



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2308056**

Purchase Order Date: **SEP 07 2023**

Procuring Unit	: DEPARTMENT OF BUILDING OFFICIAL	Project Number	: DBO-23-IT-0738
Company Name	: ESTANIEL ENTERPRISES	Mode of Procurement	: Public Bidding
Address	: 7A March Street Congressional Village, Brgy. Bahay Toro, Quezon City	Resolution No.	: 23-PB-507
Business Type	: Sole Proprietorship Registration #3962650	TIN Number	: 130-962-823-000
		Contact Number	: 0927-1640840

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD
Payment Term : Credit

Delivery Schedule : Sixty (60) Calendar Days

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	<ul style="list-style-type: none">• Optical Resolution 275 to 353 DPIf. Server equipment for LEDIS and Portable Hard disk 4TB (4Units HDD)g. Local Area Network Specifications (1 set)<ul style="list-style-type: none">• Structured Cabling with Patch Panels and Patch Cords• Switch/Router 24 ports Gigabit switch• Moldings <p>3. MANAGED SERVICES</p> <p>a. Project Management</p> <ul style="list-style-type: none">• Project Kick off• Qualified Project Manager and PM Team• Full Documentation on Project implementation <p>b. Customization</p> <ul style="list-style-type: none">• System enhancement/change including development, testing, deployment, training, and warranty• Support on system and data administration to ensure optimum performance of the system <p>c. Warranty, Maintenance and Support</p> <ul style="list-style-type: none">• Two (2) hours response time for critical issues/Priority• 1-year coverage after full acceptance of project <p>***with attached Terms of Reference which will form an integral part of this Purchase Order***</p> <p>***** Nothing Follows *****</p>				

Total Amount : **8,900,000.00**

Total Amount In Words (Pesos): Eight Million Nine Hundred Thousand Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor



Signature Over Printed Name of Supplier / Date
DOEL T. YAS **9-11-23**

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : **W. 2023-08-0855**

Approved Budget for the Contract : 9,000,000.00



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	<p>SUPPLY, DELIVERY, DEVELOPMENT, INSTALLATION, TESTING AND DEPLOYMENT OF LEGAL DOCUMENT INFORMATION SYSTEM (LEDIS) WEB APPLICATION</p> <p>Project Description The project is an offline web application system that will record all building complaints to the concerned division of the Department of Building Official. The system will have a legal documents and communication templates generation for complaints, inspection, legal dispositions that include cease-and-desist orders, hearing orders and resolutions. The project also includes development of workflow for digitizing, storing, indexing and retrieval system. A reporting module will also be produced in the system. Users can search and view cases and complaints for building permits and licenses.</p> <p>The Department of Building Official Legal Document Information System (LEDIS) is envisioned to fully satisfy the needed adequacy to record building complaints, verify each case, monitor verified reports, and generate letters, communications, and other legal documents. This project will also implement identified IT services for consistent and accurate practices and opportunities for improvement to the City Government.</p> <p>Project Scope of Work The project shall cover the delivery of services for the installation, configuration, customization, testing, deployment, documentation, training, and implementation of the LEDIS, which includes but not limited to the following:</p>	Lot	1	8,900,000.00	8,900,000.00

MA. JOSEFINA G. BELMONTE
City Mayor

NOEL T. YAS 9-11-23
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : M. 2023. 08. 08755

Approved Budget for the Contract : 9,000,000.00



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	1. Project Management a. Project Plan b. Customization and Installation of LEDIS to users 2. Project Documentation 3. End User Training for three (3) days minimum of 10 participants 4. Warranty and Support Services 1-year coverage after full acceptance of project 1. SYSTEM SPECIFICATIONS a. Perpetual License with unlimited users of the Department of Building Official Legal Document Information System (LEDIS) b. The Department of Building Official Legal Document Information System (LEDIS) Project components will all be connected via Local Area Network. c. The Servers will host all digital files, application systems and databases that will be accessed by workstations within the network. d. The Department of Building Official LEDIS is a client server system with an authentication system for security on the access level identified in the system. e. The system will be programmed using PHP components and Microsoft SQL Server 2019 database or latest version f. Reporting Module - this provides the needed reports by the office g. Printing Module - this provides printing capability h. Maintenance Module - this administration module provides simple and effective administration of the system such as reference table maintenance				

MA. JOSEFINA G. BELMONTE
City Mayor

NOTEL 7 YAP 9-11-23
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : 111-21217 08. 0825

Approved Budget for the Contract : 9,000,000.00



Republic of the Philippines
PROCUREMENT DEPARTMENT
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PO Number **2308056**

Purchase Order Date: **SEP 07 2023**

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	<p>i. Other functionality is administration of the system such as user authentication, system diagnostics and system policies.</p> <p>j. Performance statistics window presents strategic decision-making information. This includes number of records and status and others.</p> <p>k. Compliance to Data Privacy Law, data and all documents are exclusive property of Department of Building Official only and shall be processed with utmost protection.</p> <p>2. HARDWARE SPECIFICATIONS</p> <p>a. Server (1 Unit) – To be installed in DBO server room</p> <ul style="list-style-type: none">• Server - Local Server/ Physical• Processor: 10 cores, up to two 2nd Generation Scalable Processors, or its equivalent benchmark processor• Operating System: Microsoft windows server 2019 or latest, license for up to 16 cores• Storage: up to 16x2.5" SAS/SATA 12TB HDD, Max 61TB• Memory: 32GB RAM DDR4 DIMM Slots, Supports RDIMMs/ LRDIMMs• Power Supply: 750W Hot plug• Form Factor: Tower Type• Black Wired Multi-Media Keyboard English (same brand of the server)• Optical Mouse - Black (same brand of the server) <p>b. Uninterruptible Power Supply (UPS) 1.5 KVA (1 unit)</p> <p>c. Workstations (6 Units)</p> <ul style="list-style-type: none">• 21 inches monitor				


MA. JOSEFINA G. BELMONTE
City Mayor


NOTED 7. 400 9-11-23
Signature Over Printed Name of Supplier / Date

Funds Available:


RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 9,000,000.00

OBR :  **08 08255**



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2308056**

Purchase Order Date: **SEP 07 2023**

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Payment Term : Credit

Delivery Schedule : Sixty (60) Calendar Days

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	<ul style="list-style-type: none">• Intel i5 processor 10th Generation or its latest equivalent benchmark• 8 GB Memory• 4GB Video Card• 1TB Hard disk• Windows 11 Pro or latest• UPS 600 VA• Mouse and keyboard (same brand)• Office Productivity Tools latest version• Standard Anti-virus license <p>d. Regular size scanner with feeder (4 Units)</p> <ul style="list-style-type: none">• Scanning Type: Duplex scanning• Feeder Capacity: 100 sheets of paper• Scanning Speed: 50 page per minute in colored and in black and white• Scanning Method: Color CIS (600 dpi) / Black or White Background / Sensor: CMOS• Scanning Resolution: 100 – 600 dpi (1 dpi step)• 1,200 dpi (Interpolated)• Optical: 300 dpi / 600 dpi (Automatic switch) <p>e. Image scanner (2 Units)</p> <ul style="list-style-type: none">• Scanner Type: Overhead, Simplex• Scanning Modes: Color, Grayscale, Monochrome, Automatic (Color / Grayscale / Monochrome detection)• Scanning Speed: 1 second / page• Image Sensor: Lens reduction optics /Color CCD x1• Light Source: (White LED + Lens illumination) x 2				

MA. JOSEFINA G. BELMONTE
City Mayor

NOTE 7-10P **9-11-23**
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : *NO. 2127.18- 0825*

Approved Budget for the Contract : 9,000,000.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on SEP 11 2023 and to expire on - NOV 10 2023

CONFORME:

MVC
NOTEL T-M

SIGNATURE OVER PRINTED NAME

Gen. Manager

IN THE CAPACITY OF

9-11-23

DATE

Duly authorized to sign this Purchase Order for and on behalf of

Estanuel Ent.

COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)