



QUEZON CITY GOVERNMENT  
BAC – GOODS AND SERVICES



INVITATION TO BID

February 15, 2024

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	CGSD-24-SERVICES-0142B	CITY GENERAL SERVICES DEPARTMENT	PREVENTIVE MAINTENANCE OF AIR CONDITIONING UNITS WITHIN QUEZON CITY GOVERNMENT FACILITIES	P 14,958,980.10	GENERAL FUND	9 MONTHS
2.	CLIMATE-24-EM-0240	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT	EVENT MANAGEMENT FOR ZERO CARBON BY 2050: CALL TO CLIMATE ACTION EVENT (SUSTAINABLE FASHION SHOW)	P 5,497,600.00	GENERAL FUND	30 CD
3.	LEIPO-24-EM-0328	LOCAL ECONOMIC INVESTMENT PROMOTIONS OFFICE	STARTUP QC PROGRAM MANAGEMENT (SHORTLISTING, MENTORING, ACCELERATING AND OTHERS FOR STARTUP PROFESSIONAL AND STUDENTS CATEGORY)	P 2,500,000.00	GENERAL FUND	9 MONTHS
4.	OCM-24-FURNITURE-0448	OFFICE OF THE CITY MAYOR	VARIOUS FURNITURE AND OTHERS	P 4,933,021.00	GENERAL FUND	60 CD
5.	OCM-24-HME-0337	OFFICE OF THE CITY MAYOR	SUPPLY, DELIVERY, INSTALLATION AND COMMISSIONING OF 3 BODY CAPACITY MORTUARY FREEZER	P 5,213,630.00	GENERAL FUND	60 CD
6.	OCM-24-HME-0383	OFFICE OF THE CITY MAYOR	HOSPITAL GRADE FREEZER AND OTHERS	P 8,112,860.00	GENERAL FUND	120 CD
7.	OCM(POPS)-24-VEHICLES-0352	OFFICE OF THE CITY MAYOR - POPS PLAN	FIRE TRUCK	P 42,000,000.00	GENERAL FUND	90 CD
8.	OCM(POPS)-24-CS1-0351	OFFICE OF THE CITY MAYOR - POPS PLAN	FOOD AND DRINKS	P 1,190,000.00	GENERAL FUND	9 MONTHS
9.	OVM-24-CS1-0207	OFFICE OF THE VICE MAYOR	FOOD AND DRINKS	P 6,170,000.00	GENERAL FUND	9 MONTHS
10.	OVM-24-DM-0213	OFFICE OF THE VICE MAYOR	VARIOUS DRUGS AND MEDICINES	P 2,982,450.00	GENERAL FUND	90 CD
11.	OVM-24-EM-0210	OFFICE OF THE VICE MAYOR	EVENT MANAGEMENT PACKAGE	P 2,970,000.00	GENERAL FUND	9 MONTHS
12.	OVM-24-GM-0205	OFFICE OF THE VICE MAYOR	SLEEPING MAT AND OTHERS	P 8,465,000.00	GENERAL FUND	9 MONTHS
13.	OVM-24-PCP1-0214	OFFICE OF THE VICE MAYOR	READING GLASSES	P 1,560,000.00	GENERAL FUND	90 CD
14.	OVM-24-TA-0215	OFFICE OF THE VICE MAYOR	SUPPLY AND DELIVERY OF FLORAL WREATH	P 6,000,000.00	GENERAL FUND	9 MONTHS

15.	CONSO-24-PS2-0495	PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	PRINTING OF NEWSLETTER AND OTHERS	P 1,544,000.00	GENERAL FUND	9 MONTHS
16.	QCADAAC-24-CS1-0197	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	FOOD AND DRINKS	P 5,806,700.00	GENERAL FUND	9 MONTHS
17.	QCADAAC-24-GARMENTS-0195	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	T-SHIRTS AND UNIFORM SET	P 2,001,280.00	GENERAL FUND	9 MONTHS
18.	QCADAAC-24-OE-0190	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	VARIOUS OFFICE EQUIPMENT AND OTHERS	P 1,405,365.00	GENERAL FUND	45 CD
19.	HEALTH-24-ES-0204	QUEZON CITY HEALTH DEPARTMENT	FLUORESCENT LED LIGHTS AND OTHERS	P 1,258,500.00	GENERAL FUND	30 CD
20.	HEALTH-24-MF-0386	QUEZON CITY HEALTH DEPARTMENT	WHEELCHAIR AND OTHERS	P 1,621,000.00	GENERAL FUND	30 CD
21.	HEALTH-24-MSLI-0203	QUEZON CITY HEALTH DEPARTMENT	REAGENTS FOR HEMATOLOGY ANALYZER	P 9,192,000.00	GENERAL FUND	9 MONTHS
22.	HEALTH-24-DM-0400	QUEZON CITY HEALTH DEPARTMENT	DRUGS AND MEDICINES WITH POUCH	P 7,434,015.20	GENERAL FUND	30 CD
23.	HEALTH-24-HME-0228	QUEZON CITY HEALTH DEPARTMENT	VARIOUS MEDICAL EQUIPMENT (BIOLOGICAL REFRIGERATOR AND OTHERS)	P 6,910,772.00	GENERAL FUND	30 CD
24.	SDO-24-TA-0409	SCHOOLS DIVISION OFFICE	MEDALS	P 1,005,750.00	GENERAL FUND	30 CD
25.	SDO-24-PS2-0411	SCHOOLS DIVISION OFFICE	DIPLOMA HOLDER	P 16,250,000.00	GENERAL FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during **weekdays from 8:00 a.m. – 5:00 p.m.**
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Friday, February 16, 2024** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

**STANDARD RATES:**

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
  2. Document Request List (DRL)
  3. Authorization to Purchase Bidding Documents
    - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
    - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
  4. Notarized Joint Venture Agreement (as applicable)
6. The **Quezon City Local Government** will hold a Pre-Bid Conference on **10:30 A.M. of Friday, February 23, 2024** at **2<sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.

Topic: BAC-GOODS Pre-Bid Conference Meeting  
Join Zoom Meeting  
<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWdldXk1OT09>

Meeting ID: 848 3500 2246  
Passcode: 154733

7. Bids must be duly received by the BAC Secretariat through manual submission at the 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Thursday, March 7, 2024**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in **ITB** Clause 14.
9. Bid opening shall be on **11:00 A.M. of Thursday, March 7, 2024** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING  
Join Zoom Meeting  
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lVU29iZGVlWmdKRjZCd09>

Meeting ID: 858 5085 5933  
Passcode: 118682

10. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**ATTY. DOMINIC B. GARCIA**  
OIC, Procurement Department  
2<sup>nd</sup> Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound  
Elliptical Road, Barangay Central Diliman, Quezon City.  
Email Add: [bacgoods.procurement@quezoncity.gov.ph](mailto:bacgoods.procurement@quezoncity.gov.ph)  
Tel. No. (02)8988-4242 loc. 8506/8710  
Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

12. You may visit the following websites:

For downloading of Bidding Documents: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:

  
**MS. MA. MARGARITA T. SANTOS, DPA**  
Chairperson, QC BAC-Goods and Services