



Republika ng Pilipinas
Lungsod Quezon

PROCUREMENT DEPARTMENT

Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City
Tel. No. 8988-42-42 local 8709/8712



BAC RESOLUTION NO. 23-042
Series of 2023

A RESOLUTION ON THE RECOMMENDATION TO AWARD TO WOODFIELDS CONSULTANTS, INC. FOR THE CONSULTANCY SERVICES FOR WATER QUALITY TESTING AND ANALYSIS OF WATERWAYS AND TRIBUTARIES OF SAN JUAN RIVER

WHEREAS, a Request for Expression of Interest was posted in the PHILGEPS, Quezon City website and at conspicuous places of Quezon City Hall Complex premises for the Public Bidding of the **CONSULTANCY SERVICES FOR WATER QUALITY TESTING AND ANALYSIS OF WATERWAYS AND TRIBUTARIES OF SAN JUAN RIVER** with project number **CONSUL-23-003**;

WHEREAS, the Approved Budget Contract (ABC) is in the total amount of One Million Pesos Only (Php 1,000,000.00);

WHEREAS, three (3) prospective consultants responded to the Request for Expression of Interest and obtained eligibility documents within the scheduled issuance period, namely:

1. Woodfields Consultants, Inc.
2. CRL Environmental Corporation
3. SGS Philippines, Inc.

WHEREAS, the Bids and Awards Committee (BAC) conducted the opening of eligibility proposals of the prospective Consultants on September 21, 2023 for consulting services bidding pursuant to Section 24.4.1 Rule VIII of the 2016 Revised IRR of R.A. 9184;

WHEREAS, the prospective Consultants' eligibility proposals had undergone the preliminary assessment and shortlisting process pursuant to Section 24.4.2 Rule VIII and Section 30.1 Rule IX of the 2016 Revised IRR of R.A. 9184, the result of which are as follows:

Name of Firm	Woodfields Consultants, Inc.	CRL Environmental Corporation	SGS Philippines, Inc.
PARTICULARS			
A. Eligibility Documents			
Class "A" Documents			
a. Philgeps Registration	Complied	Complied	Complied
b. SEC Registration	Complied	Complied	Complied
c. Mayor's Permit	Complied	Complied	Complied
d. Tax Clearance	Complied	Complied	Complied
e. Audited Financial Statement	Complied	Complied	Complied



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B. Technical Documents			
Class “B” Documents			
a. Statement of ongoing and completed projects including contracts awarded but not yet started, if any, whether similar or not similar in nature.	Complied	Complied	Complied
b. Statement of the consultant specifying its nationality and confirming that those who will actually perform the service are registered professionals.	Complied	Complied	Complied
Class “B” Documents			
Joint Venture Agreement (JVA)	N/A	N/A	N/A
C. Shortlisting Evaluation Process			
a. Applicable Experience of the Consultant (50%)	37	22	45
b. Qualification of Personnel (30%)	29	30	21
c. Current Workload relative to capacity (20%)	17	18	13
Total Score: 100	83%	70.0%	79%
REMARKS:	Shortlisted	Shortlisted	Shortlisted

WHEREAS, as required in the Eligibility Documents, shortlisted consultants must obtain a minimum passing score of 70% and the prospective consultants who will be entitled to submit bids shall not exceed to three (3).

WHEREAS, Woodfields Consultants, Inc., CRL Environmental Corporation, and SGS Philippines, Inc. passed the shortlisting process;

WHEREAS, the Technical Working Group (TWG) recommended to the Bids and Awards Committee (BAC) the qualifications of Woodfields Consultants, Inc., CRL Environmental Corporation, and SGS Philippines, Inc. in the shortlisting process for the Consultancy Services for Water Quality Testing and Analysis of Waterways and Tributaries of San Juan River;

WHEREAS, the Bids and Awards Committee (BAC) confirmed and approved the recommendation of the Technical Working Group (TWG) for the qualifications of Woodfields Consultants, Inc., CRL Environmental Corporation, and SGS Philippines, Inc. in the shortlisting process for the Consultancy Services for Water Quality Testing and Analysis of Waterways and Tributaries of San Juan River;

WHEREAS, the Shortlisted consultants were notified for the submission of their technical proposals for the opening of bids held on October 18, 2023;

WHEREAS, Woodfields Consultants, Inc., CRL Environmental Corporation, and SGS Philippines, Inc. complied with all the requirements subject for detailed technical evaluation;



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WHEREAS, the TWG conducted the detailed evaluation on the technical bid proposal of Woodfields Consultants, Inc., CRL Environmental Corporation, and SGS Philippines, Inc. based on the following criteria as stated in the Terms of Reference (Quality-Cost Based Evaluation):

- 30% - Financial Proposal
- 70% - Technical Proposal
 - (50% - Quality of personnel to be assigned to the project)
 - (30% - Experience and capability of the consultant)
 - (20% - Plan of approach and Methodology)

WHEREAS, the shortlisted consultants must obtain a minimum technical score of 70%;

WHEREAS, the following are the results of the detailed evaluation on the technical proposal of Woodfields Consultants, Inc., CRL Environmental Corporation, SGS Philippines, Inc.;

Name of Bidders	Quality of personnel to be assigned to the project (50%)	Experience and capability of the consultant (30%)	Plan of approach and methodology (20%)	Total Score 100%	Remarks
Woodfields Consultants, Inc.	43%	29%	17%	89%	Passed the detailed evaluation on the technical proposal subject to further evaluation of financial component of bid proposal
CRL Environmental Corporation	22%	30%	18%	70%	Passed the detailed evaluation on the technical proposal subject to further evaluation of financial component of bid proposal
SGS Philippines, Inc.	37%	21%	16%	74%	Passed the detailed evaluation on the technical proposal subject to further evaluation of financial component of bid proposal

WHEREAS, based on the results of the evaluation, Woodfields Consultants, Inc., CRL Environmental Corporation, and SGS Philippines, Inc. obtained passing scores of **89%**, **70%** and **74%**, respectively;

WHEREAS, the TWG recommended to the BAC for the opening of the financial proposal of Woodfields Consultants, Inc., CRL Environmental Corporation, and SGS Philippines, Inc. for the public bidding of the Consultancy Services for Water Quality Testing and Analysis of Waterways and Tributaries of San Juan River for the purpose of completing the Quality-Cost based evaluation procedure for this consultancy services pursuant to Sec. 33.2.1 b) Rule IX of the 2016 Revised IRR of R.A. 9184;

WHEREAS, the BAC confirmed and approved the recommendation of the TWG for the opening of the financial proposal of Woodfields Consultants, Inc., CRL Environmental



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Corporation, and SGS Philippines, Inc. for the public bidding of Consultancy Services for Water Quality Testing and Analysis of Waterways and Tributaries of San Juan River for the purpose of completing the Quality-Cost based evaluation procedure for this consultancy services pursuant to Sec. 33.2.1 b) Rule IX of the 2016 Revised IRR of R.A. 9184.

WHEREAS, the shortlisted Consultant’s financial proposals were opened on November 06, 2023 the result of which are as follows:

Name of the Firm	Bid Amount
Woodfields Consultants, Inc.	Php 998,000.00
CRL Environmental Corporation	Php 619, 045.45
SGS Philippines, Inc.	Php 995,554.56

WHEREAS, as stated in the Terms of Reference for the bidding of this consultancy service, the bid proposals of the prospective Consultants shall be evaluated using the Quality-Cost Based Evaluation. The Technical proposal shall be given a weight of 70% whereas the financial proposal shall be given a weight of 30%

WHEREAS, the TWG computed the rating of each financial proposal in the following manner:

- a. The Firm/Consultant with the lowest bid price proposal gets 100 points; and
- b. The score of the other Firm/Consultant will be computed using the formula:

$$SF = 100 \times F1/F$$

Where:

- SF = Financial Score
F1 = Lowest Financial Proposal
F = Financial Proposal under consideration

Name of the Firm	Financial Proposal	Bid	Financial Score
Woodfields Consultants, Inc.	Php 998,000.00	619, 045.45/998,000.00=	62.03 pts.
CRL Environmental Corporation	Php 619, 045.45	619, 045.45/619, 045.45 =	100 pts.
SGS Philippines, Inc.	Php 995,554.56	619, 045.45/995,554.56=	62.18 pts.

WHEREAS, in order to obtain the total score for the Technical and Financial Proposals of the Prospective Consultants the Technical Working Group (TWG) used the Formula $S = St \times T\% + Sf \times F\%$.

Where:

- S* = is the Total Score;
St = is the Technical Score;
Sf = is the Financial Score;
T = is the weight given to the Technical Proposal; and
F = is the weight given to the Financial Proposal.

WHEREAS, the Final computation of Score for the Technical and Bid Proposals of the prospective Consultants are as follows:



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TECHNICAL PROPOSAL

Firm	Average Score		Weight		Weighted Score
Woodfields Consultants, Inc.	89	x	70%	=	62.3
CRL Environmental Corporation	70	x	70%	=	49
SGS Philippines, Inc.	74	X	70%	=	51.8

FINANCIAL PROPOSAL

Firm	Average Score		Weight		Weighted Score
Woodfields Consultants, Inc.	62.03	x	30%	=	18.61
CRL Environmental Corporation	100	x	30%	=	30
SGS Philippines, Inc.	62.18	X	30%	=	18.65

TOTAL TECHNICAL AND FINANCIAL SCORE

Firm	Technical Weighted Score	Financial Weighted Score	Total Weighted Score
Woodfields Consultants, Inc.	62.3	18.61	80.91%
CRL Environmental Corporation	49	30	79%
SGS Philippines, Inc.	51.8	18.65	70.45%

WHEREAS, pursuant to Sections 33 Rule X of the 2016 Revised IRR of R.A. 9184 the technical proposal and financial proposal submitted by Woodfields Consultants, Inc. emerged as the Highest Rated Bid with a total rating/score of 80.91% while CRL Environmental Corporation obtained a rating/score of 73.4% and SGS Philippines, Inc. obtained a rating/score of 70.45%;

WHEREAS, the TWG recommended to the BAC to declare Woodfields Consultants, Inc. as the Highest Rated Bid for the public bidding of the Consultancy Services for Water Quality Testing and Analysis of Waterways and Tributaries of San Juan River;

WHEREAS, the TWG also recommended to the BAC to proceed with the negotiation with Woodfields Consultants, Inc. (Highest Rated Bid) pursuant to Sec. 33.2.5 of the 2016 Revised IRR of R.A. 9184 and to subject the said Consultant to post qualification process in accordance to Sec. 34, Rule X of the 2016 Revised IRR of R.A. 9184;

WHEREAS, the Bids and Awards Committee confirms and approves the recommendation of the Technical Working Group to Woodfields Consultants, Inc. as the Highest Rated Bid for the public bidding of the Consultancy Services for Water Quality Testing and Analysis of Waterways and Tributaries of San Juan River; **FURTHER**, the Bids and Awards Committee also approved and confirmed the recommendation of the Technical Working Group to proceed with the negotiation with Woodfields Consultants, Inc. pursuant to Sec. 33.2.5 of the 2016 Revised IRR of R.A. 9184 and to subject the said Consultant to post qualification process in accordance to Sec. 34, Rule X of the 2016 Revised IRR of R.A. 9184;



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WHEREAS, Ms. Macarasig, authorized representative from Woodfield Consultant, Inc., requested for the adjustment of the schedule of deliverables outlined under the Basis of Payment of the Terms of Reference, to wit;

Tranches	Description	Amount	Target Date
10%	Upon Submission and Approval of the Work Plan Schedule	P100,000.00	Within two (2) weeks from the receipt of NTP
20%	Upon Submission and Approval of the Inception Report	P200,000.00	Within one (1) month from the receipt of NTP
30%	Upon Submission and Approval of the First Status Report	P300,000.00	Within three (3) month from the receipt of NTP
40%	Upon Submission and Approval of the Final Report	P400,000.00	Within six (6) month from the receipt of NTP
100%		P1,000,000.00	

WHEREAS, Mr. David Vergara, representative from CCESD, stated that they are amenable to the proposed deliverables of Woodfield Consultant, Inc. The BAC confirmed and approved the amendment in the Terms of Reference as requested by Ms. Macarasig.

WHEREAS, as required under Sec. 34.2 Rule X of the Revised IRR of R.A. 9184, Woodfields Consultants, Inc. submitted their latest income and business tax returns, and other appropriate licenses and permits required in the bidding documents;

WHEREAS, pursuant to Sec.34.3 Rule X of the Revised IRR of R.A. 9184, the Bids and Awards Committee through the Technical Working Group verified, validated and ascertained all statements made and documents submitted by Woodfields Consultants, Inc. with the Highest Rated Bid, such as but not limited to, Legal, Technical and Financial requirements;

WHEREAS, pursuant to Sec. 34.4 Rule X of the Revised IRR of R.A. 9184, upon confirmation and ascertainment of the Technical, Legal and Financial capability of Woodfields Consultants, Inc. to fulfill the obligation for Consultancy Services for Water Quality Testing and Analysis of Waterways and Tributaries of San Juan River, the Bids and Awards Committee through the Technical Working Group to declare Woodfields Consultants, Inc.as the Highest Rated and Responsive Bid (HRRB) and award the contract to Woodfields Consultants, Inc. for the consultancy service being bid out;

WHEREFORE, the BAC, upon confirmation and ascertainment of the Technical, Legal and Financial capability of Woodfields Consultants, Inc. to fulfill the obligation for Consultancy Services for Water Quality Testing and Analysis of Waterways and Tributaries of San Juan River, confirms and approves the recommendation of the TWG to declare Woodfields Consultants, Inc. as the Highest Rated and Responsive Bid (HRRB) for the consultancy service being bid out; **FURTHER**, the BAC also confirms and approves the recommendation of the TWG for the award of contract to Woodfields Consultants, Inc. for the consultancy service being bid out;

FINALLY RESOLVED, the Bids and Awards Committee hereby recommends to the Head of the Procuring Entity (HOPE) to award the contract to Woodfields Consultants, Inc. for the Consultancy Services for Water Quality Testing and Analysis of Waterways and Tributaries of San Juan River.



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Signed by the members of the Bids and Awards Committee (BAC) on Infrastructure and Consultancy Services this **DEC 04 2023** at Quezon City.

BAC MEMBERS	SIGNATURE
ARCH. LUCILLE H. CHUA	
ATTY. SHERRY R. GONZALVO	
RAMON T. ASPRER	
MARIAN C. ORAYANI	
JUAN MANUEL J. GATMAITAN	
ENGR. ISAGANI R. VERSOZA, JR.	

APPROVED BY:

HON. MA. JOSEFINA G. BELMONTE
City Mayor / Head of the Procuring Entity