



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2311055**

Purchase Order Date: **NOV 24 2023**

Procuring Unit	: CITY ADMINISTRATOR'S OFFICE	Project Number	: CAO-23-PS3-1436B
Company Name	: SANDMAN SOFTWARE SYSTEMS, INC.	Mode of Procurement	: Public Bidding
Address	: 2F Joroma Place Congressional Ave. Brgy. Bahay Toro, Quezon City	Resolution No.	: 23-PB-848
Business Type	: Corporation Registration #A200018384	TIN Number	: 211-383-447-000
		Contact Number	: 0917-561-1932

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD

Delivery Schedule : Thirty (30) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	<p>SUPPLY AND DELIVERY OF QUEZON CITY UNIFIED ID CARDS</p> <p>Project Description</p> <p>The provider will supply ID cards according to the provided specifications. These are PVC smartcards conforming to the CR80 standard.</p> <p>Project Scope of Work</p> <p>The provider shall bid and provide ID cards that will be used for the QC Unified ID with details as follows:</p> <p>i. Technical Specifications:</p> <p>a) The ID cards are Mifare Classic Smartcards with 1KB storage capacity</p> <p>b) Mifare Smartcards must comply with ISO 14443 and must operate in the 13.56 MHz frequency range</p> <p>c) Card is made of PVC material conforming to CR80 standards</p> <p>d) The cards will be pre-printed using offset printing, full color, front and back</p> <p>e) The background design of the card will be provided by QC LGU</p> <p>f) Each card will be printed with its own unique serial number at the back in both human and machine-readable format. The serial numbers will be provided by QC LGU</p> <p>ii. Security Features:</p> <p>a) The printing of the card must support the following features (as incorporated into the card design):</p> <p>1. Hologram logo (incorporated in the card design)</p> <p>2. Microprinting</p> <p>3. UV ink printing</p> <p>4. Drop-on-demand card serialization</p> <p>b) Smartcard initialization that conforms to the checksum algorithm</p>	LOT	1	40,950,000.00	40,950,000.00

MA. JOSEFINA G. BELMONTE
City Mayor

M. Belmonte
Merly L. Belmonte 11/24/23
Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
City Accountant

OBR : *1M-2023-11-11720*

Approved Budget for the Contract : 42,000,000.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on NOV 24 2023 and to expire on - DEC 24 2023

CONFORME:

Mervin L. Quial

SIGNATURE OVER PRINTED NAME

Authorized Representative

IN THE CAPACITY OF

11/24/23

DATE

Duly authorized to sign this Purchase Order for and on behalf of

Sandman Software Systems INC.

COMPANY NAME

SUBSCRIBED AND SWORN to before me this NOV 24 2023 day of NOV 24 2023 at QUEZON CITY, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her DRIVER'S LICENSE with No. N25-11-021638 and signature appearing thereon.

Doc. No. 286

Page No. 59

Book No. VII

Series of 2023

ATTY. ROSALINDA ADELANO MONTENEGRO
NOTARY PUBLIC IN QUEZON CITY
My Commission expires on Dec. 31, 2023
Adm. Matter No. NF-113 (2022-2023)
PTR No. 4004349-01/03/2023-QC
IBP OR No. 263982-01/03/2023-QC Roll No. 68456
Unit 312 Bldg. 137 Makas St. Brgy. Central, Quezon City

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)