



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2312031**

Purchase Order Date: **JAN 25 2024**

Procuring Unit	: OFFICE OF THE CITY ASSESSOR	Project Number	: ASSESSORS-23-OE-1658B
Company Name	: E.A.G OFFICE SUPPLIES AND EQUIPMENT TRADING JOINT VENTURE WITH NOBEL'S GENERAL MERCHANDISE	Mode of Procurement	: Public Bidding
Address	: Lot 12 Blk 17 Cavite St. Bonifacio Village Brgy. Pasong Tamo, Quezon City / 10-B Col. Salgado St. West Kamias, Quezon City	Resolution No.	: 23-PB-958
Business Type	: Sole Proprietorship Registration #3865069/2838527	TIN Number	: 612-298-283-00000/209-477-109-000
		Contact Number	: 0951-970-7133

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Thirty (30) calendar days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Paper Shredder, Heavy Duty - FELLOWES Cut Size (inches): 5/32inch x 1-1/2 inches, Cut Type: Cross-Cut, DIN Level - Paper: P-4, Maximum Run Time (minutes): Continuous, Energy Efficient Features: Energy Savings System, Material Type: Plastic, Noise Features: Silent, Paper Entry Width (inches): 9, Bin Capacity (gallons): 14, Run Time (minutes): Continuous, Sheet Capacity: 20, Shreds Per Sheet: 397. One year warranty.	unit	3	55,895.00	167,685.00
2	DSLR Camera with storage - CANON Monitor size: 3.2inches, Diagonal, Monitor Resolution 1,037,000 Dots, Monitor Type: Wide Viewing Angle, Vari-Angle Touch, TFT-LCD, Eye Sensor Control, Playback Functions: Automated Rotation full screen, Interface: HDMI Type C, Hi-Speed USB with Micro-USB Connector; Connection to Built-In USB port, WIFI Functionality, Smart Device App Connectivity, Bluetooth Connectivity with GPS, Battery Life (shots per charge) 970 shots (CIPA) Based on CIPA standard, when Bluetooth is disabled, with AC adapter and Battery Charger, Warranty: 1 year.	unit	1	51,350.00	51,350.00
3	Power Tools - BOSCH Impact Drill, 650 Watts, 13mm / ½ inch, 100 pcs accessories and with hand tools, heavy duty, one (1) year parts and service warranty	set	1	5,640.00	5,640.00
4	Smart TV - SAMSUNG 85inches, Smart Crystal 4K Ultra HD, Smart TV One (1) year warranty	unit	1	100,000.00	100,000.00
5	Ladder 6-Step, Aluminum household ladder, Lightweight aluminum design, Durable Aluminum profile with anodizing finish Rust proof steel platform, Standard size	unit	1	6,500.00	6,500.00
6	Vacuum Cleaner, Heavy Duty - BLACK & DECKER Weight: 6 kg, Container volume, net: 10 L, Rated input power: 1,100 W, Container volume, gross: 15 L, Container volume,	unit	1	13,494.00	13,494.00

MA. JOSEFINA G. BELMONTE
City Mayor

RAFAEL C. CANDARI / Jan. 26, 2024
Signature Over Printed Name of Supplier / Date

Funds Available:

OBR : 10.2023-12.1500

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 637,204.00



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	net, water: 8 L, Tool dimensions (length):360 mm, Tool dimensions (height): 440 mm, Filter surface area: 2,300 cm ² , Max. airflow rate (turbine): 53 1/s, Max. vacuum pressure (turbine): 270 mbar, Wheels, number: 4 One (1) year warranty				
7	Push Cart Trolley Double Decker Push Cart - 150kg, 150 kg, 49 x 73 cm platform	unit	2	7,670.00	15,340.00
8	Ladder 3 Step, Aluminum household ladder, Light-weight aluminum design, Durable Aluminum profile with anodizing finish Rust proof steel platform, Standard size	unit	3	3,315.00	9,945.00
9	Photocopier Machine - SHARP Multi-Function printer, up to 31ppm, Paper-size max. A3, min. A6: Paper capacity 1100 sheets, 500 sheets x 2 + 100 sheets; Color output: mono-chrome; standard function: Copy + Network Print + Color scan + Duplex; Copier: Copying method indirect electrostatic photographic method/laser beam printing, Developing System Dual Component, Magnetic Brush Development, Copying Speed: 31 copies per min in A4, first copy of times 5.2 secs., Warm up time 20 secs. Paperweight drawer: 55-105g/m2: Bypass: 55-2 -g/m2, Memory 320MB RAM; continuous copy 1 to 999, Zoom range 25% to 400% in 1% increments, Resolution 600 x 600 dpi, Dimensions: W599xD612xH511mm, Wt. approx. 37 kg., Power consumptions Max 1.45kw, PS Rated Local AC Volt + 10%, 50/60Hz, Printer: 31 ppm in A4, Interface USB 2.0, 10Base-T/100Base-TX Supported OS Windows 2003, 2003R2, 2008, 2008R2, 2012, 2012R2, Vista 7, 8, 8.1, Mac OS x 10.4, 10.5, 10.6 One (1) year warranty on parts and lifetime maintenance on service	unit	1	190,000.00	190,000.00

MA. JOSEFINA G. BELMONTE
City Mayor

RAMEY C. PADARI / JAN. 26, 2024
Signature Over Printed Name of Supplier / Date

Funds Available:

OBR : /n. 2023 - /2. /2024

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 637,204.00



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PROCUREMENT DEPARTMENT
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PO Number **2312031**

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10	AIR DISINFECTION PURIFIER - HOSPECO Tank Capacity:16L Power: 80Watts Voltage: 220V/60Hz Rated Amount of Fog/Mist: 1500ml/hour Dimensions: 284x284x590mm (including installation testing and commissioning) One (1) year warranty	unit	3	19,000.00	57,000.00
11	Push Cart Trolley 4 Wheel Aluminum, heavy duty. 920mm L x 610mm W, Loading Capacity: 300kgs, Caster size: 125mm	unit	1	8,000.00	8,000.00
12	Projector Screen Pulldown 106 inches diagonal, 52 H x 92W inches, viewing area, 16:9 aspect ratio	unit	1	11,750.00	11,750.00
	***** Nothing Follows *****				

Total Amount : 636,704.00

Total Amount In Words (Pesos): Six Hundred Thirty-Six Thousand Seven Hundred Four Pesos and 00/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor



RAPHEL C. CANDARI Jan. 26, 2024
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : /n 2023-12-15040

Approved Budget for the Contract : 637,204.00

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JAN 26 2024 and to expire on - FEB 25 2024.

CONFORME:

RAFAEL C. SANDARI
SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE

IN THE CAPACITY OF

JAN. 26, 2024
DATE

Duly authorized to sign this Purchase Order for and on behalf of E.A.G OFFICE SUPPLIES AND EQUIPMENT TRADING
JOINT VENTURE WITH NOBEL'S GENERAL MERCHANDISE.
COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)