOILET TISSUE PAPER, 2-ply, 100% recycled	
133	TOILET TISSUE PAPER, Interfolded Paper Towel	
134	FLASH DRIVE, 16 GB Capacity	
	SECURITY	
135	ALCOHOL, ethyl, 68%-70%, scented, 500ml (5ml)	
136	BROOM, soft,tambo	
137	CLEANER, toilet and urinal	
138	DISINFECTANT SPRAY, Aerosol Type, 400 Grams (Min)	
139	Liquid Hand sanitizer 500ml,liquid or gels, alcohol based or alcohol free	
140	Liquid Hand Soap, 500ml	
141	MOPHANDLE, heavy duty, screw type	
142	MOPHEAD, made of rayon	
143	RAGS, All Cotton 32pcs.per kilo per bundle	
144	SCOURING PAD, 5 pieces per pack	
145	TOILET TISSUE PAPER 2-plys sheets, 150 pulls, 12 rolls in a pack	
	ANCILLARY SERVICES	
	ANESTHESIA	
146	AIR FRESHENER, aerosol, 280ml/150g min	
147	DISINFECTANT SPRAY, aerosol, 400g (min)	
148	BATTERY, dry cell, AAA, 2 pieces per blister pack	
149	BATTERY, dry cell, size AA, 2 pieces per blister pack	
150	TOILET TISSUE PAPER, 2-ply, 100% recycled	
151	LIQUID HAND SOAP, 500mL	
152	External Hard drive 1TB	
153	Isopropyl Alcohol 70% Antiseptic/Antibacterial with moisturizer spray 500ml	
	DENTAL	
154	AIR FRESHENER, aerosol, 280ml/150g min	
155	Detergent bar	
156	Distilled water In 6 liter bottles	
157	Hands free, automatic soap dispenser, battery operated	
158	Humidifier, 5L capacity, 25W, Volume 300ml/H, UV light purification, digital screen, 12 hr timing	
159	Isopropyl Alcohol 70% Antiseptic/Antibacterial with moisturizer 3785ml	
160	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	
161	LIQUID HAND SOAP, 500mL	
162	RAGS ALL COTTON, 1 kilo per bundle	

163	SCOURING PAD 5 pieces per pack	
164	TOILET TISSUE PAPER, 2-ply, 100% recycled	
	HUMAN MILK BANK	
165	All Purpose Cleaner 1Liter, with anti-microbial system powerful cleaner, cleans dirt, stains and harmful germs and viruses lemon fresh, mountain fresh, classic	
166	AIR FRESHENER, aerosol type	
167	BATTERY, dry cell, size AA, 2 pieces per blister pack	
168	BATTERY, dry cell, AAA, 2 pieces per blister pack	
169	CLEANER, TOILET AND URINAL	
170	DISINFECTANT SPRAY, aerosol, 400g (min)	
171	Detergent powder all purpose, 1kg	
172	Dishwashing Liquid antibacterial,3.5L/gal	
173	Dishwashing Sponge	
174	FLASH DRIVE, 16 GB capacity	
175	Hand Sanitizer 500ml.antibacterial with moisturizer	
176	Isopropyl Alcohol 70% Antiseptic/Antibacterial with moisturizer 3785ml	
177	Toilet Tissue 2-ply,100% recycled	
178	TRASH BAG	
	MEDICAL RECORDS	
179	AIR FRESHENER, aerosol, 280ml/150g min	
180	ALCOHOL, ethyl, 68%-70%, scented, 500ml	
181	BATTERY, dry Cell, AAA	
182	BATTERY, dry Cell, size AA	
183	CHARGE ROLLER	
184	CLEANING BLADE ASSY	
185	DEVELOPER TYPE 28 BLACK	
186	DISINFECTANT SPRAY, aerosol, 400g (min)	
187	DRUM FOR 1800L2	
188	HOT ROLLER	
189	INSECTICIDE, aerosol type	
190	PRESSURE ROLLER BUSHING	
191	SEPARATION CLAW	
192	THERMISTOR	
193	TOILET TISSUE PAPER, 2-ply, 100% recycled	
194	TWINE, plastic	
	MEDICAL SOCIAL SERVICE	
195	AIR FRESHENER, aerosol, 280ml/150g min	
196	ALCOHOL, ethyl, 500ml (-5ml)	
197	BATTERY, dry cell, AAA	
198	CLEANER, TOILET AND URINAL	
199	DETERGENT BAR	
200	DISINFECTANT SPRAY, aerosol, 400g (min)	
201	INSECTICIDE, aerosol type	
	MEDICAL SOCIAL SERVICE	
202	LIQUID HAND SANITIZER, 500 ml	
203	LIQUID HAND SOAP, 500 ml	

204	RAGS, ALL COTTON, 32 pieces per kilo per bundle	
205	SCOURING PAD, 5 pieces per pack	
206	TOILET TISSUE PAPER, , Interfolded Paper Towel	
207	TOILET TISSUE PAPER 2-ply sheets, 100% recycled	
208	TRASHBAG, plastic, gusseted type, transparent, 10 pcs per roll/pack	
209	WASTE BASKET, non-rigid plastic	
210	WRAPPING PAPER, Kraft	
211	KEYBOARD with cord	
212	FLASH DRIVE, 16 GB capacity	
213	Isopropyl Alcohol 70% Antiseptic/Antibacterial with moisturizer 3785ml	
	PATHOLOGY	
214	BATTERY, dry cell, AA, 2 pieces per blister pack	
215	BATTERY, dry cell, AAA, 2 pieces per blister pack	
216	Disinfectant spray, aerosol, 400g (min)	
217	EXTERNAL HARD DRIVE, 1TB,	
218	FLASH DRIVE, 16 GB capacity	
219	Isopropyl Alcohol 70% Disinfectant 4L/ gallon	
	NBB - PATHOLOGY	
220	BATTERY, dry cell, AA, 2 pieces per blister pack	
221	BATTERY, dry cell, AAA, 2 pieces per blister pack	
222	Disinfectant spray, aerosol, 400g (min)	
223	Isopropyl Alcohol 70% Disinfectant 4L/ gallon	
	PHARMACY	
224	AIR FRESHENER, aerosol, 280ml/150g min	
225	ALCOHOL, ethyl, 68%-72%, 1 Gallon	
226	BATTERY, dry cell, AAA	
227	BATTERY, dry Cell, size AA	
228	BROOM, soft (tambo)	
229	DETERGENT BAR	
230	DISINFECTANT SPRAY, aerosol, 400g (min)	
231	DUST PAN, non-rigid plastic	
232	INSECTICIDE, aerosol type	
233	RAGS, all cotton, 1 kilo per bundle	
234	RESEALABLE PLASTIC FOR LOOSE TABLETS 6cm x 8cm	
235	TOILET TISSUE PAPER, 2-ply, 100% recycled	
236	WRAPPING PAPER, kraft	
237	EXTERNAL HARD DRIVE, 1TB, 2.5"HDD, USB 3.0, 1 unit in individual box	
	PHYSICAL MEDICINE	
238	AIR FRESHENER, aerosol, 280ml/150g min	

239	ALCOHOL, ethyl , 68%-72%, 1 Gallon	
240	BATTERY, dry cell, AA	
241	BATTERY, dry cell, AAA	
242	BLEACHING , liquid	
243	BROOM , soft (tambo)	
244	DETERGENT, powder , all purpose , 1 kg.	
245	DISINFECTANT SPRAY, aerosol , 400 grams (min)	
246	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	
247	LIQUID HAND SOAP, 500 mL	
248	MOP bucket heavy duty, hard plastic	
249	RAGS, all cotton, 1 kilo per bundle	
250	TOILET TISSUE PAPER 2-ply , 100% recycled	
251	TRASHBAG	
252	Isopropyl Alcohol 70% antiseptic/ antibacterial with moisturizer 3785mL	
	RADIOLOGY	
253	AIR FRESHENER, aerosol, 280ml/150g min	
254	ALCOHOL, ethyl, 68-70%, 500ml	
255	BATTERY, dry cell, AA, 2 pieces per blister pack	
256	BATTERY, dry cell, AAA, 2 pieces per blister pack	
257	TRASHBAG, plastic, flat, yellow,black and green, medium 20 pcs perpack	
258	A4 photo paper waterproof glossy 20sheets/pack	
259	DISINFECTANT SPRAY, aerosol, 400g (min)	
260	TOILET TISSUE PAPER, 2-ply, 100% recycled	
261	TOILET TISSUE PAPER, Interfolded Paper Towel	
262	EXTERNAL HARD DRIVE, 1 TB	
263	MOUSE, OPTICAL,	
264	Isopropyl Alcohol 70% Antiseptic/ Antibacterial with moisturizer 3785ml	
	DIETARY	
265	Alcohol, ethyl, 68%-72%, 1 gallon	
266	BATTERY, dry cell, AAA, 2 pieces per blister pack	
267	BATTERY, dry cell, AA, 2 pieces per blister pack	
268	Rags, all cotton, 32 pieces/bundle	
269	Toilet Tissue Paper, 2-ply, 100% recycled	
270	Toilet Tissue Paper, Interfolded Paper Towel	
	DIALYSIS	
271	Liquid Hand Sanitizer, 500ML	
272	Liquid Hand Soap, 500ml	
273	ALCOHOL, ethyl, 68-70%, 500ml	
274	Disinfectant Spray, aerosol, 400g (min)	
275	AIR FRESHENER, aerosol, 280ml/150g min	
276	Toilet Tissue Paper, 2-ply, 100% recycled	
277	Toilet Tissue paper, Interfolded paper towel	

MEDICAL SERVICES		
	ER	
278	Isopropyl Alcohol 70% Disinfectant	
279	Ethyl alcohol 70% hand and skin disinfectant	
280	Ethyl Alcohol 70% 500 ml hand and skin disinfectant	
281	TOILET TISSUE PAPER 2-ply sheets, 100% recycled	
	FAMILY MEDICINE	
282	CLEANER, toilet and urinal	
283	DETERGENT POWDER, all purpose, 1kg	
284	TRASHBAG	
285	Power Extension With 7 Universal Socket and 2 USB outlets Charger 5V 1A- 2.1A 4 Meters	
286	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	
287	RAGS, all cotton, 1 kilo per bundle	
288	TOILET TISSUE PAPER, 2-ply, 100% recycled	
289	Isopropyl Alcohol 70% Antiseptic/Antibacterial with moisturizer 3785ml	
290	ALCOHOL, Ethyl,68-70%, 500ml	
291	BATTERY, dry cell, AAA, 2 pieces per blister pack	
292	BATTERY, dry cell, AA, 2 pieces per blister pack	
293	Detergent bar 400g	
294	Liquid hand Sanitizer, 500mL	
	INTERNAL MEDICINE	
295	TOILET TISSUE PAPER, 2-ply, 100% recycled	
296	TOILET TISSUE PAPER 2-plys sheets, 150 pulls, 12 rolls in a pack	
297	ALCOHOL, ethyl, 68%-70%, scented, 500ml (-5ml)	
298	Isopropyl Alcohol 70% Disinfectant 500 ml in plastic bottle	
299	Isopropyl Alcohol 70% Disinfectant	
	OB-GYNE	
300	LIQUID HAND SANITIZER, 500mL	
301	LIQUID HAND SOAP, 500mL	
302	TOILET TISSUE PAPER, 2-ply, 100% recycled	
303	DISINFECTANT SPRAY, aerosol, 400g (min)	
304	Isopropyl Alcohol 70% Antiseptic/ Antibacterial with moisturizer 3785ml	
	OPHTHALMOLOGY	
305	FURNITURE CLEANER, aerosol type	
306	DISINFECTANT SPRAY, aerosol, 400g (min)	
307	SCOURING PAD, 5 pieces per pack	
308	LIQUID HAND SOAP, 500mL	
309	LIGHT BULB, Light Emitting Diode (LED)	

310	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	
311	TOILET TISSUE PAPER, 2-ply, 100% recycled	
312	TOILET TISSUE PAPER, Interfolded Paper Towel	
313	AIR FRESHENER, aerosol, 280ml/150g min	
314	ALCOHOL, Ethyl, 500 ml	
315	BATTERY, dry Cell, size AA	
316	BATTERY, dry Cell, size AAA	
317	BATTERY, dry Cell, size D	
318	Isopropyl Alcohol 70% Antiseptic/ Antibacterial with moisturizer 3785ml	
	ORL-HNS	
319	TOILET TISSUE PAPER, 2-ply, 100% recycled	
320	Isopropyl Alcohol 70% Disinfectant	
321	DETERGENT BAR, 140g	
322	DETERGENT POWDER, all-purpose, 1kg	
323	TRASHBAG, GPP specs, black, 940mmx1016mm	
324	RAGS, all cotton	
325	AIR FRESHENER, aerosol, 280ml/150g min	
326	ALCOHOL, ethyl, 68%-72%, 1 Gallon	
327	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	
328	DISINFECTANT SPRAY, aerosol, 400g (min)	
329	LIQUID HAND SOAP, 500mL	
330	BROOM, soft, tambo	
331	DUST PAN, non-rigid plastic	
	PEDIATRICS	
332	AIR FRESHENER, aerosol, 280ml/150g min	
333	ALCOHOL, Ethyl, 500ml	
334	CLEANER, toilet and urinal	
335	DISINFECTANT SPRAY, aerosol, 400g (min)	
336	FURNITURE CLEANER, aerosol type	
337	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	
338	TOILET TISSUE PAPER, 2-ply, 100% recycled	
339	TRASHBAG	
340	Isopropyl Alcohol 70% 500 ml	
341	Isopropyl Alcohol 70% (Gallon)	
342	Ethyl alcohol 70% (Gallon)	
	PSYCHIATRY	
343	AIR FRESHENER, aerosol, 280ml/150g min	
344	ALCOHOL, Ethyl,68-70%, 500ml	
345	ALCOHOL, ethyl, 68%-72%, 1 Gallon	
346	DISINFECTANT SPRAY, aerosol, 400g (min)	
347	FURNITURE CLEANER, aerosol type	
348	LIQUID HAND SANITIZER, 500mL	
349	LIQUID HAND SOAP, 500mL	
350	MOPHANDLE, heavy duty, screw type	
351	MOPHEAD, made of rayon	
352	RAGS, all cotton, 1 kilo per bundle	
353	TOILET TISSUE PAPER, 2-ply, 100% recycled	

354	TOILET TISSUE PAPER, INTERFOLDED PAPER TOWEL	
355	BROOM, soft (tambo)	
356	BROOM, stick (ting-ting)	
357	DUST PAN, non-rigid plastic	
	SURGERY	
358	ALCOHOL, ethyl, 68%-72%, scented, 1 gallon	
359	BATTERY, dry cell, AA, 2 pieces per blister pack	
360	BATTERY, dry cell, AAA, 2 pieces per blister pack	
361	Isopropyl Alcohol 70% Disinfectant	
	TREATMENT HUB	
362	AIR FRESHENER, aerosol, 280ml/150g min	
363	ALCOHOL, Ethyl, 500ml	
364	BATTERY, dry cell, AAA	
365	BATTERY, dry cell, AA	
366	BROOM, soft (tambo)	
367	DISINFECTANT SPRAY, aerosol, 400g (min)	
368	DUST PAN, non-rigid plastic	
369	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	
370	TOILET TISSUE PAPER, 2-ply, 100% recycled	
371	ISOPROPYL ALCOHOL 70% Antiseptic/Antibacterial with moisturizer 3785ml	
	NURSING SERVICE	
372	ALCOHOL, Ethyl, 68-70%, 500ml	
373	ALCOHOL, ethyl, 68%-72%, 1 Gallon	
374	BATTERY, dry cell, AAA, 2 pcs. per blister pack	
375	BATTERY, dry Cell, size AA, 2 pcs. per blister pack	
376	BATTERY, dry cell C, 2 pcs. per blister pack	
377	BATTERY, dry Cell, size D	
378	DETERGENT BAR	
379	EXTERNAL HARD DRIVE, 1 TB	
380	FLASH DRIVE, 16 GB Capacity	
381	LIGHT EMITTING DIODE (LED), Light Bulb	
382	LINEAR TUBE, Light Emitting Diode (LED), 18 watts	
383	LIQUID HAND SANITIZER, 500mL	
384	LIQUID HAND SOAP, 500mL	
385	TOILET TISSUE PAPER, 2-ply, 100% recycled	
386	TOILET TISSUE PAPER, Interfolded Paper Towel	
387	Hospital form #5 Record of Admission	
388	Incandescent Light Bulb 50W 220V	
389	Isopropyl Alcohol 70% Antiseptic/Antibacterial with moisturizer 3785ml	

390	Isopropyl Alcohol 70% Antiseptic/Antibacterial with moisturizer spray 350ml	
391	Isopropyl Alcohol 70% Antiseptic/Antibacterial with moisturizer spray 500ml	
	ANIMAL BITE	
392	Power Extension With 7 Universal Socket and 2 USB outlets Charger 5V 1A- 2.1A 4 Meters	
393	DETERGENT BAR	
394	DETERGENT POWDER, all-purpose, 1kg	
395	AIR FRESHENER, aerosol, 280ml/150g min	
396	ALCOHOL, Ethyl,68-70%, 500ml	
397	Isopropyl Alcohol 70% Antiseptic/ Antibacterial with moisturizer 3785ml	
398	DISINFECTANT SPRAY, aerosol, 400g (min)	
399	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	
400	RAGS, all cotton, 1 kilo per bundle	
401	TOILET TISSUE PAPER, 2-ply, 100% recycled	
402	TOILET TISSUE PAPER, Interfolded Paper Towel	
403	BATTERY, dry cell size AA, 2 pcs per blister pack	
404	BATTERY, dry cell size AAA, 2 pcs per blister pack	
405	DISINFECTANT SPRAY, aerosol type, 400g (min)	
406	WASTEBASKET, non-rigid plastic	
	IERB	
407	DISINFECTANT SPRAY, aerosol, 400g (min)	
408	ALCOHOL, Ethyl,68-70%, 500ml	
409	INSECTICIDE, aerosol type, multi-insect killer, net content: 600ml (min). Water Based.	
410	FURNITURE CLEANER, aerosol type	
411	BATTERY, dry cell, AAA, 2 pcs per blister pack	
412	BATTERY, dry Cell, size AA, 2 pcs per blister pack	
413	TOILET TISSUE PAPER, 2-ply, 100% recycled	
414	TOILET TISSUE PAPER, Interfolded Paper Towel	
	OPD	
415	Power Extension With 7 Universal Socket and 2 USB outlets Charger 5V 1A- 2.1A 4 Meters	
416	Infrared Sensor Alcohol Dispenser - White Made of ABS material and plastic; Touch- free sensor; USB charging Charge time: 3 hours; Usage time: 3-4 hours; Power: 2W Input: DC 5V/1A Battery: 1299mAh; Measurements: L 11 x W 7.5 x H 9.1 cm	

417	AIR FRESHENER, aerosol, 280ml/150g min	
418	ALCOHOL, ethyl, 68%-72%, 1 Gallon	
419	BATTERY, dry cell, AA, 2 pieces per blister pack	
420	BATTERY, dry cell, AAA, 2 pieces per blister pack	
421	TOILET TISSUE PAPER 2-plys sheets, 150 pulls, 12 rolls in a pack	
422	TWINE, PLASTIC	
B.	Compliance to the Schedule of Requirements (Section VI)	

I hereby certify to comply and deliver all the above requirements.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Bid for and behalf of: _____

Section VIII. Checklist of Technical and Financial Documents

Notes on the Checklist of Technical and Financial Documents

The prescribed documents in the checklist are mandatory to be submitted in the Bid, but shall be subject to the following:

- a. GPPB Resolution No. 09-2020 on the efficient procurement measures during a State of Calamity or other similar issuances that shall allow the use of alternate documents in lieu of the mandated requirements; or
- b. Any subsequent GPPB issuances adjusting the documentary requirements after the effectivity of the adoption of the PBDs.

The BAC shall be checking the submitted documents of each Bidder against this checklist to ascertain if they are all present, using a non-discretionary “pass/fail” criterion pursuant to Section 30 of the 2016 revised IRR of RA No. 9184.

Checklist of Technical and Financial Documents

I. TECHNICAL COMPONENT ENVELOPE

Class “A” Documents

Legal Documents

- (a) Valid PhilGEPS Registration Certificate (Platinum Membership) (all pages) **in accordance with Section 8.5.2 of the IRR;**

Technical Documents

- (b) Statement of the prospective bidder of all its ongoing government and private contracts, including contracts awarded but not yet started, if any, whether similar or not similar in nature and complexity to the contract to be bid (in a **FORM prescribed by the QC-BAC-GOODS AND SERVICES); and**
- (c) Statement of the bidder’s Single Largest Completed Contract (SLCC) similar to the contract to be bid, except under conditions provided for in Sections 23.4.1.3 and 23.4.2.4 of the 2016 revised IRR of RA No. 9184, within the relevant period as provided in the Bidding Documents (in a **FORM prescribed by the QC-BAC-GOODS AND SERVICES); and**
- (d) Original copy of Bid Security. If in the form of a Surety Bond, submit also a certification issued by the Insurance Commission; **or**
Original copy of Notarized Bid Securing Declaration; **and**
- (e) Conformity with Section VI. (Schedule of Requirements) and Section VII. (Technical Specifications), which may include production/delivery schedule, manpower requirements, and/or after-sales/parts, if applicable; **and**
- (f) Original duly signed Omnibus Sworn Statement (OSS); **and** if applicable, Original Notarized Secretary’s Certificate in case of a corporation, partnership, or cooperative; or Original Special Power of Attorney of all members of the joint venture giving full power and authority to its officer to sign the OSS and do acts to represent the Bidder.

Financial Documents

- (g) The prospective bidder’s computation of Net Financial Contracting Capacity (NFCC) (in a **FORM prescribed by the QC-BAC-GOODS AND SERVICES);**
or
A committed Line of Credit from a Universal or Commercial Bank in lieu of its NFCC computation.

Class “B” Documents

- (h) If applicable, a duly signed joint venture agreement (JVA) in case the joint venture is already in existence;
or
duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

Other documentary requirements under RA No. 9184 (as applicable)

- (i) *[For foreign bidders claiming by reason of their country’s extension of reciprocal rights to Filipinos]* Certification from the relevant government office of their country stating that Filipinos are allowed to participate in government procurement activities for the same item or product.
- (j) Certification from the DTI if the Bidder claims preference as a Domestic Bidder or Domestic Entity.

II. FINANCIAL COMPONENT ENVELOPE

- (a) Original of duly signed and accomplished Financial Bid Form; **and**
- (b) Original of duly signed and accomplished Price Schedule(s).

III. REQUIRED DOCUMENTS in BDS SECTION 20.2 and 21.2

- **No additional requirement**

Note:

1. Please refer to [\[https://drive.google.com/file/d/1uiYurh5WrpBL5B_pqpzAb62yucAbIR1p/view?usp=sharing\]](https://drive.google.com/file/d/1uiYurh5WrpBL5B_pqpzAb62yucAbIR1p/view?usp=sharing) for the following requirements:
 - a. Computation of NFCC;
 - b. List of All Ongoing Contracts/List of Contracts already awarded but not yet started;
 - c. Statement of Single Largest Completed Contract
2. Please refer to GPPB Resolution No. 16-2020 for the following requirements:
 - a. Bid Form;
 - b. Price Schedule (for Goods Offered from Abroad/ Within the Philippines)
 - c. Bid Securing Declaration; and
 - d. Omnibus Sworn Statement

