Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government

QUEZON CITY
Great.Green.Growing.

PO Number **2308072**

Purchase Order

Date: SEP 27 2023

Procuring Unit	: **CITY ASSESSOR'S OFFICE**	Project Number	:**ASSESSORS-23-OSD-1076**
Company Name	: **MS. V ENTERPRISES**	Mode of Procurement	:**Public Bidding**
Address	: **No. 6 Bayo Condotel & Suites, Sct. Bayoran St., cor. Sct. Tuazon, Brgy. South Triangle, Quezon City**	Resolution No.	:**23-PB-538**
		TIN Number	:**136-386-905-000**
Business Type	: **Sole Proprietorship Registration #4918293**	Contact Number	:**0917-819-5910**

Sir/Madam:
Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse **Delivery Schedule :** Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Ball pen Barrel Ballpoint pen Color: Black (1,000pcs), Blue (100pcs), Red (189pcs)	piece	1,289	18.00	23,202.00
2	Colorful Bulldog Clips 1.5inches 4pieces per pack Plastic Colored	pack	50	57.00	2,850.00
3	Colorful Bulldog Clips 2.5inches 4pieces per pack Plastic Colored	pack	50	85.00	4,250.00
4	Calculator Desktop calculator, 12-digit Dual power One (1) year warranty	piece	10	884.00	8,840.00
5	Data file box Magazine file closed Horizontal, color: Dark Blue, Legal Size	piece	60	196.00	11,760.00
6	Fastener Paper Fastener, Plastic 100pieces/box	box	105	70.00	7,350.00
7	Sticky Note .07inch x 3inches 100's x 4 color Neon Notepad	pad	50	37.00	1,850.00
8	Push pins 100pieces per pack assorted color	box	50	65.00	3,250.00
9	Sign pen with grip, color: Blue (200pcs), black (75pcs)	piece	275	96.00	26,400.00

MA. JOSEFINA G. BELMONTE
City Mayor

VENUS T. TERRY Oct. 2, 2023
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : 10-2023-09-9661

Approved Budget for the Contract : 934,282.00

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10	Perforation cutter Perforation Rotary Cutter 28	piece	5	644.00	3,220.00
11	Tape Dispenser, Table Top for 48mm tape	piece	10	300.00	3,000.00
12	Pencil Sharpener Desktop Pencil Sharpener	piece	10	453.40	4,534.00
13	Scissors Stainless Steel Blades and rivet Size: 7inches, Color Black	piece	20	161.00	3,220.00
14	Stapler 3KG. L 19cm, W 5cm, H 6cm	piece	82	335.00	27,470.00
15	Invisible Tape 18mm x 33m per roll	roll	100	41.00	4,100.00
16	Cutter Weight 0.14kg, length 8cm, Width 3cm, Height 21cm	piece	10	475.00	4,750.00
17	Backfold Clips, Medium Size: 1 ¼ inches, Color: Black, Packaging: 12pieces per pack	pack	200	38.00	7,600.00
18	Marker, Permanent, White 2.3mm (Writing width)- Highly water and fade resistant- Fast Drying- Bullet Style, Color: White ink	piece	100	161.00	16,100.00

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19	Correction pen/liquid eraser Metal tip, 7ml	piece	30	117.00	3,510.00
20	Dating & Stamping Machine Attr: D-3 Dater Stamp, Pad Size: 5 mm/ Medium	piece	3	195.00	585.00
21	Photo paper Instant-Dry Gloss Photo Paper, Size: 36inches x 100ft	roll	1	5,000.00	5,000.00
22	Professional Metal Paper Cutter (Legal Size)	piece	1	950.00	950.00
23	Staple wire for Heavy Duty Stapler (1x4inches), 1000pieces/ box	piece	1	176.00	176.00
24	Heavy Duty Stapler 100 Sheet high capacity	piece	1	1,300.00	1,300.00
25	Book Cover L 11 ¼ inches x W 9 ¼ inches x Thickness 1 7/8 (150) Violet (E-Series) (100) Red (For D Series) (150) Fuchsia Pink (For F-Series) (400) Green (For G-series) (150) Dark Blue (Notice of Assessment) (100) Red (Notice of Cancellation) (100) Dark Blue (FAAS Book Cover)	piece	1,150	249.00	286,350.00

MA. JOSEFINA G. BELMONTE
City Mayor

VENUS T. JERRY Oct. 2, 2023
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26	Book Cover L 14.5inches W 8.5inches x Thickness 2.5inches (100) Dark Green (old books) (100) Blue (old books) (100) Gold (old books)	piece	300	225.00	67,500.00
27	Screw post Screw post, 2 ½ inches 1000pcs per box	box	25	1,620.00	40,500.00
28	Flash drive Weight: 3.4g USB Flash Drive Capacity: 32G	unit	30	770.00	23,100.00
29	External Hard drive Interface SATA 6.0GB/s. Capacity 4TB, 5900rpm, Cache 64MB Dimensions, Form Factor 3.5inches, Height (maximum): 26.11mm, Width (maximum): 101.85mm, Length (maximum): 146.99mm	unit	12	8,800.00	105,600.00
30	Parallel Port USB 36PIN to Parallel Port LPT IEEE 1284 Printer Cable	piece	50	230.00	11,500.00
31	USB Cables Premium Micro USB Cable, Extra-long cable for mobile devices, Cable length: 2.0 meters, Color: Black	piece	50	345.00	17,250.00
32	Crimping tool set Compatible with all RJ45 CAT6 pass through connectors (including shielded), RJ45 CAT5E connectors, and RJ11/12 connectors	set	2	775.00	1,550.00

MA. JOSEFINA G. BELMONTE
City Mayor

VENUS T-TERRY Oct. 2, 2023
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City Accountant

OBR : 10-2023-09-9661

Approved Budget for the Contract : 934,282.00

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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
33	Cat-6 LAN Cables 100meters per box	box	5	1,950.00	9,750.00
34	Magnifying Glass Weight 0.063kg, Length 6.2 cm, Width 1.8 cm, Height 15.3 cm	piece	3	592.00	1,776.00
35	External Hard Drive 1TB 2.5 inches HDD, USB 3.0	piece	2	1,600.00	3,200.00
36	Mouse Optical, USB connection type	piece	91	2,060.00	187,460.00
	****** Nothing Follows ******				
				Total Amount :	**930,803.00**

Total Amount In Words (Pesos): Nine Hundred Thirty Thousand Eight Hundred Three Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor

02984317

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