



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2310141**

**Purchase Order** Date: **DEC 01 2023**

Procuring Unit : QUEZON CITY HEALTH DEPARTMENT Project Number :HEALTH-23-PS2-0823 ✓  
Company Name : JOSLOR ENTERPRISES ✓ Mode of Procurement :Public Bidding ✓  
Address : 2nd Floor, Unit 204 Margarita Bldg., #28 Matalino St., Brgy. Central, Quezon City ✓ Resolution No. :23-PB-773 ✓  
Business Type : Sole Proprietorship Registration #05588266 ✓ TIN Number :458-795-401-00000 ✓  
Contact Number :09270494147 ✓

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD ✓  
Payment Term : Credit

Delivery Schedule : Thirty (30) Calendar Days ✓

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	FAMILY PLANNING FP TARGET CLIENT LIST (TCL) 200 pages booklet with back to back print, non-blot cardboard cover, 80gsm, black and white	piece	525	530.00	278,250.00
2	MATERNAL HEALTH TARGET CLIENT LIST (PRENATAL) 100 pages per booklet, back to back printing, non-blot with cardboard cover for Prenatal Clients, 80gsm, black and white	booklet	300	1,075.00	322,500.00
3	TARGET CLIENT LIST (POSTPARTUM) 100 pages per booklet, back to back printing, non-blot with cardboard cover for Postpartum Clients, 80gsm, black and white	booklet	300	1,075.00	322,500.00
4	DELIVERY BOOK (LYING IN CLINICS) 100 pages per booklet, back to back printing, non-blot with cardboard cover (Lying in Clinic Patients), 80gsm, black and white	booklet	20	1,075.00	21,500.00
5	MOTHER & BABY BOOKLET WITH BIRTH PLAN Revised Mother Baby Friendly Booklet 64 pages plus cover, full colors cover, fold cote 12, UV laminated cover, saddle binding with birth plan	booklet	10,000	90.00	900,000.00
6	CHILD HEALTH IMMUNIZATION CARDS size: 8 inches x 6 inches, colored	piece	56,711	2.00	113,422.00
7	ORAL HEALTH ORAL HEALTH CARD size: 5 inches x 8 inches; 4 pages with front and back cover made of hard paper	piece	43,727	10.00	437,270.00
8	FLIP TARP (IEC MATERIALS) Health Promotion Materials, 10 pages per set, size; 2ft. x 2ft.	set	560	1,000.00	560,000.00

**MA. JOSEFINA G. BELMONTE**  
City Mayor

**Sharminer R. Fernandez**  
Signature Over Printed Name of Supplier / Date  
**Dec 1, 2023**

Funds Available:

**RUBY G. MANANGU**  
City Accountant

Approved Budget for the Contract : 4,370,792.00

OBR : 100-2023-10-11297



## TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on DEC 01 2023 and to expire on -

CONFORME

Sharmine R. Fernandez

SIGNATURE OVER PRINTED NAME

Authorized Representative  
IN THE CAPACITY OF

12-01-23  
DATE

Duly authorized to sign this Purchase Order for and on behalf of Joslor Enterprises  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_\_\_.

Doc. No. \_\_\_\_\_

Page No. \_\_\_\_\_

Book No. \_\_\_\_\_

Series of \_\_\_\_\_

**\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)**





Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
Quezon City Government



PO Number **2310141**

**Purchase Order** Date: **DEC 01 2023**

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**Delivery Schedule :** Thirty (30) Calendar Days ✓

**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
9	HUMAN RABIES PREVENTION AND CONTROL ✓ DIRECTIONAL SIGNAGE FOR ABTCS TO BE POSTED IN STRATEGIC LOCATIONS framed tarpaulin with print showing directions towards ABTCS location, 3ft. x 6ft.	piece	27	500.00	13,500.00
10	NUTRITION ✓ TARGET CLIENT LIST 8.5 inches x 13 inches, 70gsm, 100 pages	piece	66	250.00	16,500.00
11	STI/HIV AIDS PREVENTION AND CONTROL ✓ PATIENT HEALTH REGIMEN BOOKLET Cardboard cover, size: 8 inches x 5 inches	booklet	6,000	10.00	60,000.00
12	NON-COMMUNICABLE DISEASE CONTROL ✓ TARGET CLIENT LIST TCL, size 8.5 inches x 13 inches paper, 80gsm with hard bound, color green, 200 pages	piece	1,605	450.00	722,250.00
13	"BUNDLE OF JOY" EXPANSION OF BATANG 1,000 ✓ MOTHER BABY BOOKLET ON FIRST 1,000 DAYS soft-bound colored half bond paper short 30 pages	piece	800	500.00	400,000.00
14	ECCD CHECKLIST RECORD 1 (ASSESSMENT FOR DEVELOPMENTAL MILESTONE) soft bound material colored A4 size 24 pages	piece	400	500.00	200,000.00

\*\*\*\*\* Nothing Follows \*\*\*\*\*

**Total Amount : 4,367,692.00**

**Total Amount In Words (Pesos):** Four Million Three Hundred Sixty Seven Thousand Six Hundred Ninety Two Pesos Only ✓

**MA. JOSEFINA G. BELMONTE**  
City Mayor



**Sharmin R. Fernandez**

**Dec 1, 2023**

Signature Over Printed Name of Supplier / Date

**Funds Available:**

**RUBY G. MANANGU**  
City Accountant

**Approved Budget for the Contract : 4,370,792.00**

**OBR : 100 - 2023 - 10 - 11297**



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CONFORME:

Sharmine R. Fernandez

SIGNATURE OVER PRINTED NAME

Authorized Representative  
IN THE CAPACITY OF

DEC 1, 2023  
DATE

Duly authorized to sign this Purchase Order for and on behalf of Joslor Enterprises

DEC 01 2023

QUEZON CITY  
COMPANY NAME

**SUBSCRIBED AND SWORN** to before me this \_\_\_ day of \_\_\_, \_\_\_ at \_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her TIN ID with his/her photograph and signature appearing thereon with No. 386-352-010-000.

Doc. No. 401  
Page No. 82  
Book No. 1-9  
Series of 2023

**ATTY. RUBEN M. AZANES, JR.**  
**NOTARY PUBLIC**  
Commission No. **NP-025 (2023-2024)**  
**VALID UNTIL DECEMBER 31, 2024**  
2A 3<sup>rd</sup> Avenue, BACONG LIPUNAN NG CRAME QUEZON CITY  
IBP No. **384112** 1/1/2024 - Qc  
IBP No. **5555119** 1/1/2024 - Qc  
**MCLE Compliance No. VII-0018605**  
**Attorney's Roll No. 46427**

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for projects amounting to P2,500,000.00 and above only)