



Republic of the Philippines  
Quezon City  
**OFFICE OF THE CITY MAYOR**

3/F Bulwagang Amoranto,  
High Rise Building,  
Quezon City Hall Compound,  
Diliman, Quezon City  
Trunkline 988-4242

**NOTICE TO PROCEED**

This CONTRACT, therefore, having been approved, copy of which is hereto attached, NOTICE TO PROCEED is hereby given to:

**Venus T. Terry**  
Sole Proprietress  
MS. V ENTERPRISES  
Contractor

With Office Address at  
No. 6 Bayo Condotel & Suites, Sct. Bayoran St., cor. Sct. Tuazon, Brgy. South Triangle, Quezon City

For the Project  
**PROCUREMENT OF VARIOUS OFFICE SUPPLIES (BALLPEN AND OTHERS)**

**OCT 02 2023** **FOR THE PERIOD** **TO** **NOV 01 2023**

The Project will commence on **OCT 02 2023**

ISSUED BY:

  
\_\_\_\_\_  
**MA. JOSEFINA G. BELMONTE**  
City Mayor

We hereby acknowledge the receipt of the above mentioned Notice

  
**VENAS T. TERRY**  
\_\_\_\_\_  
(Signature Over Printed Name and Designation)  
MS. V ENTERPRISES