



4. Bid Evaluation and Post-Qualification

The Procurement Department conducts various Bid Evaluation and Post-Qualification for the procurement of Goods and Services.

Office or Division:	Procurement Department			
Classification:	Simple			
Type of Transaction:	G2C - Government to Citizen			
Who may avail:	Lowest / Single Bidder			
CHECKLIST OF REQUIREMENTS		WHERE TO SECURE		
None				
CLIENT STEPS	AGENCY ACTIONS	FEES TO BE PAID	PROCESSING TIME	PERSON RESPONSIBLE
	Determines the lowest calculated bid and prepares the abstract of bids as calculated and notice of lowest / single calculated bid	None	Seven (7) days	Technical Working Group
Submission of all Post-Qualification Requirements	Conducts post-qualification and prepares reports (Sec. 34, RA 9184)	None	Twelve (12) days	Technical Working Group
TOTAL			Nineteen (19) Days	