



Republic of the Philippines  
QUEZON CITY GOVERNMENT  
BAC – Goods and Services  
2<sup>nd</sup> floor, Procurement Department,  
Finance Building, Quezon City Hall Compound



REQUEST FOR QUOTATION-  
NEGOTIATED 53.9  
SMALL VALUE PROCUREMENT

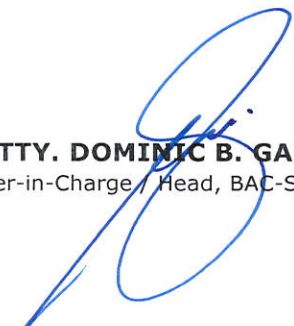
DATE : November 21, 2023 ✓  
PROJECT NO. : ENGINEERING-23-VRM-1479C ✓

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Project Title : REPAIR AND MAINTENANCE OF VARIOUS VEHICLE ✓  
Approved Budget of the Contract : Php286,604.00 ✓  
End-User / Implementing Office : DEPARTMENT OF ENGINEERING ✓

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **November 24, 2023, 10:00 AM** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations); ✓
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2023); ✓
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2022) (For ABCs above P500,000.00) ✓
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by **QC BAC- Goods and Services.** ✓

  
**ATTY. DOMINIC B. GARCIA** ✓  
Officer-in-Charge / Head, BAC-Secretariat ✓

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**TERMS AND CONDITIONS**

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

| ITEM NO. | ITEM & DESCRIPTION                                                                                                    | UNIT OF ISSUE | QTY. | UNIT PRICE | ITEM TOTAL |
|----------|-----------------------------------------------------------------------------------------------------------------------|---------------|------|------------|------------|
|          | <b>Toyota Pick-up Hi-Lux, VL-3603 / SAB-3677,<br/>Engine No. 2GD4207324, Chassis No.<br/>MR0CB8CD5G0420546 - 2016</b> |               |      |            |            |
| 1.       | Brake Pad                                                                                                             | set           | 1    |            |            |
| 2.       | Center Bearing Propeller                                                                                              | piece         | 1    |            |            |
| 3.       | Cabin Filter                                                                                                          | piece         | 1    |            |            |
| 4.       | Air-con Cleaning                                                                                                      | piece         | 1    |            |            |
|          | <b>Toyota Pick-up Hi-Lux, VL-8073 / SAB-3673,<br/>Engine No. 2GDC121311, Chassis No.<br/>MR0CB8CD3G0420576 - 2016</b> |               |      |            |            |
| 5.       | Shock Absorber (Front)                                                                                                | piece         | 2    |            |            |
| 6.       | Shock Absorber (Rear)                                                                                                 | piece         | 2    |            |            |
| 7.       | Brake Pad                                                                                                             | set           | 1    |            |            |
| 8.       | Cross Joint                                                                                                           | piece         | 1    |            |            |
| 9.       | Tie rod end                                                                                                           | set           | 1    |            |            |
| 10.      | Cabin Filter                                                                                                          | piece         | 1    |            |            |
| 11.      | Stabilizer bushing                                                                                                    | piece         | 2    |            |            |
| 12.      | Air-con Cleaning                                                                                                      | lot           | 1    |            |            |
|          | <b>Toyota Pick-up Hi-Lux, VL-3592 / SAB-3674,</b>                                                                     |               |      |            |            |

|     |                                                                                                                       |       |   |  |  |
|-----|-----------------------------------------------------------------------------------------------------------------------|-------|---|--|--|
|     | <b>Engine No. 2GDC118734, Chassis No.<br/>MR0CB8CD9G0420548 - 2016</b>                                                |       |   |  |  |
| 13. | Clutch Disc                                                                                                           | piece | 1 |  |  |
| 14. | Pressure Plate                                                                                                        | piece | 1 |  |  |
| 15. | Cabin Filter                                                                                                          | piece | 1 |  |  |
| 16. | Pilot Bearing                                                                                                         | piece | 1 |  |  |
| 17. | Release Bearing                                                                                                       | piece | 1 |  |  |
| 18. | Brake Pad                                                                                                             | set   | 1 |  |  |
| 19. | Cross Joint                                                                                                           | piece | 2 |  |  |
| 20. | Tie rod end                                                                                                           | set   | 1 |  |  |
| 21. | Stabilizer bushing                                                                                                    | piece | 2 |  |  |
| 22. | Tail Light Assembly                                                                                                   | set   | 1 |  |  |
| 23. | Air-con Cleaning                                                                                                      | lot   | 1 |  |  |
|     | <b>Toyota Pick-up Hi-Lux, VN-1235 / SAB-3679,<br/>Engine No. 2GDC125473, Chassis No.<br/>MR0CB8CD6G0420619 - 2016</b> |       |   |  |  |
| 24. | Brake Pad                                                                                                             | set   | 1 |  |  |
| 25. | Rotor Disc                                                                                                            | piece | 2 |  |  |
| 26. | Tail Light Assembly (Left and Right)                                                                                  | set   | 1 |  |  |
| 27. | Alternator Pulley                                                                                                     | piece | 1 |  |  |
| 28. | Air Filter                                                                                                            | piece | 1 |  |  |
| 29. | Cabin Filter                                                                                                          | piece | 2 |  |  |
| 30. | Wiper Blade                                                                                                           | set   | 1 |  |  |
| 31. | Clutch Master Repair Kit                                                                                              | piece | 1 |  |  |
| 32. | Evaporator Coil                                                                                                       | piece | 1 |  |  |
| 33. | Expansion Valve                                                                                                       | piece | 1 |  |  |
| 34. | Filter Drier                                                                                                          | piece | 1 |  |  |
| 35. | Condenser Coil                                                                                                        | piece | 1 |  |  |
| 36. | Air-con O-ring                                                                                                        | set   | 1 |  |  |
| 37. | Air-con Resistor Block                                                                                                | piece | 1 |  |  |
| 38. | Air-con Blower Fan Motor                                                                                              | piece | 1 |  |  |
| 39. | Air-con Cleaning                                                                                                      | lot   | 1 |  |  |

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|     |                                                                                                                       |       |   |  |  |
|-----|-----------------------------------------------------------------------------------------------------------------------|-------|---|--|--|
|     | <b>Toyota Pick-up Hi-Lux, VN-1255 / SAB-3682,<br/>Engine No. 2GDC126015, Chassis No.<br/>MR0CB8CD6G0420622 - 2016</b> |       |   |  |  |
| 40. | Alternator Pulley                                                                                                     | piece | 1 |  |  |
| 41. | Cabin Filter                                                                                                          | piece | 1 |  |  |
| 42. | Air-con Cleaning                                                                                                      | lot   | 1 |  |  |
|     | <b>Toyota Pick-up Hi-Lux, VN-1247 / SAB-3681,<br/>Engine No. 2GDC126355, Chassis No.<br/>MR0CB8CD960420629 - 2016</b> |       |   |  |  |
| 43. | Air Filter                                                                                                            | piece | 1 |  |  |
| 44. | Cabin Filter                                                                                                          | piece | 1 |  |  |
| 45. | Tail Light Assembly (Left and Right)                                                                                  | set   | 1 |  |  |
| 46. | Wiper Blade                                                                                                           | set   | 1 |  |  |
| 47. | Evaporator Coil                                                                                                       | piece | 1 |  |  |
| 48. | Expansion Valve                                                                                                       | piece | 1 |  |  |
| 49. | Filter Drier                                                                                                          | piece | 1 |  |  |
| 50. | Blower Fan Motor                                                                                                      | piece | 1 |  |  |
| 51. | Air-con Cleaning                                                                                                      | lot   | 1 |  |  |
|     | <b>Toyota Pick-up Hi-Lux, VK-1616 / SAB-3675,<br/>Engine No. 2GDC109228, Chassis No.<br/>MR0CB8CD2G0420472 - 2016</b> |       |   |  |  |
| 52. | Alternator Pulley                                                                                                     | piece | 1 |  |  |
| 53. | Air Filter                                                                                                            | piece | 1 |  |  |
| 54. | Cabin Filter                                                                                                          | piece | 1 |  |  |
| 55. | Evaporator Coil                                                                                                       | piece | 1 |  |  |
| 56. | Expansion Valve                                                                                                       | piece | 1 |  |  |
| 57. | Filter Drier                                                                                                          | piece | 1 |  |  |
| 58. | Air-con O-Ring                                                                                                        | set   | 1 |  |  |
| 59. | Condenser Coil                                                                                                        | piece | 1 |  |  |
| 60. | Air-con Resistor Block                                                                                                | piece | 1 |  |  |
| 61. | Air-con Blower Fan Motor                                                                                              | piece | 1 |  |  |
| 62. | Air-con Cleaning                                                                                                      | lot   | 1 |  |  |

Handwritten signature/initials in blue ink.

|     |                                                                                                                       |       |   |  |  |
|-----|-----------------------------------------------------------------------------------------------------------------------|-------|---|--|--|
|     | <b>Toyota Pick-up Hi-Lux, VN-1245 / SAB-3680,<br/>Engine No. 2GDC126279, Chassis No.<br/>MR0CB8CDXG0420624 - 2016</b> |       |   |  |  |
| 63. | Alternator Pulley                                                                                                     | piece | 1 |  |  |
| 64. | Air Filter                                                                                                            | piece | 1 |  |  |
| 65. | Cabin Filter                                                                                                          | piece | 1 |  |  |
| 66. | Air-con Cleaning                                                                                                      | lot   | 1 |  |  |
|     | <b>Toyota Pick-up Hi-Lux, VN1241, Engine No.<br/>2GD4215582, Chassis No. MR0CB8CS1G0420625<br/>- 2016</b>             |       |   |  |  |
| 67. | Alternator Pulley                                                                                                     | piece | 1 |  |  |
| 68. | Wiper Blade                                                                                                           | piece | 1 |  |  |
| 69. | Air Filter                                                                                                            | piece | 1 |  |  |
| 70. | Cabin Filter                                                                                                          | piece | 1 |  |  |
| 71. | Air-con Cleaning                                                                                                      | lot   | 1 |  |  |
|     | <b>Toyota Pick-up Hi-Lux, VN1250 / SAB-9123,<br/>Engine No. 2GDC125986, Chassis No.<br/>MR0CB8CD3G0420626 - 2016</b>  |       |   |  |  |
| 72. | Alternator Pulley                                                                                                     | piece | 1 |  |  |
| 73. | Tail Light Assembly (Left and Right)                                                                                  | set   | 1 |  |  |
| 74. | Wiper Blade                                                                                                           | piece | 1 |  |  |
| 75. | Air Filter                                                                                                            | piece | 1 |  |  |
| 76. | Cabin Filter                                                                                                          | piece | 1 |  |  |
| 77. | Air-con Cleaning                                                                                                      | lot   | 1 |  |  |
|     | <b>Toyota Pick-up Hi-Lux, VL-8035 / SAB-3676,<br/>Engine No. 2GDC122220, Chassis No.<br/>MR0CB8CDFG0420581 - 2016</b> |       |   |  |  |
| 78. | Air Filter                                                                                                            | piece | 1 |  |  |
| 79. | Alternator Pulley                                                                                                     | piece | 1 |  |  |
| 80. | Cabin Filter                                                                                                          | piece | 1 |  |  |
| 81. | Air-con Cleaning                                                                                                      | lot   | 1 |  |  |

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|        |                                                                                                                                                                                    |       |   |  |  |
|--------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|---|--|--|
| 82.    | Tail Light Assembly (Left and Right)                                                                                                                                               | set   | 1 |  |  |
|        | <b>Toyota Hilux (RDANA)/Conduction Number:</b><br><b>A9W561/Engine number: 1GD0599846/Chassis #:</b><br><b>MR0HA8CD0J1092852/Property #: 18-29372/Unit</b><br><b>Cost: 1876000</b> |       |   |  |  |
| 83.    | Air Filter                                                                                                                                                                         | piece | 1 |  |  |
| 84.    | Cabin Filter                                                                                                                                                                       | piece | 1 |  |  |
| 85.    | Air-con Cleaning                                                                                                                                                                   | lot   | 1 |  |  |
| TOTAL: |                                                                                                                                                                                    |       |   |  |  |

Amount in Words: \_\_\_\_\_

\_\_\_\_\_

Delivery Period
 :
 

Upon request by the end-user  
 until December 31, 2023

Warranty
 :

\_\_\_\_\_  
 Signature over printed name

\_\_\_\_\_  
 Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
 Date

\_\_\_\_\_  
 Email Address

|                                                       |
|-------------------------------------------------------|
| Other Requirement/s:                                  |
| 1. Statement of Warranty – Minimum of Six (6) Months. |
| 2. Photo/s of existing repair shop.                   |

WSP