



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2311158**

Purchase Order Date: **DEC 21 2023**

Procuring Unit	: QUEZON CITY HEALTH DEPARTMENT ✓	Project Number	:HEALTH-23-HME-0551B ✓
Company Name	: STA. ANA ENTERPRISES ✓	Mode of Procurement	:Public Bidding ✓
Address	: Lot 3200-A, Sitio Banlic, Brgy. Cabalantian, Bacolor, Pampanga ✓	Resolution No.	:23-PB-883 ✓
Business Type	: Sole Proprietorship Registration #05889011 ✓	TIN Number	:137-763-406-002 ✓
		Contact Number	:09178464779 ✓

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD ✓

Delivery Schedule Thirty (30) Calendar Days ✓

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	MEDICAL EQUIPMENT ✓ Autoclave (Local) - 54L, Vertical type automatic autoclave for laboratory use; 100-140 °C; With warm air drying; Quick lock lid; Stainless steel, with silicone rubber lid gasket	unit	1	363,890.00	363,890.00
2	Biological Safety Cabinet (Biobase) - Class II, Type A, Wind Flow type; Recirculation 70%, Exhaust 30%, Internal Dimension: 1,340mm x 623mm x 670mm approximately; Sterilization UV - 20W; Stainless Exterior; Powder Coating with HEPA Filter; High Glass Fiber Type Filter, 0.3um; Particle 99.97% Cutoff or better; To provide stand or frame; High efficiency double bower motor with double dustproof structure for low noise and low vibration; Preventive Maintenance every quarter within the warranty period	unit	1	449,890.00	449,890.00
3	Colony Counter (Biobase) - dark field model colony counter	unit	1	50,000.00	50,000.00
4	Drying Oven (Biobase) - drying and sterilization applications up to 300 degrees Celsius; Gravity Convection; thermal process; inner chamber made of steel; very tight door closure with 2 point door latch; Rack with tilt protection; Interior volume 59L to 60L; shelves rack: 2 inches	unit	1	69,910.00	69,910.00
5	Hygrometer/Thermometer (Biobase) - For laboratory use;	unit	1	7,000.00	7,000.00
6	Microbiological Incubator (Local) - 2- door Incubator with Touch Screen; 10.9cu.ft. 309 (L) Size: 42 x 27 x 38 (1,067mm x 686mm x 965mm); Interior Dimensions (W x D x H) 36.2 x 20 x 26 (920mm x 508mm x 660mm) Volume: 10.9cu.ft. (309L) Shelf Dimensions (W x D) 15.1 x 18.5 (384 mm x 470 mm); Operating Temperature range Amb +8C - 70C Temperature Uniformity - Midrange 0.5 °C;	unit	1	479,880.00	479,880.00

MA. JOSEFINA G. BELMONTE
City Mayor

Kim Martin Bunduan 11/15/2024
Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
City Accountant

OBR : 100-2023-11-12 860

Approved Budget for the Contract : 1,782,673.83,



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		Contact Number	:09178464779

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	Temperature Stability - Midrange 0.1 °C Unit Weight: 217.0 lbs. (98.5kg)				
7	Pipette Controller (Biobase) - controls by suction all volumetric and serologic pipettes from 0.1-200mL; with pipette lever and adapter with filter; with LED display showing Battery usage; long battery life	unit	1	25,000.00	25,000.00
8	PH Meter (Perlong) - Benchtop pH meter with Flat pH Electrode; Plastic body with standard 12mm diameter and 120mm length. Flat pH sensor for surface measurements or applications where easy cleaning is desired Sealed, gel-filled reference with single junction; Ceramic pin/pellon junction for great performance; Suitable for measuring pH of Agar Media	unit	1	87,423.00	87,423.00
9	Reagent Dispenser (Local) - Max. volume of 20mL; with 0.1mL volume increment	unit	1	5,000.00	5,000.00
10	Refrigerator (Fujidenzo) - with temperature maximum of 20 degrees Celsius; with freezer	unit	1	49,870.00	49,870.00
11	Top Loading Balance (Biobase) - to weigh large quantities of materials (preferred for water bacteria) Sensitivity: 0.1g at a load of 150g	unit	1	30,000.00	30,000.00
12	UV Lamp with Fluorescence Analysis Cabinet (Biobase) - with fluorescence wavelength: 365-366nm	unit	1	10,000.00	10,000.00
13	Water Bath (Biobase) - metal interior; with read out digital thermometer; calibrated FURNITURE AND FIXTURES	unit	1	29,000.00	29,000.00
14	Revolving Stool for Laboratory (Local) - Laboratory Stool, adjustable in height with backrest, revolving mounted on ball caster with stopper, stainless steel body and frame, upholstered seat	unit	10	4,485.00	44,850.00
15	Filing Cabinet (Local) - 4-drawers, body and drawers made of gauge 20 steel, size: 46cm x 62cm x 134cm	unit	2	16,200.00	32,400.00

MA. JOSEFINA G. BELMONTE
City Mayor

Kim marvin Bundalian 1/15/2024
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : 100 - 2023 - 11 - 12860

Approved Budget for the Contract : 1,782,673.83



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Delivery Schedule Thirty (30) Calendar Days

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
16	Table Junior Executive (Local) - with two steel mobile drawers, one fixed, center drawer, beige powder coated oven, baked finish, beige or beech wood melamine, top and one-piece free standing table. Dimension: 160cm (W) x 70cm (D) x 74cm (H)	unit	2	16,000.00	32,000.00
17	Chair Junior Executive (Local) - with gray fabric upholstery back and seat molded foam cushion, nylon twin caster, lockable tilting mechanism, five prong legs, and polyurethane armrest, medium backrest and pneumatic height adjustment	unit	2	7,500.00	15,000.00
***** Nothing Follows *****					

Total Amount : **1,781,113.00**

Total Amount In Words (Pesos): One Million Seven Hundred Eighty-One Thousand One Hundred Thirteen Pesos and 00/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor



Kim marvin Bundalian 1/15/2024
Signature Over Printed Name of Supplier / Date

Funds Available:

Ruby G. Manangu
RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 1,782,673.83

OBR : 100 - 2023 - 11 - 12860

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JAN 15 2024 and to expire on - FEB 14 2024.

CONFORME:

Kim marvin BUNDALIAN
SIGNATURE OVER PRINTED NAME

authorized representative
IN THE CAPACITY OF

1/15/2024
DATE

Duly authorized to sign this Purchase Order for and on behalf of Sta. ana enterprises
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)