



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2309047**

Purchase Order / Date: **OCT 0 2 2023**

Procuring Unit	: OFFICE OF THE CITY MAYOR (GAD COUNCIL OFFICE)	Project Number	: OCM(GAD)-23-SERVICES-1073
Company Name	: SKAIWEL TRADING & SOLUTIONS INC. JOINT VENTURE WITH LXS TRADING	Mode of Procurement	: Public Bidding
Address	: 2909 Suntrust Capitol Plaza Matalino St. Central 4, Quezon City	Resolution No.	: 23-PB-590
Business Type	: Corporation Registration #2021120036840-05/ Sole Proprietorship Registration #1441303	TIN Number	: 604-792-154-00000/ 238-643-432-000
		Contact Number	: 09164135047

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Rental of complete stage set-up, LED wall, lights and sound system, and other technical requirements: - Roofing: 50 ft. x 40 ft. - Stage: 40 ft. x 32 ft. - Lighting system: inclusive of 50 units of, 30 units of LED par, 10 units of 4 cel or 6 cel, 15 units of LED auto light, 2 units of focus spot, 2 units of haze machine, 2 sets of frontais tower (left and right) - Sound system: inclusive of 10 sets per side line cray with delay, 1 set of rhythm section (band set), audio board, console DJ, 8 RF mics, 5 wired mics, 8 sets of communication headsets. - LED screens (8 sets): 4 sets in the stage, 2 sets on the ground, 2 sets in the amphitheater, with 2 laptops/playback system - Cables for technical management - 2 diesel generator sets - inclusive of transportation fees, manpower to install and dismantle the same, and technical operators	lot	1	3,500,000.00	3,500,000.00
2	Photo and Video Coverage with Live Streaming: inclusive of 5 cameramen, wireless crane camera system operator, video switcher (full system compliment), video audio mixer, drone camera operator, cablemen, technical director for video, and live streaming operator, coverage for the whole duration of the event	lot	1	500,000.00	500,000.00
3	Production and Stage Management: inclusive of production staff and crew, technical director, floor director, production manager, musical scorer, sound engineer, production assistant, and utilities	lot	1	600,000.00	600,000.00
4	Logistical Management: 10 sets of steel barricades, 20 units of portalets, 70 units of tents (4 ft. x 8 ft.), 6 units of megaphone, 3 utility vans, 12 events security (front and back stage)	lot	1	600,000.00	600,000.00
5	Video Playback: editing and graphics animation for loop title, host/performers and sponsors, frame graphics/layout for streaming, editing of intro video bumper	lot	1	300,000.00	300,000.00

MA. JOSEFINA G. BELMONTE
City Mayor

Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 9,358,750.00

OBR: M. Manangu 097002



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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
6	Fireworks: pyrotechnics, duration of 4-5 minutes, including handling of professional services	lot	1	700,000.00	700,000.00
7	Rental of Table: (2 ft. x 8 ft.), Rectangular table with pleated cloth cover	piece	100	650.00	65,000.00
8	Packed Meals: steamed rice, one pork or chicken viand, one vegetable side, juice/bottled water 350ml	pack	3,300	250.00	825,000.00
9	DECORATIONS				
9	Multi-colored Parasol 24 inches diameter	piece	5,000	120.00	600,000.00
10	#16 GI Wire	roll	30	2,400.00	72,000.00
11	200 Watts, Flood Light	piece	150	1,300.00	195,000.00
12	THHN Wire, 3.5mm ² , (#12)	roll	30	3,500.00	105,000.00
13	G.I. Pipe 1 1/2 inch x 6m Sch 40	piece	80	3,100.00	248,000.00
14	LED lights, outdoor, (Yellow)	piece	600	290.00	174,000.00
15	LED lights, outdoor, (Orange)	piece	600	290.00	174,000.00
16	LED lights, outdoor, (Green)	piece	600	290.00	174,000.00
17	LED lights, outdoor, (Blue)	piece	600	290.00	174,000.00
18	LED lights, outdoor, (Magenta/Violet)	piece	600	290.00	174,000.00
19	LED lights, outdoor, (Red)	piece	600	290.00	174,000.00
20	Cable Tie, 4 inches	pack	100	40.00	4,000.00

***** Nothing Follows *****

Total Amount : 9,358,000.00

Total Amount In Words (Pesos): Nine Million Three Hundred Fifty Eight Thousand Pesos Only

MA. JOSEFINA G. BELMONTE
City Mayor



Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : Mr. 2120-09-09742

Approved Budget for the Contract : 9,358,750.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on OCT 03 2023 and to expire on -

CONFORME:

SIGNATURE OVER PRINTED NAME

PRESIDENT
IN THE CAPACITY OF

DATE

Duly authorized to sign this Purchase Order for and on behalf of

COMPANY NAME

SUBSCRIBED AND SWORN to before me this 03 day of OCT 03 2023 at QUEZON CITY, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her DRIVER'S LICENSE with his/her photograph and signature appearing thereon with No. # N08-98-254 15 March 2019

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Book No. VII
Series of 2023

ATTY. RUBEN M. AZANES JR.
NOTARY PUBLIC IN QUEZON CITY
AM Adm. No. C-000000-025 (2023-2024)
IBP O.P. No. 293181 Jan. 2023 / Roll No. 46427
PTR No. 4623325-D 01-05-2023 / TR: 140-394-836-000
MCLE Compliance No. VII-0018605 valid until 04-15-2025

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)