



**QUEZON CITY GOVERNMENT
BAC – GOODS AND SERVICES**



INVITATION TO BID

March 11, 2024

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	BPLD-24-PS2-0522	BUSINESS PERMITS AND LICENSING DEPARTMENT	PRINTING OF BUSINESS AND LIQUOR CLEARANCE FORMS	P 1,500,000.00	GENERAL FUND	30 CD
2.	CCRD-24-SERVICES-0528	CITY CIVIL REGISTRY DEPARTMENT	OPERATION, MANAGEMENT AND MAINTENANCE OF THE BAESA PUBLIC CREMATORIUM QUEZON CITY	P 19,766,992.96	GENERAL FUND	8 MONTHS
3.	CLIMATE-24-CS1-0238	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT	FOOD AND DRINKS	P 1,365,200.00	GENERAL FUND	8 MONTHS
4.	CGSD-24-JS2-0265	CITY GENERAL SERVICES DEPARTMENT	SUPPLY AND DELIVERY OF VARIOUS JANITORIAL SUPPLIES AND OTHERS	P 20,237,031.75	GENERAL FUND	8 MONTHS
5.	CONSO-24-OSD-0550	CITY GENERAL SERVICES DEPARTMENT	LINE 1: SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES (PHOTO PAPER AND OTHERS)	P 26,694,522.09	GENERAL FUND	8 MONTHS
			LINE 2: SUPPLY AND DELIVERY OF VARIOUS OFFICE SUPPLIES (BALLPEN AND OTHERS)	P 6,788,711.70	GENERAL FUND	8 MONTHS
6.	NDH-24-MSLI-0511	NOVALICHES DISTRICT HOSPITAL	VARIOUS REAGENTS FOR HEMATOLOGY ANALYZER	P 9,766,272.40	GENERAL FUND	8 MONTHS
7.	CONSO-24-PS2-0495B	PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	PRINTING OF NEWSLETTER AND OTHERS	P 1,544,000.00	GENERAL FUND	8 MONTHS
8.	ENGINEERING-24-OE-0458	DEPARTMENT OF ENGINEERING	CLAMP METER AND OTHERS	P 1,283,243.82	GENERAL FUND	30 CD
9.	ENGINEERING-24-SOP-0552	DEPARTMENT OF ENGINEERING	TRAFFIC CONE AND OTHERS	P 1,435,759.50	GENERAL FUND	45 CD
10.	HEALTH-24-DM-0469	QUEZON CITY HEALTH DEPARTMENT	LINE 1: PROCUREMENT OF VARIOUS DRUGS AND MEDICINES FOR DISTRICT I OF QUEZON CITY	P 74,672,038.16	GENERAL FUND	8 MONTHS
			LINE 2: PROCUREMENT OF VARIOUS DRUGS AND MEDICINES FOR DISTRICT II OF QUEZON CITY	P 128,015,944.71	GENERAL FUND	8 MONTHS
			LINE 3: PROCUREMENT OF VARIOUS DRUGS AND MEDICINES FOR DISTRICT III OF QUEZON CITY	P 58,669,428.62	GENERAL FUND	8 MONTHS
			LINE 4: PROCUREMENT OF VARIOUS DRUGS AND MEDICINES FOR DISTRICT IV OF QUEZON CITY	P 80,005,115.33	GENERAL FUND	8 MONTHS
			LINE 5: PROCUREMENT OF VARIOUS DRUGS AND MEDICINES FOR DISTRICT V OF QUEZON CITY	P 106,663,560.59	GENERAL FUND	8 MONTHS
			LINE 6: PROCUREMENT OF VARIOUS DRUGS AND MEDICINES FOR DISTRICT VI OF QUEZON CITY	P 85,335,176.02	GENERAL FUND	8 MONTHS
11.	HEALTH-24-FFRSE-0534	QUEZON CITY HEALTH DEPARTMENT	FIRE EXTINGUISHER	P 2,124,000.00	GENERAL FUND	30 CD
12.	OCM(GAD)-24-PS2-0229	OFFICE OF THE CITY MAYOR (GAD COUNCIL OFFICE)	CONCEPTUALIZATION AND FULL PRODUCTION OF COFFEE TABLE BOOK, AND PRINTING OF BOOK, BOOKLETS, AND IEC MATERIALS FOR GAD COUNCIL	P 3,618,000.00	GENERAL FUND	8 MONTHS
13.	OCM(POPS)-24-HLMF-0569	OFFICE OF THE CITY MAYOR - POPS PLAN	VENUE ACCOMMODATION AND OTHERS	P 3,898,500.00	GENERAL FUND	8 MONTHS
14.	OCM(POPS)-24-SOP-0354	OFFICE OF THE CITY MAYOR - POPS PLAN	BATON	P 2,499,200.00	GENERAL FUND	8 MONTHS
15.	OCM-24-FIXTURES-0642	OFFICE OF THE CITY MAYOR	SUPPLY AND INSTALLATION OF MODULAR PARTITION AND OTHERS	P 12,212,960.00	GENERAL FUND	90 CD

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
16.	OCM-24-GARMENTS-0546	OFFICE OF THE CITY MAYOR	ROUND NECK T-SHIRT AND COLLARED SHIRT	P 8,950,000.00	GENERAL FUND	8 MONTHS
17.	OCM-24-KITCHENWARE-0565	OFFICE OF THE CITY MAYOR	STARTER KIT (KITCHEN SUPPLIES)	P 29,269,900.00	GENERAL FUND	30 CD
18.	OCM-24-PS2-0406	OFFICE OF THE CITY MAYOR	PRINTING OF SIMPLIFIED HOUSEHOLD PROFILE QUESTIONNAIRE (HPQ) ANSWER SHEET AND LISTING FORM	P 3,377,800.00	GENERAL FUND	30 CD
19.	OVM-24-CS1-0207B	OFFICE OF THE VICE MAYOR	FOOD AND DRINKS	P 6,170,000.00	GENERAL FUND	8 MONTHS
20.	QCADAAC-24-HLMF-0196	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	HOTEL ACCOMMODATION INCLUDING FOOD AND DRINKS, AND OTHERS	P 2,012,408.00	GENERAL FUND	8 MONTHS
21.	QCRRMO-24-CS1-0545	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	FOOD AND DRINKS	P 7,000,000.00	GENERAL FUND	8 MONTHS
22.	QCRRMO-24-SERVICES-0446	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	RENTAL OF PORTALET	P 5,703,950.00	GENERAL FUND	8 MONTHS
23.	QCRRMO-24-SOP-0543	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	MODULAR PARTITION TENT	P 14,999,894.00	GENERAL FUND	30 CD
24.	CONSO-24-PS2-0536	QUEZON CITY UNIVERSITY	LINE 1: PRINTING OF CERTIFICATE HOLDER	P 624,000.00	TRUST FUND	45 CD
			LINE 2: PRINTING OF CERTIFICATE HOLDER	P 1,095,744.00	GENERAL FUND	45 CD
25.	QCU-24-OESC-0504	QUEZON CITY UNIVERSITY	VARIOUS CONSUMABLES FOR QCU LIBRARY ID, SCHOOL ID AND ALUMNI ID	P 4,345,400.00	TRUST FUND	30 CD
26.	QCTD-24-CS1-0452	QUEZON CITY TOURISM DEPARTMENT	FOOD AND DRINKS AND OTHERS	P 4,903,248.00	GENERAL FUND	8 MONTHS
27.	QCTD-24-PS2-0160	QUEZON CITY TOURISM DEPARTMENT	CONCEPTUALIZATION AND PRINTING OF DIRECTORY BOOKLET/BOOK	P 3,200,000.00	GENERAL FUND	90 CD
28.	RMBGH-24-PS2-0307	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	PRINTING OF BOOKLET AND OTHERS	P 1,717,500.00	GENERAL FUND	30 CD
29.	SDO-24-HCS-0410	SCHOOLS DIVISION OFFICE	PAINTS FOR BRIGADA ESKWELA	P 2,769,975.00	GENERAL FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Trust Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various **Projects**. Delivery of the Goods is required *as stated above*. Bidders should have completed, within **the last three (3) years** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary "*pass/fai*" criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Tuesday, March 12, 2024** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 Million	1,000.00
More than 1 Million up to 5 Million	5,000.00
More than 5 Million up to 10 Million	10,000.00
More than 10 Million up to 50 Million	25,000.00
More than 50 Million up to 500 Million	50,000.00
More than 500 Million	75,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
 2. Document Request List (DRL)
 3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
 4. Notarized Joint Venture Agreement (as applicable)
6. The **Quezon City Local Government** will hold a Pre-Bid Conference on **10:30 A.M. of Tuesday, March 19, 2024** at **2nd Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound**, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.

Topic: BAC-GOODS Pre-Bid Conference Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWd1dXk1QT09>

Meeting ID: 848 3500 2246

Passcode: 154733

7. Bids must be duly received by the BAC Secretariat through manual submission at the **2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound** on or before **10:00 A.M. of Tuesday, April 02, 2024**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **11:00 A.M. of Tuesday, April 02, 2024** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3JvU29iZGVlWmdKRjZCdz09>

Meeting ID: 858 5085 5933

Passcode: 118682


10. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

ATTY. DOMINIC B. GARCIA
OIC, Procurement Department
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound
Elliptical Road, Barangay Central Diliman, Quezon City.
Email Add: bacgoods.procurement@quezoncity.gov.ph
Tel. No. (02)8988-4242 loc. 8506/8710
Website: www.quezoncity.gov.ph

12. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


MS. MA. MARGARITA T. SANTOS, DPA
Chairperson, QC-BAC-Goods and Services