



**Republika ng Pilipinas**  
**Lungsod Quezon**  
**PROCUREMENT DEPARTMENT**

Second Floor, Civic Center Building F, Quezon City Hall Complex, Elliptical Road, Quezon City  
Tel. No. 8988-42-42 local 8709/8712



**BAC RESOLUTION NO. 23-046**  
**Series of 2023**

**A RESOLUTION ON THE RECOMMENDATION TO AWARD TO TUV RHEINLAND PHILIPPINES, INC. FOR THE CONSULTANCY SERVICES FOR THE SELECTION OF A CERTIFYING BODY FOR ISO 9001:2015 CERTIFICATION OF ITS QUALITY MANAGEMENT SYSTEM**

**WHEREAS**, a Request for Expression of Interest was posted in the PHILGEPS, Quezon City website and at conspicuous places of Quezon City Hall Complex premises for the public bidding of the **CONSULTANCY SERVICES FOR THE SELECTION OF A CERTIFYING BODY FOR ISO 9001:2015 CERTIFICATION OF ITS QUALITY MANAGEMENT SYSTEM** with project number **CONSUL-23-005**;

**WHEREAS**, the Approved Budget Contract (ABC) is in the total amount of Two Million Two Hundred Eighty-Five Thousand Pesos Only (Php 2,285,000.00);

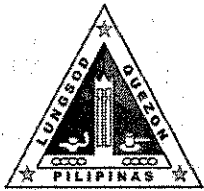
**WHEREAS**, two (2) prospective consultants responded to the Request for Expression of Interest and obtained eligibility documents within the scheduled issuance period, namely:

1. TUV Rheinland Philippines Inc.; and
2. A Wide Quality Assessment Company (WQA PHILS.) Inc.

**WHEREAS**, the Bids and Awards Committee (BAC) conducted the opening of eligibility proposals of the prospective Consultants on October 6, 2023 for consulting services bidding pursuant to Section 24.4.1 Rule VIII of the 2016 Revised IRR of R.A. 9184;

**WHEREAS**, the prospective Consultants' eligibility proposals had undergone the preliminary assessment and shortlisting process pursuant to Section 24.4.2 Rule VIII and Section 30.1 Rule IX of the 2016 Revised IRR of R.A. 9184, the result of which are as follows:

Name of Firm	TUV Rheinland Philippines Inc.	A Wide Quality Assessment Company (WQA PHILS.) Inc.
<b>PARTICULARS</b>		
<b>A. Eligibility Documents</b>		
Class "A" Documents		
a. Philgeps Registration	Complied	Complied
b. SEC Registration	Complied	Complied
c. Mayor's Permit	Complied	Complied
d. Tax Clearance	Complied	Complied
e. Audited Financial Statement	Complied	Complied
<b>B. Technical Documents</b>		
Class "B" Documents		
a. Statement of ongoing and completed projects including contracts awarded but not yet started, if any, whether similar or not similar in nature.	Complied	Complied



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b. Statement of the consultant specifying its nationality and confirming that those who will actually perform the service are registered professionals.	Complied	Complied
Class "B" Documents		
Joint Venture Agreement (JVA)	N/A	N/A
<b>C. Shortlisting Evaluation Process</b>		
a. Applicable Experience of the Consultant (50%)	42%	32%
b. Qualification of Personnel (30%)	23%	30%
c. Current Workload relative to capacity (20%)	7%	9%
<b>Total Score: 100</b>	<b>72%</b>	<b>71%</b>
REMARKS:	Passed the shortlisting process	Passed the shortlisting process

**WHEREAS**, as required in the Eligibility Documents, shortlisted consultants must obtain a minimum passing score of 70% and the prospective consultants who will be entitled to submit bids shall not exceed to three (3).

**WHEREAS**, based on the results of the shortlisting evaluation on the two (2) prospective Consultants, TUV Rheinland Philippines Inc. and A Wide Quality Assessment Company (WQA PHILS.) Inc. obtained passing scores of 72% and 71% respectively;

**WHEREAS**, the Technical Working Group (TWG) recommended to the Bids and Awards Committee (BAC) the qualifications of TUV Rheinland Philippines Inc. and A Wide Quality Assessment Company (WQA PHILS.) Inc. in the shortlisting process for the Consultancy Services for the Selection of a Certifying Body for ISO 9001:2015 Certification of Its Quality Management System;

**WHEREFORE**, the Bids and Awards Committee confirms and approves the recommendation of the Technical Working Group for the qualifications of TUV Rheinland Philippines Inc. and A Wide Quality Assessment Company (WQA PHILS.) Inc. in the shortlisting process for the Consultancy Services for the Selection of a Certifying Body for ISO 9001:2015 Certification of Its Quality Management System;

**WHEREAS**, the Shortlisted consultants were notified for the submission of their technical proposals for the opening of bids held on November 06, 2023;

**WHEREAS**, during submission of bids only TUV Rheinland Philippines Inc. submitted the proposal while A Wide Quality Assessment Company (WQA PHILS.) Inc. did not;

**WHEREAS**, TUV Rheinland Philippines Inc. complied with all the requirements subject for detailed technical evaluation;



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**WHEREAS**, the TWG conducted the detailed evaluation on the technical bid proposal of TUV Rheinland Philippines Inc. based on the following criteria as stated in the Terms of Reference (Quality-Cost Based Evaluation):

- 30% - Financial Proposal
- 70% - Technical Proposal
  - (40% - Quality of personnel to be assigned to the project)
  - (40% - Experience and capability of the consultant)
  - (20% - Plan of approach and Methodology)

**WHEREAS**, the shortlisted consultants must obtain a minimum technical score of 70%;

**WHEREAS**, the following are the results of the detailed evaluation on the technical proposal of TUV Rheinland Philippines Inc.;

Name of Bidders	Quality of personnel to be assigned to the project (40%)	Experience and capability of the consultant (40%)	Plan of approach and methodology (20%)	Total Score 100%	Remarks
TUV Rheinland Philippines Inc.	22%	30.6%	20%	72.6%	Passed the detailed evaluation on the technical proposal subject to further evaluation of financial component of bid proposal

**WHEREAS**, based on the results of the evaluation, TUV Rheinland Philippines Inc. obtained passing score of **72.6%**;

**WHEREAS**, the TWG recommended to the BAC for the opening of the financial proposal of TUV Rheinland Philippines Inc. for the public bidding of the Consultancy Services for the Selection of a Certifying Body for ISO 9001:2015 Certification of Its Quality Management System for the purpose of completing the Quality-Cost based evaluation procedure for this consultancy services pursuant to Sec. 33.2.1 b) Rule IX of the 2016 Revised IRR of R.A. 9184;

**WHEREAS**, the BAC confirmed and approved the recommendation of the TWG for the opening of the financial proposal of TUV Rheinland Philippines Inc. for the public bidding of Consultancy Services for the Selection of a Certifying Body for ISO 9001:2015 Certification of Its Quality Management System for the purpose of completing the Quality-Cost based evaluation procedure for this consultancy services pursuant to Sec. 33.2.1 b) Rule IX of the 2016 Revised IRR of R.A. 9184.

**WHEREAS**, the shortlisted Consultant's financial proposals were opened on November 20, 2023 the result of which are as follows:

Name of the Firm	Bid Amount
TUV Rheinland Philippines, Inc.	Php 2,285,000.00



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**WHEREAS**, as stated in the Terms of Reference for the bidding of this consultancy service, the bid proposals of the prospective Consultants shall be evaluated using the Quality-Cost Based Evaluation. The Technical proposal shall be given a weight of 70% whereas the financial proposal shall be given a weight of 30%

**WHEREAS**, the TWG computed the rating of each financial proposal in the following manner:

- a. The Firm/Consultant with the lowest bid price proposal gets 100 points; and
- b. The score of the other Firm/Consultant will be computed using the formula:

$$SF = 100 \times FI/F$$

Where:

SF = Financial Score

FI = Lowest Financial Proposal

F = Financial Proposal under consideration

Name of the Firm	Financial Bid Proposal	Financial Score
TUV Rheinland Philippines, Inc.	Php 2,285,000.00	2,285,000.00/2,285,000.00= 100 pts.

**WHEREAS**, in order to obtain the total score for the Technical and Financial Proposals of the Prospective Consultants the Technical Working Group (TWG) used the Formula  $S = St \times T\% + Sf \times F\%$ .

Where:

S = is the Total Score;

St = is the Technical Score;

Sf = is the Financial Score;

T = is the weight given to the Technical Proposal; and

F = is the weight given to the Financial Proposal.

**WHEREAS**, the Final computation of Score for the Technical and Bid Proposals of the prospective Consultants are as follows:

**TECHNICAL PROPOSAL**

Firm	Average Score		Weight		Weighted Score
TUV Rheinland Philippines, Inc.	72.6	x	70%	=	50.82

**FINANCIAL PROPOSAL**

Firm	Average Score		Weight		Weighted Score
TUV Rheinland Philippines, Inc.	100	x	30%	=	30

**TOTAL TECHNICAL AND FINANCIAL SCORE**

Firm	Technical Weighted Score	Financial Weighted Score	Total Weighted Score
TUV Rheinland Philippines, Inc.	50.82	30	80.82%



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**WHEREAS**, pursuant to Sections 33 Rule X of the 2016 Revised IRR of R.A. 9184 the technical proposal and financial proposal submitted by TUV Rheinland Philippines, Inc. emerged as the Single Rated Bid with a total rating/score of 80.82;

**WHEREAS**, the TWG recommended to the BAC to declare TUV Rheinland Philippines, Inc. as the Single Rated Bid for the public bidding of the Consultancy Services for the Selection of a Certifying Body for ISO 9001:2015 Certification of Its Quality Management System;

**WHEREAS**, the TWG also recommended to the BAC to proceed with the negotiation with TUV Rheinland Philippines, Inc. (Single Rated Bid) pursuant to Sec. 33.2.5 of the 2016 Revised IRR of R.A. 9184 and to subject the said Consultant to post qualification process in accordance to Sec. 34, Rule X of the 2016 Revised IRR of R.A. 9184;

**WHEREAS**, the Bids and Awards Committee confirms and approves the recommendation of the Technical Working Group to TUV Rheinland Philippines, Inc. as the Single Rated Bid for the public bidding of the Consultancy Services for the Selection of a Certifying Body for ISO 9001:2015 Certification of Its Quality Management System; **FURTHER**, the Bids and Awards Committee also approved and confirmed the recommendation of the Technical Working Group to proceed with the negotiation with TUV Rheinland Philippines, Inc. pursuant to Sec. 33.2.5 of the 2016 Revised IRR of R.A. 9184 and to subject the said Consultant to post qualification process in accordance to Sec. 34, Rule X of the 2016 Revised IRR of R.A. 9184;

**WHEREAS**, Ms. Tiu, authorized representative from TUV Rheinland Philippines, requested during the Negotiation Conference for the revision of the breakdown of the milestones/required deliverables outlined in the Terms of Payment. The proposal was as follows;

Activities/Deliverable	Payment
Upon preparation and submission of Proposed Schedule of Activities or Workplan	10 %
Upon submission of Certification Audit Report	40 %
Upon submission of Surveillance Audit Report for the 2 <sup>nd</sup> Year	25 %
Upon submission of Surveillance Audit Report for the 3 <sup>rd</sup> Year	25 %
TOTAL	100 %

**WHEREAS**, Ms. Tamayo, representative from the City Administrator, was amenable both on the proposal as outlined in the TPF 3 of the consultant and the revision of deliverable on the Terms of Reference. The BAC confirmed and approved the proposal of the consultant.

**WHEREAS**, as required under Sec. 34.2 Rule X of the Revised IRR of R.A. 9184, TUV Rheinland Philippines, Inc. submitted their latest income and business tax returns, and other appropriate licenses and permits required in the bidding documents;

**WHEREAS**, pursuant to Sec.34.3 Rule X of the Revised IRR of R.A. 9184, the Bids and Awards Committee through the Technical Working Group verified, validated and ascertained all statements made and documents submitted by TUV Rheinland Philippines, Inc. with the Single Rated Bid, such as but not limited to, Legal, Technical and Financial requirements;

**WHEREAS**, pursuant to Sec. 34.4 Rule X of the Revised IRR of R.A. 9184, upon confirmation and ascertainment of the Technical, Legal and Financial capability of TUV Rheinland Philippines, Inc. to fulfill the obligation for Consultancy Services for the Selection of a Certifying Body for ISO



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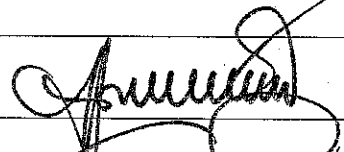
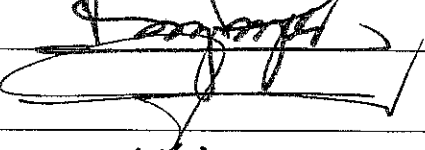
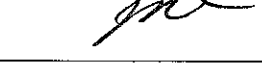
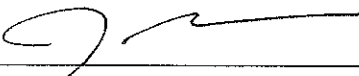
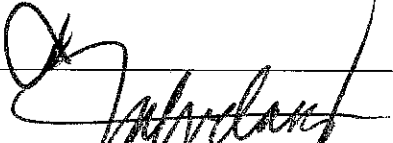
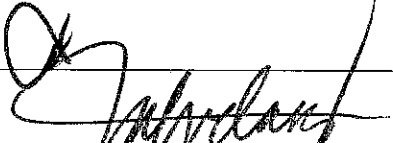
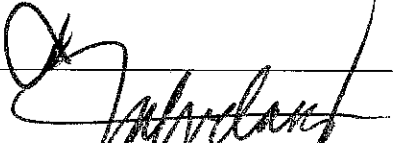


9001:2015 Certification of Its Quality Management System, the Bids and Awards Committee through the Technical Working Group to declare TUV Rheinland Philippines, Inc. as the Single Rated and Responsive Bid (HRRB) and award the contract to TUV Rheinland Philippines, Inc. for the consultancy service being bid out;


**WHEREFORE**, the BAC, upon confirmation and ascertainment of the Technical, Legal and Financial capability of TUV Rheinland Philippines, Inc. to fulfill the obligation for Consultancy Services for the Selection of a Certifying Body for ISO 9001:2015 Certification of Its Quality Management System, confirms and approves the recommendation of the TWG to declare TUV Rheinland Philippines, Inc. as the Single Rated and Responsive Bid (SRRB) for the consultancy service being bid out; **FURTHER**, the BAC also confirms and approves the recommendation of the TWG for the award of contract to TUV Rheinland Philippines, Inc. for the consultancy service being bid out;

**FINALLY RESOLVED**, the Bids and Awards Committee hereby recommends to the Head of the Procuring Entity (HOPE) to award the contract to TUV Rheinland Philippines, Inc. for the Consultancy Services for the Selection of a Certifying Body for ISO 9001:2015 Certification of Its Quality Management System.

Done on this DEC 13 2023 at the City of Quezon, Philippines.

BAC MEMBERS	SIGNATURE
ARCH. LUCILLE H. CHUA	
ATTY. SHERRY R. GONZALVO	
RAMON T. ASPRER	
MARIAN C. ORAYANI	
JUAN MANUEL J. GATMAITAN	
ENGR. ISAGANI R. VERSOZA, JR.	
MICHAEL B. VELASCO	

APPROVED BY:

  
HON. MA. JOSEFINA G. BELMONTE  
City Mayor / Head of the Procuring Entity