



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2309078**

**Purchase Order** Date: **OCT 10 2023**

Procuring Unit	: TRAFFIC AND TRANSPORT MANAGEMENT DEPARTMENT	Project Number	: TTMD-23-OEPA-1004C
Company Name	: EJT ENTERPRISES	Mode of Procurement	: 53.9
Address	: Block 28 Lot 16 Topaz Street, Golden City Subdivision Barangay Dolores Taytay, Rizal	Resolution No.	: 23-A-217
Business Type	: Sole Proprietorship Registration #1333480	TIN Number	: 226-430-824-000
		Contact Number	: 09933528771

**Sir/Madam:**

Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse

**Delivery Schedule :** Thirty (30) Calendar Days

**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	RISOGRAPH MACHINE (RISO CV3230) Pick-Up Roller and Retard Pad, Motor Ink, Master Roll, Ink  COPYING MACHINE (FUJI XEROX DCS2011) Drum Unit, Fuser Unit, Pick-Up Roller and Retard Pad, Door Switch, Toner Cartridge  ***** Nothing Follows *****	Lot	1	59,908.15	59,908.15

**Total Amount :** 59,908.15

**Total Amount In Words (Pesos):** Fifty-Nine Thousand Nine Hundred Eight Pesos and 15/100 Only

**MA. JOSEFINA G. BELMONTE**  
City Mayor



*Doña V. Amagosa* / October 18, 2023  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
City Accountant

**OBR :** 100-2023-10-10044

**Approved Budget for the Contract :** 60,605.84