



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2308069**

Purchase Order Date: **SEP 12 2023**

Procuring Unit : OFFICE OF THE CITY MAYOR (GAD COUNCIL OFFICE) Project Number :OCM(GAD)-23-PS2-1122
Company Name : MOIST GRAPHIC DESIGN AND CREATIVE SERVICES Mode of Procurement :Public Bidding
Address : Blk 2 Lot 7 Diamond St., Sta. Perpetua Village, Tandang Sora, Quezon City Resolution No. :23-PB-533
Business Type : Sole Proprietorship Registration #2090722 TIN Number :240-346-466-000
Contact Number :09151785346

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	REVISED QC GAD CODE (reprinting) Size: 6 inches x 8 inches Paper: Book Paper, Inside: black & white printing, Color: black & white Cover: colored, Pages: 108 pages including cover Binding: Perfect Binding	Copies	300	290.00	87,000.00
2	LOCALIZATION OF MAGNA CARTA (BOOK) with APPENDICES (reprinting) Size: 8.5 inches x 11 inches Paper: Book Paper (80gsm), laminated Color: (black and white inside), Cover: full color, Pages: 210 pages color of cover-full color (206 pages inside: 4 pages cover), Binding: perfect binding	Copies	300	310.00	93,000.00
3	QC GAD NEWSLETTER (GAD FOCUS) Size: 8.5 inches x 11 inches glossy paper C2S 100gsm, Color: full color inside/full color cover Binding: Staple Bind Page: Eight (8) Pages total	Copies	20,000	48.00	960,000.00
4	IEC MATERIALS ON CODI AND VAW (reprinting) Page: 1 page and 4 folds, Size: 8.5 inches x 11 inches, Color: full color	Copies	10,000	19.00	190,000.00

MA. JOSEFINA G. BELMONTE
City Mayor

MA. REGINA JIMENEZ LOPEZ 09/15/2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 1,756,000.00

OBR : M-2023-08-08479



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		Contact Number	: 09151785346

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Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

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5	DIARY/CALENDAR Size: 8.5 inches x 5.5 inches, Pages: 204 pages total (200 pages side; 4 pages cover) Color: black and white (inside) colored (cover) Binding: perfect binding; Cover: Full color laminated; Inside: book paper (80 gsm); Cover paper: Coated Paper (200gsm)	Copies	500	480.00	240,000.00
6	POSTER Size: 18 inches x 24 inches Color: Full Color Paper: CS2 180gsm	Copies	2,000	80.00	160,000.00
***** Nothing Follows *****					

Total Amount : 1,730,000.00

Total Amount In Words (Pesos): One Million Seven Hundred Thirty Thousand Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor



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