



QUEZON CITY GOVERNMENT
BAC – GOODS AND SERVICES



INVITATION TO BID

FEBRUARY 28, 2024

	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	BCRD-24-HLMF-0362	BARANGAY AND COMMUNITY RELATIONS DEPARTMENT	VENUE ACCOMMODATION AND OTHERS	P 942,000.00	GENERAL FUND	9 MONTHS
2.	CCRD-24-OESC-0314	CITY CIVIL REGISTRY DEPARTMENT	PROCUREMENT OF VARIOUS INK AND TONER CARTRIDGE	P 448,383.00	GENERAL FUND	30 CD
3.	CCRD-24-OSD-0299	CITY CIVIL REGISTRY DEPARTMENT	REGISTRY BOOKS AND OTHERS	P 560,900.00	GENERAL FUND	60 CD
4.	CCRD-24-PS2-0298	CITY CIVIL REGISTRY DEPARTMENT	CUSTOMIZED DOCUMENTARY ENVELOPES FOR QC AUTOMATED DOCUMENT DELIVERY	P 600,000.00	GENERAL FUND	60 CD
5.	CLIMATE-24-ELTE-0237	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT	HANDHELD GPS DEVICE	P 232,422.00	GENERAL FUND	60 CD
6.	CTO-24-ES-0193	CITY TREASURER'S OFFICE	FLUORESCENT TUBE AND OTHERS	P 353,424.00	GENERAL FUND	30 CD
7.	CTO-24-GM-0432	CITY TREASURER'S OFFICE	TWIST LOCK AND OTHERS	P 850,875.00	GENERAL FUND	30 CD
8.	DSQC-24-CS1-0441	DEPARTMENT OF SANITATION AND CLEANUP WORKS OF QUEZON CITY	FOOD AND DRINKS	P 326,600.00	GENERAL FUND	9 MONTHS
9.	ENGINEERING-24-ITPAP-0425	DEPARTMENT OF ENGINEERING	EXTERNAL HARD DRIVE AND OTHERS	P 806,835.90	GENERAL FUND	30 CD
10.	ENGINEERING-24-OESC-0407	DEPARTMENT OF ENGINEERING	INK CARTRIDGE AND OTHERS	P 915,666.40	GENERAL FUND	30 CD
11.	HEALTH-24-CCP-0401	QUEZON CITY HEALTH DEPARTMENT	STERILIZING AND DISINFECTING SOLUTION	P 408,000.00	GENERAL FUND	30 CD
12.	ITDD-24-OSD-0220	INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT	VARIOUS OFFICE SUPPLIES AND OTHERS	P 203,511.18	GENERAL FUND	30 CD
13.	LEIPO-24-OE-0300	LOCAL ECONOMIC INVESTMENT PROMOTIONS OFFICE	PHOTOCOPIER MACHINE AND OTHERS	P 349,600.00	GENERAL FUND	45 CD
14.	OCM(GAD)-24-CS1-0230B	OFFICE OF THE CITY MAYOR (GAD COUNCIL OFFICE)	FOOD AND DRINKS	P 294,000.00	GENERAL FUND	9 MONTHS
15.	OCM(PDAO)-24-OE-0315	OFFICE OF THE CITY MAYOR (PERSON WITH DISABILITY AFFAIRS OFFICE)	VARIOUS EQUIPMENT AND OTHERS	P 130,104.90	GENERAL FUND	30 CD
16.	OCM(POPS)-24-SOP-0353	OFFICE OF THE CITY MAYOR - POPS PLAN	BIKE HELMET	P 900,000.00	GENERAL FUND	30 CD
17.	OCS-24-APP-0414	OFFICE OF THE SECRETARY TO THE SANGGUNIANG PANLUNGSOD	TELEVISION SET AND OTHERS	P 136,572.80	GENERAL FUND	30 CD

	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
18.	OVM-24-OE-0212	OFFICE OF THE VICE MAYOR	PAPER SHREDDER AND OTHERS	P 397,200.00	GENERAL FUND	30 CD
19.	OVM-24-PS2-0217	OFFICE OF THE VICE MAYOR	TARPAULIN	P 108,000.00	GENERAL FUND	8 MONTHS
20.	OVM-24-VRM-0211	OFFICE OF THE VICE MAYOR	RM - MOTOR VEHICLE (PARTS AND LABOR)	P 975,515.00	GENERAL FUND	8 MONTHS
21.	PD-24-FURNITURE-0200	PROCUREMENT DEPARTMENT	VISITOR CHAIR AND OTHERS	P 194,675.00	GENERAL FUND	30 CD
22.	QCADAAC-24-FURNITURE-0189B	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	OFFICE TABLE AND OTHERS	P 175,733.00	GENERAL FUND	30 CD
23.	QCADAAC-24-GRMS-0187	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	REPAIR AND MAINTENANCE OF MACHINERY AND EQUIPMENT	P 320,800.00	GENERAL FUND	9 MONTHS
24.	QCDDRRMO-24-GM-0162B	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	TYPE 123 LITHIUM BATTERY	P 375,000.00	TRUST FUND	60 CD
25.	QCDFD-24-BLT-0280	QUEZON CITY FIRE DISTRICT	FOAM MATTRESS AND OTHERS	P 382,500.00	GENERAL FUND	30 CD
26.	QCPC-24-PS2-0221	QUEZON CITY PROTECTION CENTER	PRINTING OF BOOKLETS, FLYERS AND POSTERS	P 800,000.00	GENERAL FUND	45 CD
27.	QCU-24-SERVICES-0292B	QUEZON CITY UNIVERSITY	PERSONAL ACCIDENT INSURANCE PLAN FOR THE STUDENTS OF THE QUEZON CITY UNIVERSITY	P 602,860.00	TRUST FUND	15 CD
28.	QCU-24-SERVICES-0514	QUEZON CITY UNIVERSITY	SUBSCRIPTION TO E-RESOURCES (E-JOURNALS AND E-BOOKS) FOR QUEZON CITY UNIVERSITY LIBRARY	P 833,750.00	GENERAL FUND	15 CD
29.	QCU-24-TA-0474	QUEZON CITY UNIVERSITY	MEDALS	P 915,000.00	GENERAL FUND	45 CD
30.	SPORTS-24-CS1-0430	QUEZON CITY SPORTS DEVELOPMENT OFFICE	FOOD AND DRINKS	P 790,000.00	GENERAL FUND	9 MONTHS

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Trust Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for the above stated projects of contract for each lot/item. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.

a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Thursday, February 29, 2024** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)

6. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Thursday, March 07, 2024**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
8. Bid opening shall be on **11:00 A.M. of Thursday, March 07, 2024** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING
Join Zoom Meeting
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lvU29iZGVlWmdKRjZCdz09>

Meeting ID: 858 5085 5933
Passcode: 118682

9. The ***Quezon City Local Government*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

ATTY. DOMINIC B. GARCIA
OIC, Procurement Department
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound
Elliptical Road, Barangay Central Diliman, Quezon City.
Email Add: bacgoods.procurement@quezoncity.gov.ph
Tel. No. (02)8988-4242 loc. 8506/8710
Website: www.quezoncity.gov.ph

11. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


MS. MA MARGARITA T. SANTOS, DPA
Chairperson, QC-BAC-Goods and Services