



REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
SECTION 53.1 ✓

DATE : OCT 24 2023

PROJECT NO. : QCU-23-IT-1413

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : SUBSCRIPTION TO PLAGIARISM CHECKER SOFTWARE ✓
Approved Budget of the Contract : PHP 635,570.00 ✓
End-User / Implementing Office : QUEZON CITY UNIVERSITY ✓

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than OCT 27 2023 ; 10:00 a.m. Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2023); ✓
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2022) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by QC BAC- Goods and Services.


MA. MARGARETA T. SANTOS, DPA ✓
Chairperson, BAC- Goods and Services

9/8/23

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1 ✓	<p>SUBSCRIPTION TO PLAGIARISM CHECKER SOFTWARE ✓</p> <p>Feedback Studio is a similarity checking, feedback, and grading solution proven to safeguard institutional reputation and deter plagiarism. The world's most comprehensive collection of internet, academic, and student paper content ensures reliable results when checking student work for text similarity. Timesaving formative feedback and grading tools help students cultivate writing excellence, build critical thinking skills, and drive career readiness.</p> <ul style="list-style-type: none">• Full version of Software Feedback Studio includes Originality Check, Peer Mark, Grade Mark and ETS Rater.• Free Instructor Licenses up to 30% of the Student Licenses• Unlimited Submissions• Integrations to your LMS• Inclusive of One (1) Online Training Package via Zoom consisting:<ul style="list-style-type: none">➢ Administrator Workflow Training via recording.➢ Classroom Workflow Training (60-90 minutes including Q&A) inclusive of maximum participants of 300 instructors. Any additional participants will be subject to additional charge.➢ All sessions are recorded and a copy of the recording will be shared with Institution. Recordings are available in cloud storage for up to 12 months; Institution has the option to download them for copy purposes.	lot ✓	1 ✓		

2/15/23

	Terms of Reference 1) Project duration shall be for twelve-month period and delivery period shall be within fifteen (15) calendar days upon issuance of Notice to Proceed (NTP). 2) Payment shall be one-time only upon activation of the access.				
					TOTAL

Amount in Words: _____

Delivery Period : Fifteen (15) Calendar Days
Warranty : _____

Signature over Printed Name

Office Telephone No./Fax/Mobile No.

Date

Email Address

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Cost Derivation

PROJECT NAME: SUBSCRIPTION TO PLAGIARISM CHECKER SOFTWARE
PROJECT NO. QCU-23-IT-1413

Item Number	Description	Unit of Issue	Quantity	Unit Cost	Total Cost
1	SUBSCRIPTION TO PLAGIARISM CHECKER SOFTWARE	user	1,000		
TOTAL BID AMOUNT:					

I hereby certify to comply and deliver all the above requirements.

Name: _____
Legal Capacity: _____
Signature: _____
Duly authorized to sign the Quote for and behalf of: _____

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