



REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
SECTION 53.1

DATE : NOVEMBER 14, 2023

PROJECT NO. : DSQC-23-VRM-1355

Name of Company : _____

Address : _____

Contact No. : _____

Project Title : REPAIR AND MAINTENANCE OF MOTOR VEHICLE

Approved Budget of
the Contract : Php498,780.00

End-User /
Implementing Office : DEPARTMENT OF SANITATION AND CLEANUP WORKS OF QUEZON CITY

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **NOVEMBER 17, 2023; 10:00 a.m.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2023);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2022) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by QC BAC- Goods and Services.

(SGD.) **MA. MARGARITA T. SANTOS, DPA**
Chairperson, BAC- Goods and Services

TERMS AND CONDITIONS

- 1. Bidders shall **provide correct and accurate** information required in this form.
- 2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
- 3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
- 4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
- 5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
- 6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
- 7. The City General Services Department (CGSD) shall have the right to inspect the goods.
- 8. Non-submission of eligibility documents shall mean disqualification of Quotation.
- 9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
- 10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Repair and Maintenance of the following: MOTORCYCLE (HONDA CLICK 125) (1)MVF#1303-00001253641 E JA46E7539681 C MH1JA4673NK539635 (2)MVF#1303-00001253642 E JA46E7558232 C MH1JA4679NK558279 (3)MVF#1303-00001253646 E JA46E7523552 C MH1JA4672NK523541 (4)MVF#1303-00001253648 E JA46E7556649 C MH1JA4671NK556661 (5)MVF#1303-00001253651 E JA46E7535692 C MH1 JA4674NK535738 (6)MVF#1303-00001253652 E JA46E7542942 C MH1JA4676NK542948 (7)MVF#1303-00001253661 E JA46E7542512 C MH1JA4675NK542102 (8)MVF#1303-00001253672 E JA46E7538203 C MH1JA4678NK538027 (9)MVF#1303-00001253676 E JA46E7542578 C MH1JA4676NK542516 (10)MVF#1303-00001253680 E JA46E7525536 C MH1JA4676NK525764 (11)MVF#1303-00001253687 E JA46E7538956 C MH1JA467XNK538952 (12)MVF#1303-00001253689 E JA46E7541988 C MH1JA4676NK542027 (13)MVF#1303-00001253698 E JA46E7541186 C MH1JA4674NK541149 (14)MVF#1303-00001253701 E JA46E7558300 C MH1JA4677NK558382 (15)MVF#1303-00001253729 E JA46E7526447 C MH1JA4677NK526662 (16)MVF#1303-00001253731 E JA46E7519585 C MH1JA4673NK520163	Lot	1		

(17)MVF#1303-00001253792 E JA46E7541766 C MH1JA467XNK542953 (18)MVF#1303-00001253794 E JA46E7553458 C MH1 JA4676NK554839 (19)MVF#1303-00001253804 E JA46E7556742 C MH1JA4674NK556735 (20)MVF#1303-00001253805 E JA46E7558310 C MH1JA4678NK558391 (21)MVF#1303-00001253896 E JA46E7557626 C MH1JA4678NK558231 (22)MVF#1303-00001253899 E JA46E7555142 C MHIJA4678NK555104 (23)MVF#1303-00001253912 E JA46E7540028 C MH1JA4677NK540075 (24)MVF#1303-00001253920 E JA46E7558057 C MH1JA467XNK558294 (25)MVF#1303-00001253925 E JA46E7524642 C MH1JA4679NK524640 (26)MVF#1303-00001253928 E JA46E7534579 C MH1JA4675NK534226 (27)MVF#1303-00001253937 E JA46E7553399 C MH1JA4679NK554088 (28)MVF#1303-00001253942 E JA46E7532087 C MH1JA4676NK532131 (29)MVF#1303-00001253956 E JA46E7558268 C MH1JA4673NK558220 (30)MVF#1303-00001253960 E JA46E7527136 C MH1JA4673NK527260 (31)MVF#1303-00001253974 E JA46E7541626 C MH1JA4673NK541692 (32)MVF#1303-00001253976 E JA46E7541730 C MH1JA4673NK542549 (33)MVF#1303-00001253982 E JA46E7523646 C MH1JA467XNK523657 (34)MVF#1303-00001253984 E JA46E7568848 C MH1JA4675NK568618 (35)MVF#1303-00001254009 E JA46E7525618 C MH1JA4678NK525827 (36)MVF#1303-00001253994 E JA46E7558299 C MH1JA4675NK558204 (37)MVF#1303-00001254012 E JA46E7568252 C MH1JA467XNK558246 (38)MVF#1303-00001254016 E JA46E7553575 C MH1JA4672NK554997 (39)MVF#1303-00001254018 E JA46E7517270 C MH1JA4677NK517346 (40)MVF#1303-00001254023 E JA46E7558235 C MH1JA4672NK558273 (41)MVF#1303-00001254028 E JA46E7553543 C MH1JA4672NK554885 (42)MVF#1303-00001254036 E JA46E7558222 C MH1JA4670NK558224 (43)MVF#1303-00001254040 E JA46E7558297 C MH1JA4675NK558400 (44)MVF#1303-00001254049 E JA46E7534520 C MH1JA4672NK534300 (45)MVF#1303-00001254051 E JA46E7542981 C MH1JA4677NK542909				
---	--	--	--	--

(46)MVF#1303-00001254055 E JA46E7568682 C MH1JA4676NK568367 a) Tire 100x80x14 Click Rear b) Tire 90x80x14 Click Front c) Brake Pad d) Brake Shoe e) Flyball f) Weight Ball g) Belt h) Battery i) Air Filter j) CVT Cleaning k) FI Cleaning l) Pulley Slider m) Fuel Filter n) Center Spring o) Clutch Lining p) Slider Piece q) Oil Filter r) Rubber Link Stopper s) Front/Rear Bearing t) Clutch Spring u) Back Plate v) Labor MOTORCYCLE (HONDA WAVE 125) (1) SK 5785 E # KYW11E011326 C # KYW11011326 a) Tire 100x90x17 Click Rear b) Tire 90x80x17 Click Front c) Brake Pad d) Brake Shoe e) Battery f) Bulb g) Sprocket with Chain h) Labor HI-LUX (TOYOTA) SHR 696 Color: Freedom White, Frame No. MR0ER39G807616017 Engine No. 2KDA354985, Chassis No. DA21T-145133 a) Tire Rear and Front b) Wiper c) Brake Pad d) Brake Shoe e) Change Oil f) Labor DUMP TRUCK (ISUZU) Plate No. SHT 227 with Public Address System Engine No. 6HH1-420762 Chassis No. PABFTR33PL6200539 ISUZU Six-Wheeler Dump Truck				
---	--	--	--	--

	Plate No. SHT 249 with Public Address System Engine No. 6HH1-421040 Chassis No. PABFTR33PL6200541 a) Clutch Disc b) Release Bearing c) Bulb Double d) Bulb Single e) Release Bearing Housing f) Main Drive Retainer g) Release Bearing Spring h) Fuel Line Hose i) Window Glass j) Window Glass Seal k) Window Motor/Mechanism l) Door Inner Handle m) Door Latch n) Tie Rod End o) Labor				
TOTAL:					

Amount in Words: _____

Delivery Period : **Fifteen (15) Calendar Days**
Warranty : _____

Signature over Printed Name

Office Telephone No./Fax/Mobile No.

Date

Email Address

OTHER REQUIREMENTS:
• Statement of Warranty – minimum of six (6) months.
• Photo/s of existing repair shop.

Cost Derivation

PROJECT NAME: REPAIR AND MAINTENANCE OF MOTOR VEHICLE

PROJECT NO. DSQC-23-VRM-1355

Item Number	Description	Unit of Issue	Quantity	Unit Cost	Total Cost
	MOTORCYCLE (HONDA CLICK 125)				
1	Tire 100x80x14 Click Rear	piece	46		
2	Tire 90x80x14 Click Front	piece	46		
3	Brake Pad	piece	46		
4	Brake Shoe	piece	46		
5	Flyball	piece	46		
6	Weight Ball	piece	46		
7	Belt	piece	46		
8	Battery	piece	46		
9	Air Filter	piece	46		
10	CVT Cleaning	piece	46		
11	FI Cleaning	piece	46		
12	Pulley Slider	piece	46		
13	Fuel Filter	piece	46		
14	Center Spring	piece	46		
15	Clutch Lining	piece	46		
16	Slider Piece	piece	46		
17	Oil Filter	piece	46		
18	Rubber Link Stopper	piece	46		
19	Front/Rear Bearing	piece	46		
20	Clutch Spring	piece	46		
21	Back Plate	piece	46		
22	Labor	lot	46		
	MOTORCYCLE (HONDA WAVE 125)				
23	Tire 100x90x17 Click Rear	piece	1		
24	Tire 90x80x17 Click Front	piece	1		
25	Brake Pad	piece	1		
26	Brake Shoe	piece	1		
27	Battery	piece	1		
28	Bulb	piece	4		
29	Sprocket with Chain	set	1		
30	Labor	lot	1		
	HI-LUX (TOYOTA)				
31	Tire Rear and Front	piece	4		
32	Wiper	set	1		
33	Brake Pad	set	1		
34	Brake Shoe	set	1		
35	Change Oil	gallon	1		
36	Labor	lot	1		
	DUMP TRUCK (ISUZU)				
37	Clutch Disc	piece	2		
38	Release Bearing	piece	2		
39	Bulb Double	piece	20		
40	Bulb Single	piece	10		
41	Release Bearing Housing	piece	2		

42	Main Drive Retainer	piece	2		
43	Release Bearing Spring	piece	2		
44	Fuel Line Hose	piece	2		
45	Window Glass	piece	2		
46	Window Glass Seal	piece	2		
47	Window Motor/Mechanism	piece	2		
48	Door Inner Handle	piece	2		
49	Door Latch	piece	2		
50	Tie Rod End	piece	2		
51	Labor	lot	2		
GRAND TOTAL:					

I hereby certify to comply and deliver all the above requirements.

Name: _____

Legal Capacity: _____

Signature: _____

Duly authorized to sign the Quote for and behalf of: _____