



QUEZON CITY GOVERNMENT  
BAC – GOODS AND SERVICES



INVITATION TO BID

September 14, 2023

	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	ASC-23-HCS-1120B	AMORANTO SPORTS COMPLEX	ELECTRIC DRILLS AND OTHERS	P 397,971.00	GENERAL FUND	30 CD
2.	BCRD-23-CS1-1407	BARANGAY AND COMMUNITY RELATIONS DEPARTMENT	FOOD AND DRINKS AND OTHERS	P 939,490.00	GENERAL FUND	3 MONTHS
3.	BPLD-23-OSD-1317	BUSINESS PERMITS AND LICENSING DEPARTMENT	PVC BOARD	P 170,000.00	GENERAL FUND	30 CD
4.	ACCOUNTING-23-GM-1187	CITY ACCOUNTING DEPARTMENT	WHEELED TRASH BIN AND OTHERS	P 212,400.00	GENERAL FUND	30 CD
5.	CAD-23-OSD-1227B	CITY ARCHITECT DEPARTMENT	VARIOUS OFFICE SUPPLIES	P 85,090.22	GENERAL FUND	15 CD
6.	CGSD-23-GRMS-0451	CITY GENERAL SERVICES DEPARTMENT	REPLACEMENT OF BROKEN FIRE HOSE CABINET GLASSES, GLASS WALLS AND DEFECTIVE LOCKS AT VARIOUS BUILDINGS WITHIN QUEZON CITY HALL COMPOUND	P 500,000.00	GENERAL FUND	60 CD
7.	CPDD-23-VRM-1050B	CITY PLANNING AND DEVELOPMENT DEPARTMENT	RM-MOTOR VEHICLE (PARTS AND LABOR)	P 490,400.60	GENERAL FUND	30 CD
8.	DPOS-23-SA-1390	DEPARTMENT OF PUBLIC ORDER AND SAFETY	TRAFFIC SIGNAGES FOR BIKELANE AND TRAFFIC CONES	P 352,000.00	GENERAL FUND	30 CD
9.	DSQC-23-CS1-1382	DEPARTMENT OF SANITATION AND CLEANUP WORKS OF QUEZON CITY	FOOD AND DRINKS AND OTHERS	P 461,700.00	GENERAL FUND	3 MONTHS
10.	DSQC-23-SOP-1381	DEPARTMENT OF SANITATION AND CLEANUP WORKS OF QUEZON CITY	HAND GLOVES AND OTHERS	P 139,800.00	GENERAL FUND	30 CD
11.	HCDRD-23-OE-0595B	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	CAMERA AND OTHERS	P 287,305.00	GENERAL FUND	30 CD
12.	HCDRD-23-OESC-0617B	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	INK CARTRIDGES AND TONER	P 362,456.30	GENERAL FUND	30 CD
13.	HCDRD-23-VPA-1132	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	BATTERY AND TIRES	P 91,780.00	GENERAL FUND	30 CD
14.	LEIPO-23-CS1-1372	LOCAL ECONOMIC INVESTMENT PROMOTIONS OFFICE	FOOD AND DRINKS	P 385,000.00	GENERAL FUND	3 MONTHS
15.	LEIPO-23-TA-1453	LOCAL ECONOMIC INVESTMENT PROMOTIONS OFFICE	CUSTOMIZED GLASS CUP AND OTHERS	P 165,000.00	GENERAL FUND	45 CD
16.	MDAD-23-OE-1316	MARKET DEVELOPMENT AND ADMINISTRATION DEPARTMENT	MULTIFUNCTIONAL PHOTOCOPIER	P 975,240.00	GENERAL FUND	30 CD
17.	OSCA-23-CS1-1318	OFFICE FOR THE SENIOR CITIZENS AFFAIRS	FOOD AND DRINKS	P 219,200.00	GENERAL FUND	3 MONTHS
18.	OCDVALMOCINA-23-OSD-1356	OFFICE OF COUN. CLARK DAVID C. VALMOCINA	VARIOUS OFFICE SUPPLIES	P 173,861.61	GENERAL FUND	30 CD
19.	CONSO-23-OSD-1539	OFFICE OF THE CITY MAYOR - POPS PLAN	VARIOUS OFFICE SUPPLIES AND OTHERS	P 233,764.79	GENERAL FUND	30 CD
20.	OCM(POPS)-23-CS1-1283B	OFFICE OF THE CITY MAYOR - POPS PLAN	FOOD AND DRINKS AND OTHERS	P 653,680.00	GENERAL FUND	3 MONTHS
21.	OCM(POPS)-23-SSDE-0392	OFFICE OF THE CITY MAYOR - POPS PLAN	UNIVERSAL AND DIGITAL DETECTOR	P 696,000.00	GENERAL FUND	30 CD
22.	OCM(PDAO)-23-HLMF-1238	OFFICE OF THE CITY MAYOR (PERSON WITH DISABILITY AFFAIRS OFFICE)	HOTEL ACCOMMODATION INCLUDING FOOD AND DRINKS AND OTHERS	P 497,175.00	GENERAL FUND	3 MONTHS
23.	OCM(PDAO)-23-OE-0484B	OFFICE OF THE CITY MAYOR (PERSON WITH DISABILITY AFFAIRS OFFICE)	ANDROID TABLET AND OTHERS	P 101,933.00	GENERAL FUND	30 CD

24.	OCM(PDAO)-23-OESC-1361	OFFICE OF THE CITY MAYOR (PERSON WITH DISABILITY AFFAIRS OFFICE)	MASTER ROLL AND INK CARTRIDGE	P 192,330.00	GENERAL FUND	30 CD
25.	OCM(PDAO)-23-VRM-0898	OFFICE OF THE CITY MAYOR (PERSON WITH DISABILITY AFFAIRS OFFICE)	REPAIR AND MAINTENANCE OF MOTOR VEHICLE (PARTS AND LABOR)	P 100,000.00	GENERAL FUND	30 CD
26.	OVM-23-ITPAP-1305	OFFICE OF THE VICE MAYOR	NETWORK SWITCH	P 358,800.00	GENERAL FUND	30 CD
27.	OVM-23-OSD-1194B	OFFICE OF THE VICE MAYOR	VARIOUS OFFICE SUPPLIES (RECORD BOOK AND OTHERS)	P 185,370.94	GENERAL FUND	30 CD
28.	PDAD-23-VRM-0240	PARKS DEVELOPMENT AND ADMINISTRATION DEPARTMENT	RM-MOTOR VEHICLE (PARTS AND LABOR)	P 850,985.00	GENERAL FUND	30 CD
29.	PAISD-23-OSD-1344	PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	VARIOUS OFFICE SUPPLIES AND OTHERS	P 211,890.00	GENERAL FUND	30 CD
30.	QCADAAC-23-FIXTURES-1166B	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	SUNSCREEN ROLL-UP BLINDS	P 146,085.30	GENERAL FUND	45 CD
31.	QCADAAC-23-GRMS-1308	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	REPAIR AND MAINTENANCE OF MACHINERY AND EQUIPMENT	P 143,000.00	GENERAL FUND	30 CD
32.	QCADAAC-23-PPSA-1163B	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	CAMERAS WITH ACCESSORIES	P 518,804.10	GENERAL FUND	30 CD
33.	QCCCD-23-APP-0981B	QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES	VARIOUS APPLIANCES (AIR PURIFIER AND OTHERS)	P 70,038.45	GENERAL FUND	30 CD
34.	QCCCD-23-OSD-0677C	QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES	VARIOUS OFFICE SUPPLIES (BALLPEN, COLORED PAPER, AND OTHERS)	P 466,682.69	GENERAL FUND	30 CD
35.	QCCCD-23-PS2-0643B	QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES	PRINTING OF BOOK AND MANUAL	P 210,000.00	GENERAL FUND	30 CD
36.	QCRRMO-23-DM-1378	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	VARIOUS DRUGS AND MEDICINES	P 534,725.00	GENERAL FUND	30 CD
37.	QCRRMO-23-OESC-1249B	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	INK	P 748,770.00	GENERAL FUND	30 CD
38.	QCRRMO-23-OSD-1287	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	VARIOUS OFFICE SUPPLIES	P 486,950.10	GENERAL FUND	30 CD
39.	QCDTRC(TAHANA N)-23-HLMF-1192B	QUEZON CITY DRUG TREATMENT AND REHABILITATION CENTER (TAHANAN)	HOTEL ACCOMMODATION, FOOD AND OTHERS	P 349,500.00	GENERAL FUND	30 CD
40.	QCDTRC(TAHANA N)-23-JS2-1349	QUEZON CITY DRUG TREATMENT AND REHABILITATION CENTER (TAHANAN)	BATHROOM SOAP AND OTHERS	P 119,596.50	GENERAL FUND	30 CD
41.	QCGH-23-JS2-1145B	QUEZON CITY GENERAL HOSPITAL	VARIOUS JANITORIAL SUPPLIES	P 964,632.00	GENERAL FUND	30 CD
42.	QCGH-23-MSLI-0991D	QUEZON CITY GENERAL HOSPITAL	VARIOUS REAGENTS AND CONSUMABLES	P 173,400.00	GENERAL FUND	30 CD
43.	QCGH-23-PP-1315	QUEZON CITY GENERAL HOSPITAL	PLASTIC PALLET	P 366,860.00	GENERAL FUND	30 CD
44.	QCGH-23-PS2-1146B	QUEZON CITY GENERAL HOSPITAL	PRINTING OF PATIENT'S HOSPITAL CARD AND IDENTIFICATION CARD	P 143 ,830.00	GENERAL FUND	30 CD
45.	HEALTH-23-OESC-0182B	QUEZON CITY HEALTH DEPARTMENT	TONER CARTRIDGE AND OTHERS	P 476,400.00	GENERAL FUND	30 CD
46.	QCSBCDPO-23-CS1-1284	QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	FOOD AND DRINKS	P 140,000.00	GENERAL FUND	3 MONTHS
47.	CONSO-23-CS1-1544	QUEZON CITY UNIVERSITY	LINE 1: FOOD AND DRINKS	P 729,800.00	GENERAL FUND	3 MONTHS
			LINE 2: FOOD AND DRINKS AND OTHERS	P 200,000.00	TRUST FUND	3 MONTHS
48.	QCU-23-APP-1099B	QUEZON CITY UNIVERSITY	CEILING ORBIT FAN AND OTHERS	P 610,856.00	GENERAL FUND	30 CD
49.	QCU-23-ES-1102	QUEZON CITY UNIVERSITY	LED FLUORESCENT TUBE AND OTHERS	P 868,950.29	GENERAL FUND	30 CD
50.	QCU-23-HCS-1117	QUEZON CITY UNIVERSITY	VARIOUS HARDWARE AND CONSTRUCTION SUPPLIES	P 500,671.56	GENERAL FUND	30 CD

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51.	QCU-23-IT-1142	QUEZON CITY UNIVERSITY	CLOUD-BASED ACCOUNTING INFORMATION SYSTEM (AIS) AND AUDITING IN CIS ENVIRONMENT SOFTWARES FOR BACHELOR OF SCIENCE IN ACCOUNTANCY STUDENTS OF THE QUEZON CITY UNIVERSITY	P 356,160.00	GENERAL FUND	60 CD
52.	QCU-23-IT-1174B	QUEZON CITY UNIVERSITY	CLOUD-BASED COGNITIVE PSYCHOLOGY LABORATORY COURSEWARE	P 963,125.00	GENERAL FUND	30 CD
53.	QCU-23-IT-1413	QUEZON CITY UNIVERSITY	SUBSCRIPTION TO PLAGIARISM CHECKER SOFTWARE	P 635,570.00	GENERAL FUND	15 CD
54.	QCU-23-LSE-1153	QUEZON CITY UNIVERSITY	VARIOUS LABORATORY SUPPLIES	P 300,377.05	GENERAL FUND	30 CD
55.	QCU-23-OE-1105B	QUEZON CITY UNIVERSITY	MULTIFUNCTION DIGITAL COPIER AND OTHERS	P 655,308.00	GENERAL FUND	30 CD
56.	QCU-23-PP-1064B	QUEZON CITY UNIVERSITY	MONOBLOC ARM CHAIR	P 793,138.50	GENERAL FUND	30 CD
57.	QCYDO-23-AAS2-0988C	QUEZON CITY YOUTH DEVELOPMENT OFFICE	SUPPLY AND INSTALLATION OF AIRCONDITIONING UNITS	P 417,450.00	GENERAL FUND	30 CD
58.	QCYDO-23-OE-0989C	QUEZON CITY YOUTH DEVELOPMENT OFFICE	VARIOUS OFFICE EQUIPMENT (PHOTOCOPIER, PAPER TRIMMER, AND OTHERS)	P 295,911.68	GENERAL FUND	30 CD
59.	QCYDO-23-SERVICES-1126	QUEZON CITY YOUTH DEVELOPMENT OFFICE	RENTAL OF SOUND SYSTEM, LED WALL SCREEN, AND OTHERS	P 382,400.00	GENERAL FUND	3 MONTHS
60.	RMBGH-23-OE-1280	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	VARIOUS OFFICE EQUIPMENT (ADDING MACHINE, PAPER SHREDDER AND OTHERS)	P 600,500.00	GENERAL FUND	60 CD
61.	SDO-23-CS1-1229B	SCHOOLS DIVISION OFFICE	FOOD AND DRINKS	P 335, 610.00	SPECIAL EDUCATION FUND	3 MONTHS
62.	SDO-23-OE-1240B	SCHOOLS DIVISION OFFICE	3-IN-1 PRINTER	P 272,870.00	SPECIAL EDUCATION FUND	30 CD
63.	CONSO-23-HCS-1271	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	VARIOUS HARDWARE AND CONSTRUCTION SUPPLIES	P 834,373.10	GENERAL FUND	30 CD
64.	CONSO-23-OE-1180C	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	SHREDDER AND OTHERS	P 129,227.70	GENERAL FUND	30 CD
65.	SSDD-23-DM-0913	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	ASCORBIC ACID AND OTHERS	P 341,390.00	GENERAL FUND	30 CD
66.	SSDD-23-OSD-1041	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	VARIOUS OFFICE SUPPLIES	P 396,693.64	GENERAL FUND	30 CD
67.	SSDD-23-PS2-1131	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	PRINTING OF LETTER HEAD	P 220,660.00	GENERAL FUND	30 CD

- The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund, Trust Fund and Special Education Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
- Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during **weekdays from 8:00 a.m. – 5:00 p.m.**

*[Handwritten signature]*



5. A complete set of Bidding Documents may be acquired by interested Bidders on **Friday, September 15, 2023** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

**STANDARD RATES:**

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
  2. Document Request List (DRL)
  3. Authorization to Purchase Bidding Documents
    - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
    - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
  4. Notarized Joint Venture Agreement (as applicable)
6. Bids must be duly received by the BAC Secretariat through manual submission at the 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Friday, September 22, 2023**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
8. Bid opening shall be on **11:00 A.M. of Friday, September 22, 2023** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING  
Join Zoom Meeting  
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUU4Z3lyU29iZGVlWmdKRjZCdz09>  
  
Meeting ID: 858 5085 5933  
Passcode: 118682

9. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**ATTY. DOMINIC B. GARCIA**  
OIC, Procurement Department  
2<sup>nd</sup> Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound  
Elliptical Road, Barangay Central Diliman, Quezon City.  
Email Add: [bacgoods.procurement@quezoncity.gov.ph](mailto:bacgoods.procurement@quezoncity.gov.ph)  
Tel. No. (02)8988-4242 loc. 8506/8710  
Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

11. You may visit the following websites:

For downloading of Bidding Documents: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:

  
**MS. MA. MARGARITA T. SANTOS, DPA**  
Chairperson, QC-BAC-Goods and Services