



Republic of the Philippines  
QUEZON CITY GOVERNMENT

BAC- Goods and Services  
2nd Floor, Procurement Department,

Finance Building, Quezon City Hall Compound



**REQUEST FOR QUOTATION**  
**SMALL VALUE PROCUREMENT**  
**(SECTION 53.9)**

Date : **January 23, 2024**  
PR No. : **QCPC-24-**  
**FOODSTUFF-0161**

Name of Company : \_\_\_\_\_  
Address : \_\_\_\_\_  
Contact No. : \_\_\_\_\_  
Project Title : **SUPPLY & DELIVERY OF FOOD SUPPLIES**  
Approved budget of the Contract : **P 683,160.18**  
End-User / Implementing Office : **QUEZON CITY PROTECTION CENTER**

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **JANUARY 26, 2024; 10:00 AM** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2024);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by **QC BAC – Goods and Services**
- 6 Income/Business Tax Return (for FY 2022) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE issued by QC BAC- Goods and Services.**

**ATTY. DOMINIC B. GARCIA**  
Officer-in-Charge / Head, BAC Secretariat

### TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
1	Pork Kasim, Fresh, per kilo	kilo	48		
2	Ground Pork without fats, per kilo	kilo	36		
3	Beef Fresh, round tapa Meat, lean, per kilo	kilo	48		
4	Pork Chop boneless and butterfly cut	kilo	36		
5	Chicken Whole per kilo	kilo	48		
6	Chicken Wings per kilo	kilo	36		
7	Fish Bangus, at least 3 pcs per kilo, fresh	kilo	48		
8	Fish Tilapia, per kilo, medium size	kilo	48		
9	Fish Dalagang Bukid, at least 5 to 6 pcs per kilo, fresh	kilo	19		
10	Fish Galunggong, per kilo, medium size	kilo	19		
11	Fish- Daing, Dried, Any fish,	pack	19		
12	Fish- Tuyo, 1 kilo/pack, good quality	pack	19		
13	Fish- Tinapa, per kilo,	kilo	19		
14	Eggs, 30's/tray large size	tray	96		
15	Sugar, Washed, per kilo	kilo	12		
16	Sugar, Light Brown, per kilo	kilo	12		
17	Evaporated Milk, 370 ml/can	can	72		
18	Fruit Cocktail mixed fruit 432g	can	48		
19	Rice per sack, 50kls/sack, good quality, special	sack	36		
20	Cooking Oil, Palm Oil, 1 gal/bottle	gallons	36		
21	Soy Sauce, gallon per bottle, good quality	gallons	10		
22	Cane Vinegar, 1892ml, 100% cane vinegar, ½ Gal/Bottle	gallons	15		
23	Catsup, gallon, any flavor	gallons	9		
24	Fish Sauce, 1000ml	bottle	9		
25	Tomato Sauce, 1 kilo/pouch	pouch	19		
26	Iodized Salt, 1 kilo	kilo	9		
27	Ground Pepper, 450g/pack	pack	4		
28	Macaroni, Elbow, good quality, 1 kilo/pack	pack	24		
29	Tomato, at least 12-15 pcs per kilo	kilo	19		
30	Garlic, per kilo	kilo	19		
31	Onion, Red, Per kilo	kilo	19		
32	Bell pepper, Green/Red	piece	12		
33	Ginger, per kilo	kilo	9		
34	Celery, Local, per kilo	kilo	12		
35	Kangkong, Chinese 250gms/bundle	bundle	24		
36	Eggplant, 6-8 pcs per bundle	kilo	28		
37	Potato, at least 8 pcs per kilo	kilo	30		
38	Kalabasa, per kilo	kilo	15		
39	Sitaw, per kilo	kilo	15		

40	Baguio Beans, per kilo	kilo	15		
41	Okra, per kilo	kilo	15		
42	Togue, Per kilo	kilo	15		
43	Sayote, at least 3-4 pcs per kilo	kilo	15		
44	Malunggay, medium size bundle, 3-4 small bundles per kilo	kilo	15		
45	Green Papaya, large size, 1kg per piece	kilo	24		
46	Pechay Native, 4-5 small bundle per 1kilo	kilo	15		
47	Carrots, medium, per kilo	kilo	15		
48	Cabbage, large, per kilo	kilo	15		
49	Upo, 50 cm long, per kilo	kilo	15		
50	Ampalaya, 3-4pcs, medium size, per kilo	kilo	15		
51	Calamansi, large size, per kilo	kilo	15		
52	Radish, medium size, per kilo	kilo	6		
53	Langka, Raw, shredded, fresh	piece	10		
54	Patola, per kilo	kilo	15		
55	Pechay Baguio, per kilo	kilo	15		
56	Ampalaya Leaves, medium size 3-4small bundles per kilo	kilo	15		
57	Sili Leaves, medium size 3-4 small bundles per kilo	kilo	10		
58	Alamang, High grade	piece	9		
59	Rock Salt, 1 kilo/pack	pack	10		
60	Flour, All Purpose, per kilo	kilo	9		
61	Lumpia Wrapper, medium size 10-15pcs/pack	pack	15		
62	Sampaloc Fresh pang sigang per kilo	kilo	6		
63	Rice Malagkit, per kilo, good quality	kilo	24		
64	Misua, 500g/pack, good quality	Pack	18		
65	Monggo beans, green, per kilo	kilo	15		
66	Coconut cream in can 400ml	can	48		
67	Oyster sauce, 765g. per bottle	bottle	20		
68	Liver Spread, 85g	piece	50		
69	Green Peas in can, 155g	can	36		
70	Pineapple Chunks 836g	piece	24		
71	Tokwa, Medium size	piece	240		
72	Sotanghon per kilo, 1000g per pack	pack	12		
73	Assorted Cup Cake 10 pcs/pack 300g (30g x 10)	pack	240		
74	Distilled Water 5 gallons/jug refill	gallons	600		
75	Fresh Banana Lakatan, medium size, 8-10pcs/kilo	kilo	96		
76	Saba, medium size, 7-9 pcs/kilo	kilo	96		
77	Fresh Carabao Mango (Hinog), Medium size, 3-5 pcs/kilo	kilo	96		
78	Gasul refill 11 kilos	piece	24		
79	Bottled water, purified, 350ml/bottle	bottle	3,000		
80	Biscuit (soft biscuit), 15 single pouch per pack	pack	240		
81	Ground Coffee Kapeng barako, Medium, 100% 1000g	pack	6		
82	Coffee Creamer 450g/pouch	pouch	60		
83	Orange Camote, 6-7 pcs/kilo	kilo	24		
84	Chocolate Drink 24g; 14 pcs/pack	pack	144		
85	Infant Formula Milk; 0-6 months; 1.2 kg/box	box	12		
	<i>Terms of Delivery: Every week</i>				
	<i>Terms of Payment: Upon every completed delivery</i>				
			<b>Total Quoted Amount</b>		

Amount in Words: \_\_\_\_\_



Delivery Period : Upon Request by the End-User until  
December 31, 2024

Warranty : \_\_\_\_\_

Other requirement:
1. Notarized Affidavit of Undertaking stating compliance to Executive Order No. 16, Series of 2021 Establishing the Quezon City Healthy Food Procurement Policy.

\_\_\_\_\_  
Signature over printed name

\_\_\_\_\_  
Office Telephone No./Fax/Mobile No.

\_\_\_\_\_  
Date

\_\_\_\_\_  
E-mail Address

