



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2311082**

**Purchase Order** Date: **30 NOV 2023**

Procuring Unit	: OFFICE OF THE VICE MAYOR	Project Number	: CONSO-23-OE-1652
Company Name	: IMPERIUM MARKETING CORP.	Mode of Procurement	: Public Bidding
Address	: 24B Siffu Street, NIA Village, Barangay Sauyo, Quezon City	Resolution No.	: 23-PB-863
Business Type	: Corporation Registration #CS20200000686	TIN Number	: 769-488-263-000
		Contact Number	: 09063065026

**Sir/Madam:**  
Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse  
**Delivery Schedule :** Thirty (30) calendar days  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	ID CARD PRINTER - DUPLEX (BRAND: EVOLIS PRIMACY 2 Printing: Single Sided/Double Sided Edge to edge printing single/dual-sided Rewritable card printing Color sublimation directly on the card and resin Thermal transfer Print Resolution Color and Monochrome: 300x300dpi and 300x600dpi Monochrome: 300x1200dpi Print Speed Single Sided (YMCKO): up to 280 cards/hour Double Sided (YMCKOK): 170 cards/hour Single Sided (YMCK) with lamination module: up to 215 cards/hour Interface: USB, Ethernet, WIFI (optional) Inclusion: 1 box Classic Blank White Card 1 box Rewritable White Card 2 roll 6 panel color ribbon 2 roll 5 panel color ribbon 2 set Cleaning kits 2 box T-cleaning Card	set	1	325,500.00	325,500.00
2	DESKTOP COMPUTER i5 (BRAND: ACER) CPU Specifications: Processor: 11th Gen Intel Core i5-11400 2.60GHz Base Frequency Operating System: Windows 11 Home Single Language RAM: 8 GB DDR4 Memory Storage: 512GB SSD Display & Graphics: NVIDIA, GeForce, GTX1660 Super with 6GB Networking: Integrated LAN 10/100/1000 WLAN: Wifi6, 802.11ax wireless networking Bluetooth 5.1 - 802.11	set	3	91,900.00	275,700.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**JOSEPHINE B. RAMOS** 12/01/2023  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :** Mr. ARNOLD N. RYAN

**Approved Budget for the Contract :** 1,407,387.00



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2311082**

**Purchase Order** Date: **30 NOV 2023**

Procuring Unit	: OFFICE OF THE VICE MAYOR	Project Number	: CONSO-23-OE-1652
Company Name	: IMPERIUM MARKETING CORP.	Mode of Procurement	: Public Bidding
Address	: 24B Siffu Street, NIA Village, Barangay Sauyo, Quezon City	Resolution No.	: 23-PB-863
Business Type	: Corporation Registration #CS20200000686	TIN Number	: 769-488-263-000
		Contact Number	: 09063065026

**Sir/Madam:**

**Please furnish this office the following articles subject to the terms and conditions contained here:**

**Place of Delivery :** CGSD Central Warehouse

**Delivery Schedule :** Thirty (30) calendar days

**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
3	ac/a/b/g/n compatible Keyboard/Mouse: USB keyboard/USB optical mouse LCD Monitor Specifications: Display: 23.8 inches LED Resolution: 1920 x 1080 (max) Brightness: 250 nits Contrast Ratio: 100000000:1 (max) Response Time: 1ms (VRB) Viewing Angle: 178°(H), 178° (V) Input Type: D-Sub/HDMI DESKTOP COMPUTER i7 (BRAND: ACER) CPU Specifications: Processor: 12th Gen Intel Core i7-12700 2.10 GHz Base Frequency Operating System: Windows 11 Home Single Language RAM: 16GB DDR4 Memory Storage: 2TB Hard drive + 512 SSD NVIDIA, GeForce, RTX 3060 12GB GDDR6 Integrated LAN 10/100/1000 WLAN: Wifi6- 802.11ax wireless networking Bluetooth 5- 802.11 ac/a/b/g/n compatible with keyboard and mouse LCD Monitor Specifications: Display: LED 27 inches IPS Resolution: 1920x 1080 (max) Brightness: 250 cd/m2 Contrast Ratio: 100000000:1 (max) Response Time: 1ms (VRB) Viewing Angle: 178°(H), 178°(V) Input Type: D-Sub/HDMI Speaker: 2Wx2	set	2	167,800.00	335,600.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**JOSEPHINE B. RAMOS** 12/01/2023  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :** mv-2023-12-12

**Approved Budget for the Contract :** 1,407,387.00





Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2311082**

**Purchase Order** Date: **30 NOV 2023**

Procuring Unit	: OFFICE OF THE VICE MAYOR	Project Number	: CONSO-23-OE-1652
Company Name	: IMPERIUM MARKETING CORP.	Mode of Procurement	: Public Bidding
Address	: 24B Siffu Street, NIA Village, Barangay Sauyo, Quezon City	Resolution No.	: 23-PB-863
Business Type	: Corporation Registration #CS20200000686	TIN Number	: 769-488-263-000
		Contact Number	: 09063065026

**Sir/Madam:**  
Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** CGSD Central Warehouse **Delivery Schedule :** Thirty (30) calendar days

**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
4	LAPTOP COMPUTER i7 (BRAND: LENOVO Processor: 12th Gen Intel Core i7-1255U ~1.7GHz Base Frequency Operating System: Windows 11 Home Single Language Memory: 8GB DDR4 Storage: 512GB SSD Display: 15.6 FHD Anti-Glare, Non-touch, 220 nits, 60HZ, LED Backlight Graphics: Integrated AMD Radeon	unit	2	79,100.00	158,200.00
5	PRINTER (BRAND: CANON) Print, Scan, Copy, Fax ADF Paper Handling (Plain Paper): A4, LTR = 20, Legal = 5 Interface: USB 2.0 Paper Output Tray: A4, Letter = 50, Legal = 10 Maximum Printing: 4800 (horizontal) x 12000 (vertical) dpi Print Speed (approx.): 5.0ipm Paper Size: A4, A5, B5, Letter, Legal, 4x6inches, 5x7inches, 8x10inches Envelopes (DL, Com10), Square (5x5inches), Business Card, Custom size (width 55 – 215.9 mm, length 89 - 676 mm) Print Head Alignment: Manual Scan Type: Flatbed Scanning Bit Depth (input/output): Grayscale: 16/8-bit: Colour: 48/24-bit (RGB each 16/8-bit) Maximum Scan Document Size: Flatbed: A4/LTR (216x297 mm): ADF: A4/LTR/Legal Maximum Copy Document Size: A4/LTR (ADF: A4, LTR, Legal) Image Quality: 3 positions (Draft, Standard, High) Multiple Copy Mono/Copy: Max. 99 pages	unit	3	20,000.00	60,000.00
6	AIR CONDITIONING UNIT (BRAND: AUX) Air Conditioner 1.5HP	lot	1	161,887.00	161,887.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**JOSEPHINE B. RAMOS** 12/01/2023  
Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**OBR :** mw - 2222 - n. 12428

**Approved Budget for the Contract :** 1,407,387.00



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2311082**

**Purchase Order** Date: **30 NOV 2023**

Procuring Unit	: OFFICE OF THE VICE MAYOR	Project Number	: CONSO-23-OE-1652
Company Name	: IMPERIUM MARKETING CORP.	Mode of Procurement	: Public Bidding
Address	: 24B Siffu Street, NIA Village, Barangay Sauyo, Quezon City	Resolution No.	: 23-PB-863
Business Type	: Corporation Registration #CS20200000686	TIN Number	: 769-488-263-000
		Contact Number	: 09063065026

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) calendar days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Split type, wall mounted, inverter, rated power input/current: 1300 (400-1600) Power supply: 220-230V-1-60Hz Rated Cooling Capacity: 3.60 (1.20-4.00) EER (W/W): 12284 (4095- 13649) air flow volume (m3/h): 600 refrigerant: R410a, refrigerant charged (G): 800 Special features: quick cooling, eco-friendly refrigerant, bigger air inlet structure strong air outlet, 4D air flow, auto voltage regulator, auto-restart, hydraulic aluminum fin, sleep mode, anti-fungus function, self-cleaning, indoor Dimension (L*W*H) mm: 820x345x200, outdoor Dimension (L*W*H) mm: 705x279x530  AIR CONDITIONER 2HP Split type, wall mounted, inverter, rated power input/ current: 1760 (235-900) Power Supply: 220-230V-1-60HZ Rated Cooling Capacity: 5.30 (1.30-5.30) EER (W/W): 18084 (4436-78084) Air Flow Volume (m3/h): 850 Refrigerant: R32 Refrigerant charged (G): 690 Special features: quick cooling, eco-friendly refrigerant, bigger air inlet structure strong air outlet, 4D air flow, auto voltage regulator, auto-restart, hydraulic aluminum fin, sleep mode, anti-fungus function, self-cleaning, Indoor Dimension (L*W*H) mm: 900x310x225, outdoor Dimension (L*W*H) mm: 709x285x535 Installation: •Labor - manpower and supervision; Mounting of Fan Coil Unit and Condensing Unit; Installation tools, welding, drill;				

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**JOSEPHINE B. RAMOS** 12/01/2023  
Signature Over Printed Name of Supplier / Date

Funds Available:

OBR : **W. MAN - N. 12/28**

**RUBY G. MANANGU**  
City Accountant

Approved Budget for the Contract : 1,407,387.00





Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2311082**

**Purchase Order** Date: **30 NOV 2023**

Procuring Unit	: OFFICE OF THE VICE MAYOR	Project Number	: CONSO-23-OE-1652
Company Name	: IMPERIUM MARKETING CORP.	Mode of Procurement	: Public Bidding
Address	: 24B Siffu Street, NIA Village, Barangay Sauyo, Quezon City	Resolution No.	: 23-PB-863
Business Type	: Corporation Registration #CS20200000686	TIN Number	: 769-488-263-000
		Contact Number	: 09063065026

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) calendar days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
7	Installation Materials such as copper pipes soft drawn, seamless copper pipes, rubber insulation tubes, metal bracket (Platform), electrical material Including control wiring, conduits, condensate, PVC drain lines Including fittings (1 meter from Indoor to outdoor), brazing of copper tubing and covering of polyethylene tape; System dehydration and vacuuming; Charging of refrigerant R410, R32 & R22; Testing and Commissioning. •2HP Excess per linear foot as per actual measurement 60ft; 1.5 HP - Excess per linear foot as per actual measurement 60ft. •Relocation of Field wire from Indoor to outdoor •Circuit breaker 15AMP, 2sets COPIER MACHINE (BRAND: FUJI XEROX) Type: Desktop Memory Capacity: 256MB Scan Resolution: 600x600dpi Printing Resolution: 600x600dpi Warm up time: 18 seconds or less Original Size: Maximum of A3, 11x17 inches for both sheet and book Paper size: Max- A3, 11 x 17inches, Min- A5 Copy Speed: Continuous A4 LEF/B5 LEF- 21 sheets/min, B5- 12 sheets/min, A4-15 sheets/min, B4-12 sheets/min, A3- 10 sheets/min Paper Tray Capacity: Standard- 250 sheets x 1 tray + Bypass Tray-100 sheets Output Tray Capacity: 250 sheets (A4 LEF) Power Supply: AC220-240V +/-10%, 6A, 50/60 Hz Print Function Type: Built-in type Print Speed: Continuous A4 LEF/B5 LEF- 21 sheets/min, B5-12 sheets/min, A4- 15 sheets/min, B4- 12 sheets/min, A3- 10 sheets/min Print Resolution: 600 x 600 dpi Interface: Ethernet 100BASE-TX / 10 BASE-T, USB 2.0	unit	1	90,000.00	90,000.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**JOSEPHINE B. RAMOS** 12/01/2023  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

OBR : **Mr. Ramon N. Ramon**

Approved Budget for the Contract : 1,407,387.00



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2311082**

**Purchase Order** Date: **30 NOV 2023**

Procuring Unit	: OFFICE OF THE VICE MAYOR	Project Number	: CONSO-23-OE-1652
Company Name	: IMPERIUM MARKETING CORP.	Mode of Procurement	: Public Bidding
Address	: 24B Siffu Street, NIA Village, Barangay Sauyo, Quezon City	Resolution No.	: 23-PB-863
Business Type	: Corporation Registration #CS20200000686	TIN Number	: 769-488-263-000
		Contact Number	: 09063065026

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) calendar days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Scan Function: Type: Color Scanner Scan Resolution: 600x600dpi, 400x400dpi, 300x300dpi, 200x200dpi Scan Speed: Continuous A4 LEF/B5 LEF- 21 sheets/min, B5- 12 sheets/min, A4- 15 sheets/min, B4- 12 sheets/min, A3- 10 sheets/min Duplex Automatic Document Feeder Original Size: Max- A3, 11 x 17 inches, Min- A5 Capacity: 110sheets Scan Speed: Copy: B/W- 23 sheets/min (A4 LEF Simplex), Scan: B/W- 23 sheets/min, Colour- 23 sheets/min  ***** Nothing Follows *****				

Total Amount : 1,406,887.00

Total Amount In Words (Pesos): One Million Four Hundred Six Thousand Eight Hundred Eighty-Seven Pesos and 00/100 Only

**MA. JOSEFINA G. BELMONTE**  
City Mayor



**JOSEPHINE B. RAMOS** 12/01/2023  
Signature Over Printed Name of Supplier / Date

Funds Available:

**RUBY G. MANANGU**  
City Accountant

Approved Budget for the Contract : 1,407,387.00

OBR : **MB - 2027-11. 12428**



## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on 01 DEC 2023 and to expire on - 31 DEC 2023.

CONFORME:

JOSEPHINE B. RAMOS  
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE 12/01/2023  
IN THE CAPACITY OF DATE

Duly authorized to sign this Purchase Order for and on behalf of IMPERIUM MARKETING CORP.  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_  
Page No. \_\_\_\_\_  
Book No. \_\_\_\_\_  
Series of \_\_\_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)