



Republic of the Philippines  
Quezon City  
**OFFICE OF THE CITY MAYOR**

3/F Bulwagang Amoranto,  
High Rise Building,  
Quezon City Hall Compound,  
Diliman, Quezon City  
Trunkline 988-4242

**NOTICE TO PROCEED**

This CONTRACT, therefore, having been approved, copy of which is hereto attached, NOTICE TO PROCEED is hereby given to:

**Ellen G. Aquino** ✓  
Sole Proprietor ✓  
ALELEN ENTERPRISE ✓  
Contractor


With Office Address at  
21C Matiyaga St., Barangay Central, Quezon City ✓

For the Project  
**PROCUREMENT OF BATHROOM SOAP AND OTHERS** ✓

**FOR THE PERIOD**  
NOV 03 2023 TO DEC 03 2023

The Project will commence on NOV 03 2023

ISSUED BY:

  
\_\_\_\_\_  
**MA. JOSEFINA G. BELMONTE**  
City Mayor ✓

We hereby acknowledge the receipt of the above mentioned Notice

  
\_\_\_\_\_  
(Signature Over Printed Name and Designation)  
ALELEN ENTERPRISE ✓