



REQUEST FOR QUOTATION  
NEGOTIATED PROCUREMENT  
SECTION 53.1

DATE : OCT 16 2023

PROJECT NO. : QCU-23-APP-1099

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Project Title : PROCUREMENT OF CEILING ORBIT FAN AND OTHERS  
Approved Budget of the Contract : Php610,856.00  
End-User / Implementing Office : QUEZON CITY UNIVERSITY

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than OCT 19 2023, 10:00 a.m. Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2023);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2022) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by **QC BAC- Goods and Services**.

  
MA. MARGARITA T. SANTOS, DPA  
Chairperson, BAC- Goods and Services



### TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
	<b>ADMINISTRATIVE SUPPORT SERVICES PROGRAM</b>				
1	<b>Ceiling Orbit Fan</b> 18 inches, Metal Blade, High-Performance Motor, 4-Speed Remote Switch, With Thermal Fuse Protection	unit	23		
2	<b>Jack Hammer</b> Continuous rating Input: 1,510 W, IPM: 1,450, Tool Holder: 30mm HEX, Net weight: 15.1 kg, (33.3 lbs.), high durability, soft grip provides more control and less hand fatigue, adjustable large size handle improves operator comfort and control, 30mm hexagonal shank with durable carrying case	unit	2		
3	<b>Wall Fan</b> 18 inches, Metal Blade, High-Performance Motor, 3-Speed Rotary Switch with a Pull String Tilting Head with Oscillation with Thermal Fuse Protection	unit	50		
4	<b>Automatic Money Bill Counter with Counterfeit Detector Fake Money Scanner Machine</b> Compact Electronic Bill Counter; Pre-set & Variable Batch Counting; High counting speed: 1,000 notes / minute; Digital LED Display; Double note detection	piece	1		
	<b>ACADEMIC PROGRAM</b>				
5	<b>Deep Fryer</b> Deep fryer of 2 x 8L Heavy-duty components Thermostat between 50°C and 200°C Separate heating elements Temperature indicator light Heat resistant handle Stands on 4 rubber feet Very durable construction Hygienic design Net weight: 11.5kg Basket dimensions: (W) 17.5cm x (D) 23cm x (H) 14cm Machine dimensions: (W) 55.5cm x (D) 41.5cm x (H) 34cm Power of heating elements 3.25 + 3.25kW	unit	2		

R T JCS

	Total electrical power: 6.5kW Capacity fries: 2 x 1.4kg Power: 230V / 50Hz / 1Phase 2 x 3250W				
6	<b>Dehydrator</b> Food Dehydrator 16 layers Volts: 220V/50-60Hz Power: 1500W N.W.: 21.4kg G.W.: 24kg Size: 59.5cm x 59cm x 71cm *suitable for fruit, vegetable, meat, fish, herbs & etc. It is perfect to make snacks for pets. *equipped with heater, impeller motor, temperature control & power switch.	unit	1		
7	<b>Filling Machine</b> Bottle Diameter 30mm to 100mm Filling Range 30ml to 500ml with help of Change Parts/Syringe Accuracy +/- 1% Depending on Liquid with Single Dose; Electrical 440 Volts, 3 Ph. 50 Hz. 4 Wire System; Power 1.25 H.P. Speed 60 Bottles Per Min Syringe Filling Range 10ml to 50ml, 50ml to 100ml, 100ml to 250ml and 250ml to 500ml Conveyor Height 800 – 850mm ± 50mm Net Weight 275 Kilograms	unit	1		
8	<b>Folding Machine</b> Width: 1,250mm, Thickness: 1mm, Angle: 0-135 degree, Weight: 115kgs	unit	2		
9	<b>Food Processor</b> (H) 36 x (W) 20 x (D) 20, Wattage: 750W, weight: 4.06kg, brushed metal, silver	unit	2		
10	<b>Heavy Duty Blender</b> Multifunctional Multi Speed Electric High Power Commercial Blender 2L (1800W) High Speed Electric Blender Home Grinder Food Processor Mixer for Ice Smoothies Vegetable Fruits With Hardened Stainless Steel Blades Original Blade Technology	piece	3		
11	<b>Industrial Shredder</b> Authentic Heavy Duty Cross-Cut Paper and Credit Card Shredder, 6-Sheets, Black, 110V	piece	1		
12	<b>Meat Grinder &amp; Sausage Stuffer</b> 2 Cutting Plates: Two Steel Plates 45mm & 10mm, Steel Knife, Sausage Stuffing Kit Including Adapter, Spacer & Three Different Sized Funnels Large Opening: Hopper Opening 3 inches x 4 inches Funnel Sizes: 14mm, 19mm & 24mm Clamp on Style Easily Attaches to Any Countertop up to 1 1/2 inches Thick Adjustable Burrs Allows for Coarse to Fine Grind Control Heavy Duty Nylon Auger Bearing Sausage Kit Includes Adapter, Spacer, and 3 Funnel Sizes (14mm, 19mm & 24mm) to Make a Variety of Sausages Including Breakfast Links, Hot Dogs, and Bratwurst Disassembles for Quick & Easy Clean-Up Rubber Pads: Includes Damage Preventing Rubber Pads to Protect Delicate Work Surfaces; Ergonomically designed crank handle turns effortlessly; Clamp on style easily attaches to any countertop up to 1 1/2 inches thick	unit	1		

R # 98

	Adjustable burrs for coarse to fine grind control; Disassembles for quick & easy clean-up; Damage preventing rubber pads protect delicate work surfaces.				
13	<b>Pressure Canner</b> Aluminum, Silver, 21.77 Liters Item Dimension: 15.4 inches x 15.1 inches x 14.8 inches (L x W x H), 12 pounds	unit	1		
14	<b>Refrigerator</b> 7 cu. ft. 1-Door Refrigerator, Smart Inverter Compressor, Ten (10) Years Warranty on Compressor, Two (2) Years Warranty on Parts and Service, Pocket Handle, Tempered Glass Shelves; Smart Inverter Compressor; Semi-Auto defrost; Moist Balance Crisper; Large Freezer; Tempered Glass Shelves, Ten (10) Years Compressor Warranty	unit	1		
15	<b>Stand Fan</b> 6 inches blade Durable AS blade Adjustable stand height Oscillation control Thermal fuse protected motor	unit	4		
16	<b>Vacuum Sealer</b> Seal Length: 20 inches Seal Width: ¼ inch (10mm opt.) Vacuum Flow: 3 CFM Max. Vacuum Pressure: 27 inHg Air Requirements: 5 CFM@90PSI Amps @ 120 Volts A.C.: 6, 7, 12, 15 Unit Size (in): (L) 28 x (W) 10 x (H) 7 Approx. Weight: 33lbs. Approx. Ship Weight: 40lbs.	unit	2		
17	<b>Water Booster Pump 0.5HP</b> Q.Max: 35 L/min H. Max: 35m Power: 0.5HP Size: 25mm x 25mm 220V ~ 60Hz Suct. L.Max: 8m RPM: 3400 ICLB	piece	3		
	<b>STUDENT SUPPORT SERVICES PROGRAM</b>				
18	<b>Automatic Washing Machine</b> 13kg inverter topload automatic washing machine	unit	1		
TOTAL					

Amount in Words: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Delivery Period : Thirty (30) Calendar Days ✓

Warranty : \_\_\_\_\_

PA 98

<b>OTHER REQUIREMENTS:</b>
<ul style="list-style-type: none"><li>• For All Items except Item No. 14: Statement of Warranty – minimum of one (1) year. ✓</li><li>• For Item No. 14: Statement of Warranty – Ten (10) years warranty on Compressor and Two (2) years warranty on parts and service. ✓</li></ul>

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Email Address

R 8/8