



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2308050**

Purchase Order Date: **AUG 31 2023**

Procuring Unit : **BARANGAY AND COMMUNITY RELATIONS DEPARTMENT** ✓ Project Number : **BCRD-23-HLMF-1082** ✓
Company Name : **MS. V ENTERPRISES** ✓ Mode of Procurement : **Public Bidding** ✓
Address : **No. 6 Bayo Condo Sct. Bayoran St., cor. Sct. Tuazon, Brgy. South Triangle, Quezon City** ✓ Resolution No. : **23-PB-510** ✓
Business Type : **Sole Proprietorship Registration #4918293** ✓ TIN Number : **136-386-905-000** ✓
Contact Number : **0917-819-5910** ✓

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD

Delivery Schedule : Upon request by the end-user until December 31, 2023 ✓

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	TRAINING SEMINAR OF YOUTH LEADERS ON LEADERSHIP WITH ORIENTATION ON THE ROLE OF YOUTH TO THE BARANGAY COUNCIL FOR THE PROTECTION OF CHILDREN (BCPC) ✓ VENUE ACCOMMODATION AND OTHERS ✓ VENUE ACCOMMODATION – 1,810 pax ✓ 1 Day, live-out 4 Engagements Inclusive of Venue, Foods and Drinks, Tarpaulin and Conference Room and Various Office Supplies CONCESSION AND AMENITIES: ✓ - Free use of the conference room with usual facilities like whiteboard, P/A system with 2 mics., overhead projector with screen and rostrum (7:00am-5:00pm) - Free flowing coffee during seminar proper - Free use of electricity charge for 1 unit of Laptop and overhead projector or LCD and screen in case you will bring in - Free use of Wi-Fi connection - Free parking FOOD AND DRINKS (Buffet Style) – 1,810 pax ✓ Menu Choices: Batch 1 - AM Snack >Chicken Sandwich >Assorted Soft Drinks Managed Buffet Lunch >Bird's Nest Soup >Fried Spareribs in Salt and Pepper >Double Vegetables in Oyster Sauce ✓	LOT ✓	1 ✓	2,712,890.00 ✓	2,712,890.00 ✓

MA. JOSEFINA G. BELMONTE ✓
City Mayor

VENUS T. TERRY **Aug. 31, 2023**
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU ✓
City Accountant

OBR : **NO-2023-08.05407**

Approved Budget for the Contract : 2,715,000.00



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PO Number **2308050**

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Company Name : **MS. V ENTERPRISES** Mode of Procurement : **Public Bidding**
Address : **No. 6 Bayo Condo Sct. Bayoran St., cor. Sct. Tuazon, Brgy. South Triangle, Quezon City** Resolution No. : **23-PB-510**
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Contact Number : **0917-819-5910**

Sir/Madam:

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Delivery Schedule : Upon request by the end-user until December 31, 2023

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	>Beef with Celery and Snow Peas >Plain Rice >Almond jelly with syrup >Assorted Soft Drinks PM Snack >Bihon/Canton Guisado with Bread >Assorted Soft Drinks Menu Choices: Batch 2 ✓ AM Snack >Pork Pao >Assorted Soft Drinks Managed Buffet Lunch ✓ >Cream of Mushroom Soup >Imperial Fried Chicken >Lumpiang Hubad >Fish Fillet in Satay Sauce >Plain Rice >Sesame Balls >Assorted Soft Drinks PM Snack >Spaghetti with Bread >Assorted Soft Drinks Menu Choices: Batch 3 ✓ AM Snack ✓ >Empanada >Assorted Soft Drinks Managed Buffet Lunch ✓ >Potato Leek Soup >Chicken Chunks in Oyster Sauce >Lumpiang Shanghai ✓				

MA. JOSEFINA G. BELMONTE
City Mayor

VENUS T. TERRY Aug. 31, 2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 2,715,000.00,

OBR : NO - 2023-08-08147



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Procuring Unit	: BARANGAY AND COMMUNITY RELATIONS DEPARTMENT	Project Number	:BCRD-23-HLMF-1082
Company Name	: MS. V ENTERPRISES	Mode of Procurement	:Public Bidding
Address	: No. 6 Bayo Condo Sct. Bayoran St., cor. Sct. Tuazon, Brgy. South Triangle, Quezon City	Resolution No.	:23-PB-510
Business Type	: Sole Proprietorship Registration #4918293	TIN Number	:136-386-905-000
		Contact Number	:0917-819-5910

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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	>Fish Fillet with Vegetables >Plain Rice >Dimsum Pastry >Assorted Soft Drinks PM Snack ✓ >Pancit Palabok >Assorted Soft Drinks Menu Choices: Batch 4 ✓ AM Snack ✓ >Chicken Sandwich >Assorted Soft Drinks Managed Buffet Lunch✓ >Bird's Nest Soup >Fried Spareribs in Salt and Pepper >Double Vegetables in Oyster Sauce >Beef with Celery and Snow Peas >Plain Rice >Almond jelly with syrup >Assorted Soft Drinks PM Snack ✓ >Bihon/Canton Guisado with Bread >Assorted Soft Drinks VARIOUS SUPPLIES ✓ >4 pieces Tarpaulin, 4 ft. x 8 ft., full color, thickness 22 ounces ✓ >250 pieces Marker, Permanent (Black), fine point ✓ >336 pieces Manila Paper, 36 inches x 48 inches ✓ >300 rolls Masking Tape, 2 inches (48mm) thickness per roll ✓ >60 packs Special Paper, cream, 8.5 inches x 11 inches, 20 sheets per pack ✓				

MA. JOSEFINA G. BELMONTE
City Mayor

Venus T. Ferray
VENUS T. FERRAY Aug. 31, 2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : *100-21217-08-05447*

Approved Budget for the Contract : 2,715,000.00



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2308050**

Purchase Order Date: **AUG 31 2023**

Procuring Unit	: BARANGAY AND COMMUNITY RELATIONS DEPARTMENT	Project Number	:BCRD-23-HLMF-1082
Company Name	: MS. V ENTERPRISES	Mode of Procurement	:Public Bidding
Address	: No. 6 Bayo Condo Sct. Bayoran St., cor. Sct. Tuazon, Brgy. South Triangle, Quezon City	Resolution No.	:23-PB-510
Business Type	: Sole Proprietorship Registration #4918293	TIN Number	:136-386-905-000
		Contact Number	:0917-819-5910

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD
Payment Term : Credit

Delivery Schedule : Upon request by the end-user until December 31, 2023

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	>1,710 pieces ID Jacket with Lace, 126mm x 95mm >1,710 pieces Ballpen, fine point, black >250 pieces Cartolina, assorted colors >426 pieces Flash Drive, 16gb, 3.0 >1,710 pieces Plastic Envelope, with handle (39cm x 29cm) >1,710 pieces Envelope, brown, documentary, long >1,710 pieces Certificate Holder, A4 size >60 reams Bond Paper, legal, 500 sheets per ream >300 pads Pad Paper, white, 200mm x 250mm ***** Nothing Follows *****				

Total Amount : 2,712,890.00

Total Amount In Words (Pesos): Two Million Seven Hundred Twelve Thousand Eight Hundred Ninety Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor



Venus J. Perry
VENUS J. PERRY **AUG 31, 2023**
Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
City Accountant

OBR : *AV-212M-08-08497*

Approved Budget for the Contract : 2,715,000.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on AUG 31 2023 and to expire on -

CONFORME:

VENUS F. PERRY
SIGNATURE OVER PRINTED NAME

PROPRIETRESS
IN THE CAPACITY OF

Aug. 31, 2023
DATE

Duly authorized to sign this Purchase Order for and on behalf of

MS. V. ENTEKASE
COMPANY NAME

SUBSCRIBED AND SWORN to before me this AUG 31 2023 day of QUEZON CITY, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. 171
Page No. 36
Book No. VI
Series of 2023

ATTY. RUBEN M. AZAÑES JR.
NOTARY PUBLIC IN QUEZON CITY
AM Adm. Not. Com. No. NR-025 (2023-2024)
IBP O.R. No. 293481, Jan. 2020 / Roll No. 46427
PTR No. 4029325-D-01-05-2023 / TIN: 140-394-836-000
MCLC Compliance No. VII-0018605 valid until 04-15-2025
Address: Unit R03 Suntrust Condo, Matalino St. Central, Q.C.

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)