



QUEZON CITY GOVERNMENT
BAC – GOODS AND SERVICES



INVITATION TO BID

March 22, 2024

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	ASSESSORS-24-ITPAP-0396	OFFICE OF THE CITY ASSESSOR	EXTERNAL HARD DRIVE AND OTHERS	P 133,521.70	GENERAL FUND	30 CD
2.	ASSESSORS-24-JS2-0395	OFFICE OF THE CITY ASSESSOR	VARIOUS JANITORIAL SUPPLIES AND OTHERS	P 124,779.74	GENERAL FUND	30 CD
3.	BCRD-24-HLMF-0362C	BARANGAY AND COMMUNITY RELATIONS DEPARTMENT	VENUE ACCOMMODATION AND OTHERS	P 942,000.00	GENERAL FUND	8 MONTHS
4.	BPLD-24-PS2-0372B	BUSINESS PERMITS AND LICENSING DEPARTMENT	BOND PAPER WITH PRINT	P 250,800.00	GENERAL FUND	30 CD
5.	CPDD-24-FURNITURE-0437	CITY PLANNING AND DEVELOPMENT DEPARTMENT	DRAFTING TABLE AND OTHERS	P 120,503.50	GENERAL FUND	30 CD
6.	CPDD-24-HLMF-0491	CITY PLANNING AND DEVELOPMENT DEPARTMENT	HOTEL ACCOMODATION INCLUDING FOOD AND DRINKS, AND OTHERS	P 264,592.00	GENERAL FUND	7 MONTHS
7.	CPDD-24-OE-0436	CITY PLANNING AND DEVELOPMENT DEPARTMENT	VARIOUS OFFICE EQUIPMENT	P 788,413.00	GENERAL FUND	30 CD
8.	DPOS-24-OESC-0576	DEPARTMENT OF PUBLIC ORDER AND SAFETY	INK CARTRIDGES AND OTHERS	P 599,733.20	GENERAL FUND	30 CD
9.	ENGINEERING-24-HCS-0478	DEPARTMENT OF ENGINEERING	ALUMINUM EXTENSION LADDER AND OTHERS	P 343,662.70	GENERAL FUND	30 CD
10.	ENGINEERING-24-OE-0459	DEPARTMENT OF ENGINEERING	PHOTOCOPYING MACHINE	P 363,948.00	GENERAL FUND	30 CD
11.	HCDRD-24-FURNITURE-0346	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	MOBILE CABINET AND FILING CABINET	P 378,202.50	GENERAL FUND	30 CD
12.	HCDRD-24-OESC-0402	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	TONER AND OTHERS	P298,739.20	GENERAL FUND	30 CD
13.	HCDRD-24-OSD-0404	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	VARIOUS OFFICE SUPPLIES	P 443,485.19	GENERAL FUND	30 CD
14.	HEALTH-24-FOODSTUFF-0527B	QUEZON CITY HEALTH DEPARTMENT	BASKET OF FRESH VEGETABLES	P 266,500.00	GENERAL FUND	8 MONTHS
15.	HEALTH-24-GM-0521B	QUEZON CITY HEALTH DEPARTMENT	PREPAID LOAD AND SIM	P 175,720.00	GENERAL FUND	30 CD
16.	HRMD-24-SERVICES-0369	HUMAN RESOURCE MANAGEMENT DEPARTMENT	RENTAL OF VENUE	P 799,980.30	GENERAL FUND	8 MONTHS
17.	ITDD-24-OE-0324	INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT	PHOTOCOPIER MACHINE AND OTHERS	P 408,912.00	GENERAL FUND	30 CD
18.	LEIPO-24-OESC-0301B	LOCAL ECONOMIC INVESTMENT PROMOTIONS OFFICE	TONER CARTRIDGE AND OTHERS	P 667,928.00	GENERAL FUND	45 CD
19.	OCM(PDAO)-24-OE-0315B	OFFICE OF THE CITY MAYOR (PERSON WITH DISABILITY AFFAIRS OFFICE)	VARIOUS EQUIPMENT AND OTHERS	P 130,104.90	GENERAL FUND	30 CD
20.	OCM(QMC)-24-CE2-0377B	OFFICE OF THE CITY MAYOR (QUEZON MEMORIAL CIRCLE)	POWER SHREDDER AND CHIPPER, POLE PRUNER, AND OTHERS	P 564,340.00	GENERAL FUND	60 CD
21.	OCM-24-FIXTURES-0397	OFFICE OF THE CITY MAYOR	SUPPLY AND INSTALLATION OF MODULAR PARTITIONS INCLUDING FURNITURE AND OTHER WORKS FOR THE QC PRESS OFFICE	P 823,151.00	GENERAL FUND	90 CD
22.	OCS-24-AA52-0416	OFFICE OF THE SECRETARY TO THE SANGGUNIAN PANLUNGSOD	AIR CONDITIONING UNIT	P 320,580.00	GENERAL FUND	30 CD

23.	OCS-24-FURNITURE-0412	OFFICE OF THE SECRETARY TO THE SANGGUNIANG PANLUNGSOD	CLERICAL CHAIR, MOBILE STORAGE CABINET, AND OTHERS	P 849,686.60	GENERAL FUND	30 CD
24.	OCS-24-OE-0419	OFFICE OF THE SECRETARY TO THE SANGGUNIANG PANLUNGSOD	LAMINATING MACHINE AND OTHERS	P 492,444.70	GENERAL FUND	30 CD
25.	OCS-24-OSD-0420	OFFICE OF THE SECRETARY TO THE SANGGUNIANG PANLUNGSOD	VARIOUS OFFICE SUPPLIES (HARD DRIVE, HARD DRIVE DOCKING STATION, AND OTHERS)	P 450,227.60	GENERAL FUND	30 CD
26.	PAISD-24-OESC-0276	PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	TONER CARTRIDGE AND OTHERS	P 131,746.00	GENERAL FUND	60 CD
27.	PAISD-24-OSD-0303	PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	PHOTO PAPER, BATTERY, AND OTHERS	P 65,320.00	GENERAL FUND	60 CD
28.	QCRRMO-24-ES-0633	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	TRIPLEX WIRE	P 459,960.00	GENERAL FUND	30 CD
29.	QCPC-24-GARMENTS-0538	QUEZON CITY PROTECTION CENTER	SLIPPERS, JOGGING PANTS, AND OTHERS	P 216,090.50	GENERAL FUND	30 CD
30.	QCPL-24-CE1-0171B	QUEZON CITY PUBLIC LIBRARY	HEADSET WITH MICROPHONE AND OTHERS	P 584,934.50	GENERAL FUND	30 CD
31.	QCPL-24-PE-0173B	QUEZON CITY PUBLIC LIBRARY	CAMERA AND OTHERS	P 844,526.80	GENERAL FUND	30 CD
32.	QCSBCDPO-24-OE-0283	QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	PHOTOCOPIER MACHINE AND OTHERS	P 702,124.04	GENERAL FUND	30 CD
33.	QCU-24-CE1-0558	QUEZON CITY UNIVERSITY	AUDIO MIXER AND OTHERS	P 633,136.40	GENERAL FUND	45 CD
34.	QCU-24-CS1-0677	QUEZON CITY UNIVERSITY	FOOD AND DRINKS FOR VARIOUS PROGRAMS, ACTIVITIES AND EVENTS	P 798,100.00	GENERAL FUND	8 MONTHS
35.	QCU-24-OSD-0529	QUEZON CITY UNIVERSITY	VARIOUS OFFICE SUPPLIES	P 278,392.50	GENERAL FUND	30 CD
36.	QCU-24-PS2-0658	QUEZON CITY UNIVERSITY	PRINTING OF CERTIFICATE/DIPLOMA HOLDER AND OTHERS	P 264,390.00	TRUST FUND	30 CD
37.	QCU-24-SERVICES-0549	QUEZON CITY UNIVERSITY	SUBSCRIPTION TO E-BOOKS FOR QUEZON CITY UNIVERSITY LIBRARY	P 893,000.00	GENERAL FUND	15 CD
38.	RMBGH-24-JS2-0426	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	VARIOUS JANITORIAL SUPPLIES AND OTHERS	P 462,566.40	GENERAL FUND	30 CD
39.	RMBGH-24-OESC-0424	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	VARIOUS INK AND OTHERS	P 416,668.80	GENERAL FUND	30 CD
40.	TTMD-24-CS1-0582	TRAFFIC AND TRANSPORT MANAGEMENT DEPARTMENT	FOOD AND DRINKS	P 142,800.00	GENERAL FUND	8 MONTHS

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Trust Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various *Projects*. Delivery of the Goods is required *as stated above*. Bidders should have completed, within *the last three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Mondav, March 25, 2024** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding*

Documents, pursuant to the latest Guidelines issued by the GPPB. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

The following are the requirements for purchase of Bidding Documents:

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)
6. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, April 02, 2024**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
8. Bid opening shall be on **11:00 A.M. of Tuesday, April 02, 2024** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGV1WmdKRjZCdz09>

Meeting ID: 858 5085 5933

Passcode: 118682

9. The *Quezon City Local Government* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

ATTY. DOMINIC B. GARCIA

OIC, Procurement Department

2nd Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: bacgoods.procurement@quezoncity.gov.ph

Tel. No. (02)8988-4242 loc. 8506/8710

Website: www.quezoncity.gov.ph

11. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


MS. MA. MARGARITA T. SANTOS, DPA
Chairperson, QC-BAC-Goods and Services