



# QUEZON CITY GOVERNMENT BAC – GOODS AND SERVICES



## INVITATION TO BID

September 29, 2023


	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	ASC-23-OSD-1130	AMORANTO SPORTS COMPLEX	VARIOUS OFFICE SUPPLIES (STAPLE WIRE AND OTHERS)	P442,231.82	GENERAL FUND	30 CD
2.	ASC-23-HCS-1120C	AMORANTO SPORTS COMPLEX	ELECTRIC DRILL AND OTHERS	P 397,971.00	GENERAL FUND	30 CD
3.	BCRD-23-CS1-1414	BARANGAY AND COMMUNITY RELATIONS DEPARTMENT	FOOD AND DRINKS, TARPAULIN AND PLAQUES	P 494,520.00	GENERAL FUND	2 MONTHS
4.	BPLD-23-HLMF-1533	BUSINESS PERMITS AND LICENSING DEPARTMENT	HOTEL ACCOMMODATION AND OTHERS	P 300,000.00	GENERAL FUND	1 MONTH
5.	ACCOUNTING-23-GARMENTS-1523	CITY ACCOUNTING DEPARTMENT	JACKET AND OTHERS	P 281,160.00	GENERAL FUND	30 CD
6.	ACCOUNTING-23-OSD-1343	CITY ACCOUNTING DEPARTMENT	MULTICOPY PAPER	P 173,797.00	GENERAL FUND	30 CD
7.	CAO-23-JS2-1495	CITY ADMINISTRATOR'S OFFICE	VARIOUS JANITORIAL SUPPLIES (GARBAGE BAG, AIR FRESHENER, AND OTHERS)	P 301,196.20	GENERAL FUND	30 CD
8.	CAO-23-OE-1437	CITY ADMINISTRATOR'S OFFICE	OFFICE EQUIPMENT	P 131,827.00	GENERAL FUND	30 CD
9.	CAD-23-OESC-1527	CITY ARCHITECT DEPARTMENT	TONER CARTRIDGE AND OTHERS	P 318,810.00	GENERAL FUND	20CD
10.	CGSD-23-GRMS-0452	CITY GENERAL SERVICES DEPARTMENT	REPAINTING OF COVERED WALKWAY WITHIN QUEZON CITY HALL COMPOUND	P 499,499.90	GENERAL FUND	1 MONTH
11.	CPDD-23-CS1-1471	CITY PLANNING AND DEVELOPMENT DEPARTMENT	FOOD AND DRINKS AND OTHERS	P 760,350.00	GENERAL FUND	1 MONTH
12.	CPDD-23-HLMF-1472	CITY PLANNING AND DEVELOPMENT DEPARTMENT	HOTEL ACCOMMODATION AND OTHERS	P 358,000.00	GENERAL FUND	1 MONTH
13.	CLIMATE-23-OESC-1474	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT	INK AND TONER CARTRIDGE	P 450,990.00	GENERAL FUND	30 CD
14.	CLIMATE-23-APP-0505	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT	LED TV AND PROJECTOR SCREEN	P 110,000.00	GENERAL FUND	30 CD
15.	DBO-23-OE-1115	DEPARTMENT OF BUILDING OFFICIAL	LAPTOP	P 997,000.00	TRUST FUND	30 CD
16.	DPOS-23-VEHICLES-1401	DEPARTMENT OF PUBLIC ORDER AND SAFETY	CUSTOMIZED ELECTRIC VEHICLE	P 850,000.00	GENERAL FUND	60 CD
17.	ENGINEERING-23-CE2-0975B	DEPARTMENT OF ENGINEERING	WALK BEHIND ROLLER	P 975,000.00	GENERAL FUND	30 CD
18.	HCDRD-23-OE-0595C	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	CAMERA AND OTHERS	P 287,305.00	GENERAL FUND	30 CD
19.	HEALTH-23-CS1-1558	QUEZON CITY HEALTH DEPARTMENT	FOOD AND DRINKS AND OTHERS	P 149,500.00	TRUST FUND	30 CD
20.	HEALTH-23-HCS-1222	QUEZON CITY HEALTH DEPARTMENT	VARIOUS HARDWARE AND CONSTRUCTION SUPPLIES	P 865,358.25	GENERAL FUND	30 CD

21.	HEALTH-23-SERVICES-0516B	QUEZON CITY HEALTH DEPARTMENT	PREVENTIVE MAINTENANCE AND CALIBRATION FOR NEGATIVE PRESSURE AND AIRCONDITIONING UNITS	P 162,000.00	TRUST FUND	30 CD
22.	HRMD-23-JS2-1422	HUMAN RESOURCE MANAGEMENT DEPARTMENT	DISINFECTANT SPRAY AND OTHERS	P 357,758.00	GENERAL FUND	30 CD
23.	LEIPO-23-TA-1453B	LOCAL ECONOMIC INVESTMENTS PROMOTIONS OFFICE	CUSTOMIZED GLASS CUP AND OTHERS	P 165,000.00	GENERAL FUND	45 CD
24.	MDAD-23-CS1-1469	MARKET DEVELOPMENT AND ADMINISTRATION DEPARTMENT	FOOD AND DRINKS	P 94,000.00	GENERAL FUND	30 CD
25.	MDAD-23-PS2-1468	MARKET DEVELOPMENT AND ADMINISTRATION DEPARTMENT	CERTIFICATE AND OTHERS	P 116,734.00	GENERAL FUND	30 CD
26.	OCDVALMOCINA-23-OSD-1356B	OFFICE OF COUN. CLARK DAVE VALMOCINA	VARIOUS OFFICE SUPPLIES	P 173,861.61	GENERAL FUND	30 CD
27.	OCKMATIAS-23-CS1-1467	OFFICE OF COUN. KRISTINE ALEXIA R. MATIAS	FOOD AND DRINKS	P 680,000.00	GENERAL FUND	30 CD
28.	OCVGENEROSO-23-VEHICLES-0998	OFFICE OF COUN. VITO SOTTO GENEROSO	MOTORCYCLE	P 250,000.00	GENERAL FUND	30 CD
29.	OCM(POPS)-23-SSDE-0392B	OFFICE OF THE CITY MAYOR - POPS PLAN	UNIVERSAL AND DIGITAL DETECTOR	P 696,000.00	GENERAL FUND	30 CD
30.	CONSO-23-OSD-1539B	OFFICE OF THE CITY MAYOR - POPS PLAN	VARIOUS OFFICE SUPPLIES AND OTHERS	P 233,764.79	GENERAL FUND	30 CD
31.	OCM(GAD)-23-OSD-1392	OFFICE OF THE CITY MAYOR (GAD COUNCIL OFFICE)	VARIOUS OFFICE SUPPLIES (BOND PAPER, PENCIL, AND OTHERS)	P 414,573.00	GENERAL FUND	30 CD
32.	OCM(PDAO)-23-OESC-1361B	OFFICE OF THE CITY MAYOR (PERSON WITH DISABILITY AFFAIRS OFFICE)	MASTER ROLL AND INK CARTRIDGE	P 192,330.00	GENERAL FUND	30 CD
33.	OCS-23-OSD-0887	OFFICE OF THE CITY SECRETARY	VARIOUS OFFICE SUPPLIES	P 396,500.31	GENERAL FUND	30 CD
34.	PDAD-23-HCS-1369	PARKS DEVELOPMENT AND ADMINISTRATION DEPARTMENT	VARIOUS MATERIALS FOR WATER SUPPLY SYSTEM	P 684,000.00	GENERAL FUND	30 CD
35.	PDAD-23-HCS-1532	PARKS DEVELOPMENT AND ADMINISTRATION DEPARTMENT	VARIOUS HARDWARE SUPPLIES	P 216,500.00	GENERAL FUND	30 CD
36.	PD-23-ITPAP-1526	PROCUREMENT DEPARTMENT	DESKTOP SPEAKER, WEBCAM AND OTHERS	P 383,035.00	TRUST FUND	30 CD
37.	PESO-23-PS2-1504	PUBLIC EMPLOYMENT SERVICE OFFICE	PRINTING OF NEWSLETTER AND FLYER	P 581,400.00	GENERAL FUND	30 CD
38.	QCADAAC-23-GRMS-1308B	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	REPAIR AND MAINTENANCE OF MACHINERY AND EQUIPMENT	P 143,000.00	GENERAL FUND	2 MONTHS
39.	QCCCD-23-APP-0981C	QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES	VARIOUS APPLIANCES (AIR PURIFIER AND OTHERS)	P 70,038.45	GENERAL FUND	30 CD
40.	QCCCD-23-PS2-0643C	QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES	PRINTING OF BOOK AND MANUAL	P 210,000.00	GENERAL FUND	30 CD
41.	QCDRRMO-23-DM-1378B	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	VARIOUS DRUGS AND MEDICINES	P 534,725.00	GENERAL FUND	30 CD
42.	QCDRRMO-23-OESC-1249C	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	INK	P 748,770.00	GENERAL FUND	30 CD
43.	QCDRRMO-23-OSD-1287B	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	VARIOUS OFFICE SUPPLIES	P 486,950.10	GENERAL FUND	30 CD
44.	QCDTRC(TAHANAN)-23-CS1-0678	QUEZON CITY DRUG TREATMENT AND REHABILITATION CENTER (TAHANAN)	FOOD AND DRINKS	P 149,999.55	GENERAL FUND	30 CD



45.	QCGH-23-VPA-1149	QUEZON CITY GENERAL HOSPITAL	TIRES AND OTHERS	P 706,336.10	GENERAL FUND	30 CD
46.	QCGH-23-PS2-1146C	QUEZON CITY GENERAL HOSPITAL	PRINTING OF PATIENT'S HOSPITAL CARD AND IDENTIFICATION CARD	P 143,830.00	GENERAL FUND	30 CD
47.	QCPL-23-OSD-1588	QUEZON CITY PUBLIC LIBRARY	BOOK CARDS AND BOOK POCKETS	P 93,500.00	GENERAL FUND	30 CD
48.	QCU-23-AMS-1486	QUEZON CITY UNIVERSITY	PREVENTIVE MAINTENANCE SERVICE (PMS) OF QCU AIRCONDITIONING UNITS	P 524,000.00	GENERAL FUND	30 CD
49.	QCU-23-LSE-1153B	QUEZON CITY UNIVERSITY	VARIOUS LABORATORY SUPPLIES	P 300,377.05	GENERAL FUND	30 CD
50.	QCU-23-IT-1142B	QUEZON CITY UNIVERSITY	CLOUD-BASED ACCOUNTING INFORMATION SYSTEM (AIS) AND AUDITING IN CIS ENVIRONMENT SOFTWARES FOR BACHELOR OF SCIENCE IN ACCOUNTANCY STUDENTS OF THE QUEZON CITY UNIVERSITY	P 356,160.00	GENERAL FUND	60 CD
51.	QCU-23-IT-1413B	QUEZON CITY UNIVERSITY	SUBSCRIPTION TO PLAGIARISM CHECKER SOFTWARE	P 635,570.00	GENERAL FUND	15 CD
52.	QCYDO-23-SERVICES-1126B	QUEZON CITY YOUTH DEVELOPMENT OFFICE	RENTAL OF SOUND SYSTEM, LED WALL SCREEN, AND OTHERS	P 382,400.00	GENERAL FUND	60 C
53.	SDO-23-GM-1554	SCHOOLS DIVISION OFFICE	CLASSIC MATTRESS AND OTHERS	P 952,000.00	SPECIAL EDUCATION FUND	30 CD
54.	SDO-23-CS1-1229C	SCHOOLS DIVISION OFFICE	FOOD AND DRINKS	P 335,610.00	SPECIAL EDUCATION FUND	2 MONTHS
55.	SSDD-23-GM-1559	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	HEAVY DUTY PLASTIC CRATE	P 520,560.00	GENERAL FUND	30 CD
56.	SSDD-23-PS2-1386	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	PRINTING OF IEC MATERIALS	P 300,000.00	GENERAL FUND	30 CD
57.	SSDD-23-PCP1-1557	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	HYGIENE KIT BAG AND OTHERS	P 823,181.20	GENERAL FUND	15 CD
58.	SSDD-23-DM-0913B	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	ASCORBIC ACID AND OTHERS	P 341,390.00	GENERAL FUND	30 CD
59.	TTMD-23-CS1-1338	TRAFFIC AND TRANSPORT MANAGEMENT DEPARTMENT	FOOD AND DRINKS	P 918,000.00	GENERAL FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund, Trust Fund and Special Education Find of various years* intends to apply the sums stated above being the ABC to payments under the contract for the above stated projects of contract for each lot/item. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various *Projects*. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary *"pass/fail"* criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.

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4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, October 02, 2023** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB.* The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person.*

**STANDARD RATES:**

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
  2. Document Request List (DRL)
  3. Authorization to Purchase Bidding Documents
    - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
    - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
  4. Notarized Joint Venture Agreement (as applicable)
6. Bids must be duly received by the BAC Secretariat through manual submission at the 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Monday, October 09, 2023**. Late bids shall not be accepted.
  7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
  8. Bid opening shall be on **11:00 A.M. of Monday, October 09, 2023** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders’ representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING  
 Join Zoom Meeting  
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGV1WmdKRjZCdz09>  
  
 Meeting ID: 858 5085 5933  
 Passcode: 118682

9. The ***Quezon City Local Government*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:  
  
**ATTY. DOMINIC B. GARCIA**  
 OIC, Procurement Department  
 2<sup>nd</sup> Floor, Procurement Department,  
 Finance Building, Quezon City Hall Compound  
 Elliptical Road, Barangay Central Diliman, Quezon City.  
 Email Add: [bacgoods.procurement@quezoncity.gov.ph](mailto:bacgoods.procurement@quezoncity.gov.ph)  
 Tel. No. (02)8988-4242 loc. 8506/8710  
 Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)
11. You may visit the following websites:  
  
 For downloading of Bidding Documents: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:   
**MS. MA. MARGARITA T. SANTOS, DPA**  
 Chairperson, QC-BAC Goods and Services