



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2401065**

Purchase Order Date: **DEC 29 2023**

Procuring Unit	: QUEZON CITY GENERAL HOSPITAL	Project Number	: QCGH-24-GM-0081
Company Name	: R. QUINTOS ENTERPRISES	Mode of Procurement	: Public Bidding
Address	: #28 Margarita Bldg. Matalino St. Brgy. Central, Quezon City	Resolution No.	: 24-PB-054
Business Type	: Sole Proprietorship Registration #1102800	TIN Number	: 239-845-193-00000
		Contact Number	: 0926-6814-502

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Quezon City General Hospital

Delivery Schedule : Upon request by the end-user not later than December 31, 2024

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Aluminum Foil, 12" x 300 m, 15 microns, extra strength, commercial grade	roll	30	682.00	20,460.00
2	Baking Soda, for cleaning, pure, 8 oz/box, 227 gms/box	box	12	55.00	660.00
3	Basting Spoon, stainless, Length: 15 inches	piece	6	220.00	1,320.00
4	Bottles, plastic, disposable, transparent, w/ white cap, 1 L/piece	piece	11,000	8.00	88,000.00
5	Calcium Hypochlorite (Chlorine), 70% chlorine powder, 1 k/pck	kilo	50	360.00	18,000.00
6	Can Opener, manual, stainless, durable, easy-to-knob, L 9.5" x W 3.25"	piece	15	200.00	3,000.00
7	Chopping Board, Blue, flexible plastic, 15 x 10 inches	piece	6	939.00	5,634.00
8	Chopping Board, Brown, flexible plastic, 15 x 10 inches	piece	6	1,200.00	7,200.00
9	Chopping Board, Green, flexible plastic, 15 x 10 inches	piece	6	1,200.00	7,200.00
10	Chopping Board, Red, flexible plastic, 15 x 10 inches	piece	6	1,200.00	7,200.00
11	Chopping Board, White, flexible plastic, 15 x 10 inches	piece	6	1,200.00	7,200.00
12	Chopping Board, Yellow, flexible plastic, 15 x 10 inches	piece	6	1,200.00	7,200.00
13	Cling Wrap (Polyvinyl Film), 15" x 500 m, 13 microns	roll	300	780.00	234,000.00
14	Coffee Stirrer, plastic, 100's/pack	pack	10	25.00	250.00
15	Cups, disposable, paper, white, 8 oz capacity	piece	2,000	3.00	6,000.00
16	Fly Swatter, plastic, Length: 15 inches	piece	12	30.00	360.00
17	Fork, disposable, white, cornstarch, Length: 6 inches	piece	60,000	2.00	120,000.00
18	French Cutter, stainless steel, Size: L 19 cm x W 6 cm, Length of Cutting Part: 10.5 cm, w/ hanging hole, durable	piece	15	120.00	1,800.00
19	Gloves, disposable, plastic, multi-purpose, free size, 100's/pck	pack	300	80.00	24,000.00
20	Knife, Butcher, stainless, Length: 12", Handle: 5", Blade: 8"	piece	6	600.00	3,600.00
21	Knife, Chopping, stainless, Length: 13.5", Handle: 5", Blade: 8"	piece	6	500.00	3,000.00
22	Knife, Kitchen, stainless, Length: 326mm, Handle: 135mm, blade length: 191mm	piece	6	500.00	3,000.00
23	Match Sticks, 48 sticks/box, 10 boxes/pack	pack	50	30.00	1,500.00

MA. JOSEFINA G. BELMONTE
City Mayor

RHEA H. QUINTOS / 12-29-23
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 2,845,976.25

OBR : NO. 2144 OF 02079



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24	Meal Box (Paper Lunch Box), 2-compartment, disposable, white, Size: 4 1/2" x 6 1/2" x 1 1/2"	piece	25,000	6.00	150,000.00
25	Meal Box, Bento Box Container w/ Lid, 4-compartment, disposable, transparent, Size: 7 1/2" x 9" x 1 1/2"	piece	70,000	14.00	980,000.00
26	Microwavable Round Container c/ Lid (RO 16), transparent, 16 oz capacity	piece	30,000	6.00	180,000.00
27	Microwavable Round Container w/ Lid (RO 10), transparent, 10 oz capacity	piece	10,000	5.00	50,000.00
28	Monobloc Chair, beige	unit	25	347.41	8,685.25
29	Mortar and Pestle, pure marble, heavy duty, Diameter: 6 in	set	3	480.00	1,440.00
30	Muffin Pan, silicone, 12 cups each w/ 1/2 cup capacity cup size: top diam: 6cm, bottom diam: 4.5 cm, depth: 2.5cm, overall size: 34cm x 22.5cm x 3cm	piece	6	400.00	2,400.00
31	Pan, 1 whole, stainless, Length: 20 3/4", Width: 12 3/4", Depth: 2 1/2", 8.3 quarts capacity	piece	6	840.00	5,040.00
32	Pan, 1/2 size, stainless, Depth: 1 1/2"	piece	6	481.00	2,886.00
33	Peeler, for vegetable, stainless, double blade, Length: 7", polypropylene handle	piece	15	130.00	1,950.00
34	Plastic Bag, High-density polyethylene (HDPE), high quality, food grade, Size: 8 x 11 (1 kilo)	pack	1,500	124.00	186,000.00
35	Plastic Ice Bag, Size: 4 x 12 inches PE, Thickness: .00085, 100's/pk	pack	500	28.00	14,000.00
36	Plastic Ice Candy Bag, Size: 1 1/2 x 10 inches PE, 100's/pack	pack	300	15.00	4,500.00
37	Plate, disposable, laminated, Size: 9 inches round	piece	1,000	4.00	4,000.00
38	Polypropylene Bag, Size: 2 x 10 inches PE, 100's/pack	pack	2,000	18.00	36,000.00
39	Potato Masher, stainless, Length: 12", heavy duty	piece	3	360.00	1,080.00
40	Sando Bag, Jumbo, red stripes, Size: W 16 x L 23, 50's/pack	pack	500	245.00	122,500.00
41	Sando Bag, transparent, large, Size: 12 x 6 1/2 x 14 3/4 in, 50's, biodegradable	pack	1,000	65.00	65,000.00

MA. JOSEFINA G. BELMONTE
City Mayor

RHEA H. QUINTOS / 12-29-23
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : *Rev. May. of 00079*

Approved Budget for the Contract : 2,845,976.25



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42	Sandwich Bag, wax paper, food grade, grease-proof, 15 cm x 17 cm, 100 pcs/pack	pack	150	130.00	19,500.00
43	Scoop, stainless, Size: 5 cm, Length: 7 3/4"	piece	3	360.00	1,080.00
44	Separator Compartment Tray with Lid (6 Compartments), Tray Dimensions: 9 15/16" x 13 15/16" x 1 7/16" (tan in color), Lid Dimensions: 10 1/16" x 14 1/16" x 1 7/16" (clear), made with durable polycarbonate, with locking ridges on top of cover and bottom tray ensure more secure stacking	set	250	292.50	73,125.00
45	Spatula, rubber, Length: 25 cm	piece	6	360.00	2,160.00
46	Sponge with Scrubbing Pad, Size: 2/8 x 3 3/4 x 2 1/2 inches	piece	300	45.00	13,500.00
47	Spoon, disposable, white, Length: 6 inches	piece	60,000	2.00	120,000.00
48	Steel Wool, Size: 3 1/2 inches, net weight: 30 gms	piece	250	55.00	13,750.00
49	Strainer, large, stainless, fine mesh, non slip handle, size: L 15.2"X H3"XD 7.5"	piece	8	600.00	4,800.00
50	Strainer, medium, stainless, fine mesh, non slip handle, Size: (L) 13.4" x (H) 2.2" c (D) 5.5"	piece	3	420.00	1,260.00
51	Table Napkin, flat, Size: 10 x 11, 100's/pack	pack	300	40.00	12,000.00
52	Table Napkin, pre cut, Size: 5 x 5, 1000's/pack	pack	300	60.00	18,000.00
53	Teflon Pan, non stick, Size: 24 cm	piece	3	1,080.00	3,240.00
54	Teflon Pan, non stick, Size: 26 cm	piece	3	1,200.00	3,600.00
55	Thermometer, Food, L: 25cm, temperature stick: 15cm, with 6 inches food grade stainless steel probe, digital	piece	6	600.00	3,600.00
56	Tube Feeding Bottles, clear glass, 1,000 ml capacity	piece	1,000	129.00	129,000.00
57	Turner, made w/ high heat nylon, slotted, Length:15"	piece	6	400.00	2,400.00
58	Turner, stainless, slotted, Length: 15"	piece	3	400.00	1,200.00
59	Utility Plastic Box, w lid, 76 L capacity	piece	12	1,200.00	14,400.00
60	Scale, Table, mechanical dial-type, 50 kg capacity, anti-bacterial powder coat, flat plate	unit	2	3,500.00	7,000.00

MA. JOSEFINA G. BELMONTE
City Mayor

RHEA H. QUINTOS / 12-29-23
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 2,845,976.25

OBR : nu. 2024 07-00079



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
61	Scale, Platform, mechanical dial type, 60 kg capacity, mild steel, powder coated, ergonomic eye level display, graduation: 0.2 kg., with built-in wheels for easy transport and powder coated post and platform	unit	1	4,030.00	4,030.00
62	Food Container, square, clear, capacity: 1.9 L, with scale, dimension: (W) 185 mm x (D) 185 mm x (H) 100 mm, polycarbonate	piece	6	611.00	3,666.00
63	Food Container Sealing Lid, square, polypropylene, compatible with square food container with dimensions: (W) 185 mm x (D) 185 mm x (H) 100 mm	piece	6	600.00	3,600.00
<p>Terms and Conditions:</p> <p>A.CONTRACT PERIOD: 12 months (January to December 2024).</p> <p>B.PLACE OF DELIVERY: The supplier will supply the items at the Quezon City General Hospital, Dietary Department.</p> <p>C.SCHEDULE OF DELIVERY: Every Wednesday and Thursday between 7:00am to 4:00 pm or as requested.</p> <p>D.CONSIDERATION: The total consideration, as allocated by the City, shall be 2,845,976.25 for 12 months, computed on a monthly allocation.</p> <p>E.TERMS OF PAYMENT: The city shall pay the supplier on a monthly basis depending on the actual number of patients served and upon complete delivery and acceptance of the goods delivered herein and upon presentation of the billing statement.</p> <p>F.ASSIGNMENT: Unless otherwise expressly stipulated or a prior written approval of the QUEZON CITY GOVERNMENT is secured, the Purchase Order shall not be assigned or subjected to any other party or parties.</p> <p>G.DAMAGES: The Supplier shall indemnify the Quezon City Government against all losses and claims for injuries or damages to any person or property whatsoever which may arise in</p>					

MA. JOSEFINA G. BELMONTE
City Mayor

RHEA H. QUINTOS / 12-29-23
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

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OBR : no. 2024 of 00079



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	consequence of the performance of this contract and against all claims, demands, proceedings, damages, costs, charges and expenses whatsoever in respect of or in relation thereto. H.DEFAULT: In the event that the supplier has not fully complied with its promise to provide the foregoing services, in the required specifications as agreed upon, or in any manner has failed to satisfactorily perform its obligations, the same shall be barred upon proper recommendation, from future transaction with the QUEZON CITY GOVERNMENT, without prejudice to any legal action, if appropriate. I.VENUE OF ACTION: All dispute, claims or questions which may arise out of the Purchase Order shall be filled in the competent courts of Quezon City, at the option of the QUEZON CITY GOVERNMENT, to the exclusion of all other courts.				

Total Amount : 2,840,976.25
Total Amount In Words (Pesos): Two Million Eight Hundred Forty Thousand Nine Hundred Seventy-Six Pesos and 25/100 Only

MA. JOSEFINA G. BELMONTE City Mayor		RHEA H. QUINTOS / 12-29-23 Signature Over Printed Name of Supplier / Date
Funds Available: RUBY G. MANANGU City Accountant	Approved Budget for the Contract : 2,845,976.25	OBR : 100-2024-01-00079

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on JAN 01 2024 and to expire on -

CONFORME

NHEA QUINTON
SIGNATURE OVER PRINTED NAME

PROPRIETRESS
IN THE CAPACITY OF

12-29-23
DATE

Duly authorized to sign this Purchase Order for and on behalf of 12. QUINTON ENTERPRISES
COMPANY NAME

SUBSCRIBED AND SWORN to before me this DEC 29 2023 day of QUEZON CITY, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her PASSPORT ID with No. P675 2074 A and signature appearing thereon

Doc. No. 193
Page No. 40
Book No. VIII
Series of 2023

QUEZON CITY
ATTY. ROSALINDA ADRIANO MONTENEGRO
NOTARY PUBLIC IN QUEZON CITY
My Commission expires on Dec 31, 2023
Adm. Matter No. NP-113 (2022-2023)
PTR No. 4028249-01/03/2023-QC
IBP OF No. 263982-01/03/2023-QC Roll No. 68456
MCLE Compliance No. VII-0021672-14 April 2025
Unit 312 Bldg. 137 Malakas St. Brgy. Central, Quezon City

***This Purchase Order shall be deemed invalid without Notary Seal for project amounting to Pnp2,500,000.00 and above only)