



Republic of the Philippines  
Quezon City  
**OFFICE OF THE CITY MAYOR**

3/F Bulwagang Amoranto,  
High Rise Building,  
Quezon City Hall Compound,  
Diliman, Quezon City  
Trunkline 988-4242

**NOTICE TO PROCEED**

This CONTRACT, therefore, having been approved, copy of which is hereto attached, NOTICE TO PROCEED is hereby given to:

**GESCHAFT EQUIPMENT CORPORATION** ✓  
Contractor

With Office Address at  
3rd Flr. 100-A Scout Dr. Lascano Street, Brgy. Laging Handa, Quezon City ✓

For the Project  
**PROCUREMENT OF VARIOUS OFFICE EQUIPMENT (PHOTOCOPIER, PAPER TRIMMER, AND OTHERS)** ✓


**FOR THE PERIOD**  
NOV 10 2023 TO DEC 10 2023

The Project will commence on NOV 10 2023

ISSUED BY:

  
\_\_\_\_\_  
**MA. JOSEFINA G. BELMONTE**  
City Mayor

We hereby acknowledge the receipt of the above mentioned Notice

  
Pilar Gonzales / Innovation Specialist  
(Signature Over Printed Name and Designation)  
GESCHAFT EQUIPMENT CORPORATION