



Republic of the Philippines  
Quezon City  
**OFFICE OF THE CITY MAYOR**

3/F Bulwagang Amoranto,  
High Rise Building,  
Quezon City Hall Compound,  
Diliman, Quezon City  
Trunkline 988-4242

**NOTICE TO PROCEED**

This CONTRACT, therefore, having been approved, copy of which is hereto attached, NOTICE TO PROCEED is hereby given to:

**Alexandra Louise Guillermo Wu**  
Sole Proprietor  
ALX OFFICE AND SCHOOL SUPPLIES TRADING  
Contractor

With Office Address at  
No. 514 C. Natividad St., Zone 8 Barangay 63, District 2, Pasay City

For the Project  
**PRINTING OF LETTER HEAD**

**FOR THE PERIOD**

NOV 0 6 2023

**TO**

DEC 0 6 2023

The Project will commence on NOV 0 6 2023

**ISSUED BY:**

  
\_\_\_\_\_  
**MA. JOSEFINA G. BELMONTE**  
City Mayor

We hereby acknowledge the receipt of the above mentioned Notice

  
\_\_\_\_\_  
**ROBERT A. GUILLERMO** (AUTHORIZED REPRESENTATIVE)  
(Signature Over Printed Name and Designation)  
ALX OFFICE AND SCHOOL SUPPLIES TRADING

psf