



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2308033**

Purchase Order Date: **AUG 14 2023**

Procuring Unit : OFFICE OF THE CITY MAYOR - POPS PLAN
Company Name : MS. V ENTERPRISES
Address : #6 Bayo Condotel & Suites, Scout Bayoran St., Cor. Scout Tuazon, Brgy. South Triangle, Quezon City
Business Type : Sole Proprietorship Registration #4918293
Project Number : OCM(POPS)-23-HLMF-1027
Mode of Procurement : Public Bidding
Resolution No. : 23-PB-502
TIN Number : 136-386-905-000
Contact Number : 0917-819-5910

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD

Delivery Schedule : Upon Request by the End-User until December 31, 2023

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	BARANGAY TANOD SKILLS ENHANCEMENT TRAINING (BTSET) HOTEL ACCOMMODATION AND OTHERS HOTEL ACCOMMODATION – 1,008 pax For 2 days and 1 night, 5 engagements Batch 1- 200 pax, Batch 2- 200 pax, Batch 3- 204 pax, Batch 4- 204 pax, Batch 5- 200 pax Inclusive of Accommodation, Foods and Conference Room Facilities, Tarpaulin and various Office Supplies CONCESSION AND AMENITIES: - Free use of one function room for 8 hours and standard, conference equipment such as widescreen, whiteboard marker and eraser, sound system and microphones. - Free flowing coffee during conference proper - Free Wi-Fi access at the rooms, lobby area and function rooms. - Free use of swimming pool and cottages. - 5% Discount Restaurant. - Adequate guarded parking space FOOD AND DRINKS (Buffet Style) – 1,008 pax Menu Choices: Batch 1 – 200 pax Day 1 Managed Buffet Breakfast	lot	1	5,294,583.00	5,294,583.00

MA. JOSEFINA G. BELMONTE
City Mayor

VENUS J. FERRY Aug. 14, 23
Signature Over Printed Name of Supplier / Date

Funds Available:

OBR : 100-2023-08-07857

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 5,297,100.00



Republic of the Philippines
PROCUREMENT DEPARTMENT
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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Grilled Hotdog				
	Spanish Sardines				
	Sunny Side-Up Egg				
	Garlic Rice/Plain Rice				
	Fresh Fruits				
	Coffee/Juice				
	AM Snack				
	Chicken Empanada				
	Iced Tea				
	Managed Buffet Lunch				
	Sabaw na Sinigang na Bangus sa Miso				
	Kalderetang Baboy				
	Pritong Galunggong				
	Ginataang Kalabasa				
	Steamed Rice				
	Maja Mais				
	Soda				
	PM Snack				
	Banana Fritters				
	Iced Tea				
	Managed Buffet Dinner				
	Cream of Chicken Soup				
	Potcherong Manok				
	Fried Fish				
	Buttered Vegetables				
	Steamed Pandan Rice				

MA. JOSEFINA G. BELMONTE
City Mayor

Signature Over Printed Name of Supplier / Date

OBR : **M. MAN-18-07879**

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 5,297,100.00



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Fresh Fruits				
	Juice				
	Day 2				
	Managed Buffet Breakfast				
	Pork Salisbury Steak with Gravy				
	Dried Dalagang Bukid				
	Egg Omelette				
	Garlic Rice/Plain Rice				
	Fresh Fruits				
	Coffee/Juice				
	AM Snack				
	Puto Pao				
	Iced Tea				
	Managed Buffet Lunch				
	Mushroom Soup				
	Pork Spareribs Royale				
	Fish Fillet with Tartar Sauce				
	Vegetable Express				
	Steamed Pandan Rice				
	Buko Pandan				
	Soda				
	Menu Choices: Batch 2 – 200 pax				
	Day 1				
	Managed Buffet Breakfast				
	Tocino				

MA. JOSEFINA G. BELMONTE
City Mayor

VENUS T. TERRY
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : m. amh-vg-0759

Approved Budget for the Contract : 5,297,100.00



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Dried Bisugo				
	Scrambled Eggs				
	Garlic/Plain Rice				
	Fresh Fruits				
	Coffee/Juice				
	AM Snack				
	Pork Empanada				
	Iced Tea				
	Managed Buffet Lunch				
	Sabaw ng Tinola				
	Pork Dinuguan				
	Pritong Tilapia				
	Ensaladang Talong				
	Steamed Rice				
	Ube Halaya				
	Soda				
	PM Snack				
	Ensaïmada				
	Iced Tea				
	Managed Buffet Dinner				
	Batchoy Soup				
	Roasted Chicken Grandma Style				
	Sweet and Sour Fish				
	Stir fry Vegetables				
	Steamed Pandan Rice				
	Fresh Fruits				

MA. JOSEFINA G. BELMONTE
City Mayor

VENUS T. JERRY Aug 14, 2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : **WV. 2022 OS. 07879**

Approved Budget for the Contract : 5,297,100.00



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Juice Day 2 Managed Buffet Breakfast Luncheon Meat Dried Salay-salay Sunny Side-Up Egg Garlic/Plain Rice Fresh Fruits Coffee/Juice AM Snack Siopao Bola-Bola Iced Tea Managed Buffet Lunch Potato Leek Soup Pork Bicol Express Stir fry Fish with Tofu Sauteed Vegetables Steamed Pandan Rice Macapuno with Beans Soda Menu Choices: Batch 3 – 204 pax Day 1 Managed Buffet Breakfast Chicken Tocino Tuyo				

MA. JOSEFINA G. BELMONTE
City Mayor

VENUS T. JERRY Aug. 14, 2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : m. 2023-08-07899

Approved Budget for the Contract : 5,297,100.00



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2308033**

Purchase Order Date: **AUG 14 2023**

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		Contact Number	: 0917-819-5910

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Delivery Schedule : Upon Request by the End-user until December 31, 2023

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Scrambled Eggs				
	Garlic/Plain Rice				
	Fresh Fruits				
	Coffee/Juice				
	AM Snack				
	Hotdog Sandwich with Fries				
	Iced Tea				
	Managed Buffet Lunch				
	Chicken Sotanghon Soup				
	Pork Igado				
	Fish Curry				
	Stir fry Vegetables				
	Steamed Pandan Rice				
	Coffee jelly				
	Soda				
	PM Snack				
	Suman sa Lihiya				
	Iced Tea				
	Managed Buffet Dinner				
	Pumpkin Soup				
	Chicken Barbeque				
	Sweet and Sour Fish Fillet				
	Buttered Vegetables				
	Steamed Pandan Rice				
	Fresh Fruits				
	Juice				

MA. JOSEFINA G. BELMONTE
City Mayor

VENUS T. FERRY Aug. 14, 2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : NO. 21211-08-07879

Approved Budget for the Contract : 5,297,100.00



Republic of the Philippines
PROCUREMENT DEPARTMENT
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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Day 2 Managed Buffet Breakfast Grilled Hotdog Spanish Sardines Sunny Side-Up Egg Garlic/Plain Rice Fresh Fruits Coffee/Juice AM Snack Tuna Sandwich with Fries Iced Tea Managed Buffet Lunch Sabaw ng Miswa na may Meatballs Hamonadong Baboy Pritong Tilapia Ginisang Kangkong na may Tofu Steamed Rice Fruit Salad Soda Menu Choices: Batch 4 – 204 pax Day 1 Managed Buffet Breakfast Embutido Tinapa Egg Omelette				

MA. JOSEFINA G. BELMONTE
City Mayor

VENUS T. JERRY Aug. 14, 2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : **MAN. 08. 07879**

Approved Budget for the Contract : 5,297,100.00



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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Garlic Rice/Plain Rice				
	Fresh Fruits				
	Coffee/Juice				
	AM Snack				
	Ham Sandwich with Fries				
	Iced Tea				
	Managed Buffet Lunch				
	Crab and Corn Soup				
	Pork Estofado				
	Relyenong Bangus				
	Sauteed Beans				
	Steamed Pandan Rice				
	Leche Flan				
	Soda				
	PM Snack				
	Chiffon Mamon				
	Iced Tea				
	Managed Buffet Dinner				
	Sabaw ng Mais na may dahon ng Sili				
	Adobong Manok				
	Pritong Isda				
	Lumpiang Hubad				
	Steamed Rice				
	Fresh Fruits				
	Juice				
	Day 2				

MA. JOSEFINA G. BELMONTE
City Mayor

Venus F. Terry Aug. 14, 2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : **MR. MAN OF 07879**

Approved Budget for the Contract : 5,297,100.00



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Managed Buffet Breakfast Corned Beef with Potatoes Daing na Bangus Scrambled Eggs Garlic Rice/Plain Rice Fresh Fruits Coffee/Juice AM Snack Egg Sandwich with Fries Iced Tea Managed Buffet Lunch Eggdrop Soup Adobong Baboy Sarciadong Isda Guisadong Ampalaya Steamed Rice Minatamis na Saging Soda Menu Choices: Batch 5 – 200 pax Day 1 Managed Buffet Breakfast Skinless Longganisa Isdang Lapad Sunny Side-Up Egg Garlic/Plain Rice				

MA. JOSEFINA G. BELMONTE
City Mayor

VENUS T. FERRY Aug. 14, 2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : **MA. ANAN US. 07879**

Approved Budget for the Contract : 5,297,100.00



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Fresh Fruits				
	Coffee/Juice				
	AM Snack				
	Chicken Sandwich with Fries				
	Iced Tea				
	Managed Buffet Lunch				
	Vegetables Soup				
	Pork Humba				
	Sinaing na Tulingan				
	Pinakbet				
	Steamed Rice				
	Mango Sago				
	Soda				
	PM Snack				
	Camote Fritters				
	Iced Tea				
	Managed Buffet Dinner				
	Sabaw sa Miso				
	Ginataang Manok				
	Bistek na Bangus				
	Guisadong Togue				
	Steamed Rice				
	Fresh Fruits				
	Juice				
	Day 2				
	Managed Buffet Breakfast				

MA. JOSEFINA G. BELMONTE
City Mayor

VENUS T. JERRY Aug. 14, 2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : **NU 2023-08-0579**

Approved Budget for the Contract : 5,297,100.00



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Pork Tapa Tuyo Scrambled Eggs Garlic/Plain Rice Fresh Fruits Coffee/Juice AM Snack Siopao Asado Iced Tea Managed Buffet Lunch Bulalo Soup Pork Casserole Crispy Fried Tawilis Stir fry Vegetables Steamed Pandan Rice Buko Lychee Cream Soda VARIOUS SUPPLIES ▶ 6 pieces Tarpaulin, 4 ft. x 8 ft., full color, thickness 22 ounces ▶ 852 pieces ID Jacket with Lace, 126mm x 95mm ▶ 852 pieces Ballpen, fine point, black ▶ 852 pieces Notebook, 80 leaves ▶ 150 pieces Marker, Permanent (Black), fine point ▶ 90 rolls Masking tape, 2 inches (48mm) thickness per roll				

MA. JOSEFINA G. BELMONTE
City Mayor

VENUS T. TERRY Aug. 14, 2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : **m-2023-08-0759**

Approved Budget for the Contract : 5,297,100.00



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2308033**

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	<p>► 50 packs Special Paper, cream, 8.5 inches x 11 inches, 20 sheets per pack</p> <p>► 60 reams Bond paper, legal, 500 sheets per ream</p> <p>► 85 pieces Cartolina, assorted colors</p> <p>► 120 pads Pad paper, white, 200mm x 250mm</p> <p>► 852 pieces Training Bag, black, with print, 15 inches x 12 inches</p> <p>► 852 pieces T-shirt, with collar, rubberized, full color, 100% cotton, color: white</p> <p>Printing:</p> <p>Back Upper Center: Barangay Tanod Skills Enhancement Training (BTSET) (3 inches x 7 inches)</p> <p>Front Left: QC Logo (3 inches x 3 inches)</p> <p>Sizes: 4XL-15, 3XL-30, 2XL-70, XL-150, L-350, M-150, S-65, XS-22</p> <p>TRANSPORTATION (BUS) – 13 units</p> <p>Air-conditioned, Capacity: 48 - 50 seats</p> <p>Pick-up Point: Quezon City Hall Flag Pole (Sunken Garden)</p> <p>Drop-off Point: Main Entrance, Venue (Hotel) (Vice-versa)</p> <p>***** Nothing Follows *****</p>				

Total Amount : 5,294,583.00

Total Amount In Words (Pesos): Five Million Two Hundred Ninety Four Thousand Five Hundred Eighty-Three Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor



VENUS T. JERRY **Aug. 14, 2023**
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : 100. 2127. 08. 07879

Approved Budget for the Contract : 5,297,100.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.

15. This contract shall also serve as **Notice to Proceed**, to take effect on AUG 14 2023 and to expire on -

CONFORME:

VENUS T. TERRY

SIGNATURE OVER PRINTED NAME

PROPRIETREIS

IN THE CAPACITY OF

Aug. 14, 2023

DATE

Duly authorized to sign this Purchase Order for and on behalf of MS. V ENTERPRISES

COMPANY NAME

SUBSCRIBED AND SWORN to before me this AUG 14 2023 day of QUEZON CITY, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her POSTAL ID with his/her photograph and signature appearing thereon with No. E35196390694 Valid until Jan. 30, 2026

Doc. No. 439

Page No. 89

Book No. V

Series of 2023

ATTY. RUBEN M. ATANES JR.

NOTARY PUBLIC IN QUEZON CITY

AM Adm. No. NP-04 (2013-2021)

IBP O.R. No. 293181 Jan. 2023 / X No. 46427

PTR No. 4029325 D 01-05-2023 / TIN: 140-394-036-000

MCLE Compliance No. VII-0018605 Valid until 04-15-2025

Address: Unit R03 Suntrust Condo, Matalino St. Central, Q.C.

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)