



REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
(SECTION 53.9)

DATE : **October 03, 2023**

PROJ. NO. : **QCTD-23-CS1-1478**

Name of Company : _____

Address : _____

Contact No. : _____

Project Title : **PROCUREMENT OF FOOD AND DRINKS, AND OTHERS**

Approved Budget of the Contract : **Php 800,500.00**

End-User / Implementing Office : **QUEZON CITY TOURISM DEPARTMENT**

Item Nos.	Approved Budget for The Contract
1-3	P 282,000.00
4 – 5	P 430,000.00
6 - 8	P 88,500.00
TOTAL ABC	P 800,500.00

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **October 06, 2023, 10:00 AM** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2023);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2022) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

In a **SEALED LONG BROWN ENVELOPE** issued by QC BAC- Goods and Services.

ATTY. DOMINIC B. GARCIA
Officer-In-Charge/Head, BAC Secretariat

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Tarpaulin: 3ft x 6ft. made of quality material, 1mm x 3ft x 6ft. waterproof, with wooden frame	pc	80		
2	Packed meals: steamed rice/ fried rice, one viand (choice of beef tapa, beef caldereta, chicken inasal, chicken adobo, fish fillet with tartar sauce, grilled pork chop, pork steak) one vegetable dish (choice of lumpiang sariwa, pinakbet, chopsuey, stir fried vegetables), fresh fruit, coffee/ bottled water 350ml	pack	300		
3	Packed snacks: choice of tuna and cheese sandwich/ chicken teriyaki sandwich/ steak and cheese sandwich, with bottled water or juice 350mL	pack	300		
4	Rental of stage, lights, sound system and LED wall AUDIO SYSTEM: 1 X32 Digital Audio Mixer, 1 Pioneer DDJ SB3 Mixer, 1 Laptop for Playback, 4 Wireless Mic, 8 Wired Mic, Microphone Stands, 4 Wireless Communication Headset, 1 Stage Rack, 12 Audiocenter Dual 10 Line Array Powered Speaker, 4 Audiocenter Dual D18 Powered Subwoofer, 10 D15 Powered Stage Monitor Speaker, 4 Neusch D18 Subwoofer, 1 Crell CA20 Power Amp, 1 Subwoofer Management, 1 Box Signal Cables, 1 Box Extension Wires, 2 Hanging Rig LIGHTS SYSTEM: 1 Avolites Light Controller, 2 Haze Machine, 2 DMX Splitter, 12 Mac Aura, 6 RGBW Cove Blinder, 12 Sharpy Beam, 24 Aerolites RGBWA LED Par, 12 Aerolites Amber/white LED Par, 1 12-channel Power Distro, 1 75-meter Mainline LED WALL: 2 set (9ft x 12ft) P3 LED wall, 2 set LED wall riser, 1 video processor, 1 sender box, 1 laptop for presentation, 1 box patch/signal cable, 1 unit 12-channel power distro, 75 meters #10 royal cord for main line STAGE AND ROOFING: 1 set Vinyl stage (20ft. x 36ft.), 4 Chain block, 30ft.x40ft.x20ft. Dome Truss Roofing Clear, 150 KVA Genset BAND EQUIPMENT: 1 Drumset, 2 Guitar Amp, 1 Bass Amp, 1 Keyboard Amp, 1 Keyboard Stand, 2 DI Box. Package includes transportation, installation and technical aides	package	1		
5	Rental of Table: 3ft. x 8ft. Rectangular table with pleated cloth cover	pc	50		
6	Packed meals: steamed rice/ fried rice, one viand (choice of beef tapa, beef caldereta, chicken inasal, chicken adobo, fish fillet with tartar sauce, grilled pork	pack	150		

	chop, pork steak) one vegetable dish (choice of lumpiang sariwa, pinakbet, chopsuey, stir-fried vegetables), fresh fruit, coffee/ bottled water 350ml				
7	Packed Snack: choice of tuna and cheese sandwich/ chicken teriyaki sandwich/ steak and cheese sandwich, with bottled water or juice 350mL	pack	150		
8	Pop-up Banner: 1 mm x 23.5" x 79", made of quality material, waterproof, color-printed with QC and QC Tourism logo, with headed bar	pc	5		
TOTAL					

Amount in Words : _____

Other Requirements:
1. Copy of Valid and Current Sanitary Permit issued by the Health Department.
2. Statement of Compliance to Ordinance No. SP-2127, S-12 (Prohibiting the use of Plastic and Styrofoam...).
3. Notarized Affidavit of Undertaking stating compliance to Executive Order No. 16, Series of 2021 Establishing the Quezon City Healthy Food Procurement Policy.

Delivery Period

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Within Thirty (30) Calendar Days

Warranty

:

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address