



QUEZON CITY GOVERNMENT  
BAC – GOODS AND SERVICES

INVITATION TO BID



March 25, 2024

| NO. | PROJECT NO.                       | OFFICE  | PROJECT NAME  | AMOUNT           | SOURCE OF FUND | DELIVERY PERIOD |
|-----|-----------------------------------|---|---|------------------|----------------|-----------------|
| 1.  | ACCOUNTING-24-OSD-0656            | CITY ACCOUNTING DEPARTMENT                              | DATA FILE FOLDER AND OTHERS   | P 1,051,393.00   | GENERAL FUND   | 30 CD           |
| 2.  | ASSESSORS-24-FURNITURE-0297       | OFFICE OF THE CITY ASSESSOR                             | PEDESTAL CABINET AND OTHERS   | P 1,643,528.50   | GENERAL FUND   | 30 CD           |
| 3.  | ASSESSORS-24-OESC-0394            | OFFICE OF THE CITY ASSESSOR                             | INK CARTRIDGE AND OTHERS  | P 1,306,629.00   | GENERAL FUND   | 30 CD           |
| 4.  | BCRD-24-HLMF-0506B                | BARANGAY AND COMMUNITY RELATIONS DEPARTMENT             | VENUE ACCOMMODATION AND OTHERS  | P 2,869,500.00   | GENERAL FUND   | 7 MONTHS        |
| 5.  | BCRD-24-HLMF-0651                 | BARANGAY AND COMMUNITY RELATIONS DEPARTMENT             | VENUE ACCOMMODATION AND OTHERS  | P 2,205,000.00   | GENERAL FUND   | 7 MONTHS        |
| 6.  | CAO(ENGINEERING)-24-VEHICLES-0671 | CITY ADMINISTRATOR'S OFFICE (DEPARTMENT OF ENGINEERING) | MOTOR VEHICLES  | P 15,842,420.00  | GENERAL FUND   | 60 CD           |
| 7.  | CCRD-24-SERVICES-0525             | CITY CIVIL REGISTRY DEPARTMENT                          | TECHNICAL MAINTENANCE AND SYSTEM UPGRADE SERVICES FOR QUEZON CITY CIVIL REGISTRY BIRTH REGISTRATION ONLINE (QC BRO)                                     | P 5,000,000.00   | TRUST FUND     | 60 CD           |
| 8.  | CONSO-24-DM-0551                  | QUEZON CITY GENERAL HOSPITAL                            | LINE 1: SUPPLY AND DELIVERY OF VARIOUS DRUGS AND MEDICINES FOR QUEZON CITY GENERAL HOSPITAL   | P 132,999,950.91 | GENERAL FUND   | 7 MONTHS        |
|     |                                   | ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL               | LINE 2: SUPPLY AND DELIVERY OF VARIOUS DRUGS AND MEDICINES FOR ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL  | P 74,297,126.88  | GENERAL FUND   | 7 MONTHS        |
|     |                                   | NOVALICHES DISTRICT HOSPITAL                            | LINE 3: SUPPLY AND DELIVERY OF VARIOUS DRUGS AND MEDICINES FOR NOVALICHES DISTRICT HOSPITAL   | P 59,999,999.60  | GENERAL FUND   | 7 MONTHS        |
| 9.  | CONSO-24-OE-0682                  | DEPARTMENT OF THE BUILDING OFFICIAL                     | LINE 1: SCANNERS  | P 4,977,000.00   | TRUST FUND     | 60 CD           |
|     |                                   | DEPARTMENT OF THE BUILDING OFFICIAL                     | LINE 2: STANDALONE SERVER   | P 8,191,422.45   | TRUST FUND     | 60 CD           |
| 10. | CPDD-24-OESC-0355                 | CITY PLANNING AND DEVELOPMENT DEPARTMENT                | VARIOUS INK AND TONER   | P 1,011,394.10   | GENERAL FUND   | 30 CD           |
| 11. | CPDD-24-OSD-0443                  | CITY PLANNING AND DEVELOPMENT DEPARTMENT                | VARIOUS OFFICE SUPPLIES   | P 1,909,167.36   | GENERAL FUND   | 30 CD           |
| 12. | CPDD-24-PS2-0438                  | CITY PLANNING AND DEVELOPMENT DEPARTMENT                | PRINTING OF COMPREHENSIVE DEVELOPMENT PLAN AND OTHERS   | P 2,006,800.00   | GENERAL FUND   | 7 MONTHS        |
| 13. | CTO-24-OESC-0357                  | CITY TREASURER'S OFFICE                                 | RIBBON CARTRIDGE AND OTHERS   | P 2,484,110.00   | GENERAL FUND   | 30 CD           |
| 14. | ENGINEERING-24-CE2-0472           | DEPARTMENT OF ENGINEERING                               | DEMOLITION HAMMER AND OTHERS  | P 1,774,731.40   | GENERAL FUND   | 30 CD           |
| 15. | ENGINEERING-24-SOP-0572           | DEPARTMENT OF ENGINEERING                               | HARNESS AND OTHERS  | P 1,804,137.60   | GENERAL FUND   | 45 CD           |
| 16. | HEALTH-24-FOODSTUFF-0559          | QUEZON CITY HEALTH DEPARTMENT                           | ADULT MILK FOR GERIATRIC PATIENTS AND SUPPLEMENTARY FOOD FOR MOTHERS  | P 14,148,000.00  | GENERAL FUND   | 7 MONTHS        |
| 17. | HEALTH-24-HLMF-0630               | QUEZON CITY HEALTH DEPARTMENT                           | HOTEL ACCOMMODATION WITH FOOD AND DRINKS AND OTHERS   | P 23,384,240.00  | GENERAL FUND   | 7 MONTHS        |
| 18. | HRMD-24-CS1-0524                  | HUMAN RESOURCE MANAGEMENT DEPARTMENT                    | FOOD AND DRINKS, AND OTHERS   | P 1,732,267.50   | GENERAL FUND   | 7 MONTHS        |
| 19. | HRMD-24-OE-0399                   | HUMAN RESOURCE MANAGEMENT DEPARTMENT                    | PROCUREMENT OF PHOTOCOPIER MACHINE AND OTHERS   | P 1,211,808.96   | GENERAL FUND   | 30 CD           |
| 20. | HRMD-24-OESC-0366                 | HUMAN RESOURCE MANAGEMENT DEPARTMENT                    | INK CARTRIDGE AND OTHERS  | P 2,649,732.60   | GENERAL FUND   | 30 CD           |
| 21. | HRMD-24-OSD-0365                  | HUMAN RESOURCE MANAGEMENT DEPARTMENT                    | VARIOUS OFFICE SUPPLIES AND DEVICES   | P 1,654,580.00   | GENERAL FUND   | 30 CD           |
| 22. | HRMD-24-SG-0367                   | HUMAN RESOURCE MANAGEMENT DEPARTMENT                    | VARIOUS SPORTING GOODS AND OTHERS   | P 4,067,563.40   | GENERAL FUND   | 60 CD           |
| 23. | ITDD-24-IT-0219                   | INFORMATION TECHNOLOGY DEVELOPMENT DEPARTMENT           | SUPPLY OF NETWORK EQUIPMENT, DELIVERY, AND INSTALLATION OF SERVER, AND UNINTERRUPTIBLE POWER SUPPLY (UPS) EQUIPMENT FOR THE QUEZON CITY-LGU DATA CENTER | P 135,801,552.25 | GENERAL FUND   | 10 MONTHS       |
| 24. | NDH-24-MSLI-0523                  | NOVALICHES DISTRICT HOSPITAL                            | VARIOUS MEDICAL SUPPLIES  | P 62,988,645.26  | GENERAL FUND   | 7 MONTHS        |

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|-----|-----------------------------|---|--|--------------------|------------------------|-----------------|
| 25. | OCKMATIAS-24-FOODSTUFF-0261 | OFFICE OF COUN. KRISTINE ALEXIA R. MATTIAS                                    | RICE   | P 2,485,000.00     | GENERAL FUND           | 30 CD           |
| 26. | OCM(CGSD)-24-LEA-0444       | OFFICE OF THE CITY MAYOR (CITY GENERAL SERVICES DEPARTMENT)                   | ELECTRIC REACH TRUCK AND MANLIFT BATTERY OPERATED SELF-PROPELLED LIFT            | P 4,263,000.00     | GENERAL FUND           | 30 CD           |
| 27. | OCM(POPS)-24-HLMF-0457      | OFFICE OF THE CITY MAYOR (POPS PLAN)  | HOTEL ACCOMMODATION AND OTHERS   | P 21,891,200.00    | GENERAL FUND           | 7 MONTHS        |
| 28. | OCM(QMC)-24-TME-0382B       | OFFICE OF THE CITY MAYOR (QUEZON MEMORIAL CIRCLE)                             | ELECTRIC SELF-PROPELLED AERIAL WORK PLATFORM                                     | P 1,378,000.00     | GENERAL FUND           | 30 CD           |
| 29. | OCM-24-AAS2-0493            | OFFICE OF THE CITY MAYOR  | 3TR FLOOR MOUNTED AIR-CONDITIONER  | P 6,259,909.44     | GENERAL FUND           | 30 CD           |
| 30. | OCM-24-EM-0479              | OFFICE OF THE CITY MAYOR  | EVENTS MANAGEMENT INCLUDING FLORAL ARRANGEMENT AND OTHERS                        | P 15,734,630.00    | GENERAL FUND           | 90 CD           |
| 31. | OCM-24-EMS-0676             | OFFICE OF THE CITY MAYOR  | VARIOUS SCHOOL SUPPLIES  | P 1,044,041,799.30 | GENERAL FUND           | 60 CD           |
| 32. | OVM-24-GARMENTS-0216        | OFFICE OF THE VICE MAYOR  | POLO SHIRT AND T-SHIRT   | P 5,657,600.00     | GENERAL FUND           | 7 MONTHS        |
| 33. | PAISD-24-PE-0302            | PUBLIC AFFAIRS AND INFORMATION SERVICE DEPARTMENT                             | CAMERA, CAMCORDER, AND OTHERS  | P 3,662,582.13     | GENERAL FUND           | 60 CD           |
| 34. | PESO-24-CS1-0431            | PUBLIC EMPLOYMENT SERVICE OFFICE  | FOOD AND DRINKS AND OTHERS   | P 9,506,840.00     | GENERAL FUND           | 7 MONTHS        |
| 35. | QCADAAC-24-CS1-0197B        | QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL                                  | FOOD AND DRINKS  | P 5,806,700.00     | GENERAL FUND           | 8 MONTHS        |
| 36. | QCCCD-24-HME-0595           | QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES                             | AUDITORY BRAINSTEM RESPONSE & AUDITORY STEADY STATE RESPONSE DEVICE AND OTHERS   | P 1,957,800.00     | GENERAL FUND           | 30 CD           |
| 37. | QCDRRMO-24-HLMF-0649        | QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE                     | HOTEL ACCOMMODATION AND OTHERS   | P 83,130,590.00    | GENERAL FUND           | 7 MONTHS        |
| 38. | QCGH-24-MSLI-0533B          | QUEZON CITY GENERAL HOSPITAL  | MEDICAL OXYGEN REFILL AND OTHERS   | P 17,242,673.02    | GENERAL FUND           | 8 MONTHS        |
| 39. | QCGH-24-OESC-0470           | QUEZON CITY GENERAL HOSPITAL  | VARIOUS INK AND TONER  | P 2,711,615.87     | GENERAL FUND           | 30 CD           |
| 40. | QCPL-24-AAS2-0172           | QUEZON CITY PUBLIC LIBRARY  | SUPPLY AND INSTALLATION OF AIRCONDITIONING UNITS AND OTHERS                      | P 2,863,870.00     | GENERAL FUND           | 60 CD           |
| 41. | QCSBCDPO-24-GM-0284         | QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE | ANTIBAC DISHWASHING LIQUID STARTER SET   | P 9,967,600.00     | GENERAL FUND           | 30 CD           |
| 42. | QCSBCDPO-24-PS2-0650        | QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE | PRINTING OF PBQC SIGNAGES  | P 1,330,000.00     | GENERAL FUND           | 30 CD           |
| 43. | QCU-24-SERVICES-0641        | QUEZON CITY UNIVERSITY  | SUBSCRIPTION TO E-RESOURCES (ONLINE DATABASE) FOR QUEZON CITY UNIVERSITY LIBRARY | P 1,422,000.00     | GENERAL FUND           | 15 CD           |
| 44. | SDO-24-GARMENTS-0608        | SCHOOLS DIVISION OFFICE   | ATHLETIC UNIFORM (JACKET AND OTHERS)   | P 6,130,450.00     | SPECIAL EDUCATION FUND | 30 CD           |

- The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund, Trust Fund and Special Education Fund* of various years intends to apply the sums stated above being the ABC to payments under the contract for the above stated projects of contract for each lot/item. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various *Projects*. Delivery of the Goods is required as stated above. Bidders should have completed, within the last three (3) years from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “pass/fail” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
- Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during weekdays from 8:00 a.m. – 5:00 p.m
- A complete set of Bidding Documents may be acquired by interested Bidders on **Tuesday, March 26, 2024** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

STANDARD RATES:

| Approved Budget for the Contract       | Maximum Cost of Bidding Documents<br>(in Philippine Peso) |
|--|---|
| 500,000 and below                      | 500.00  |
| More than 500,000 up to 1 Million      | 1,000.00  |
| More than 1 Million up to 5 Million    | 5,000.00  |
| More than 5 Million up to 10 Million   | 10,000.00   |
| More than 10 Million up to 50 Million  | 25,000.00   |
| More than 50 Million up to 500 Million | 50,000.00   |
| More than 500 Million                  | 75,000.00   |

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
  2. Document Request List (DRL)
  3. Authorization to Purchase Bidding Documents
    - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
    - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
  4. Notarized Joint Venture Agreement (as applicable)
6. The **Quezon City Local Government** will hold a Pre-Bid Conference on 10:30 A.M. of **Tuesday, April 02, 2024** at 2<sup>nd</sup> Floor, Procurement Department-Bidding Room, Finance Building, Quezon City Hall Compound, and/or through video conferencing *via Zoom* which shall be open to prospective bidders.

Topic: BAC-GOODS Pre-Bid Conference Meeting

Join Zoom Meeting

<https://us02web.zoom.us/j/84835002246?pwd=OVRuVE0weXZMNXYwZG5LaWd1dXk1OT09>

Meeting ID: 848 3500 2246

Passcode: 154733

7. Bids must be duly received by the BAC Secretariat through manual submission at the 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, April 16, 2024**. Late bids shall not be accepted.
8. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
9. Bid opening shall be on **11:00 A.M. of Tuesday, April 16, 2024** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lvU29iZGV1WmdKRjZCdz09>

Meeting ID: 858 5085 5933

Passcode: 118682

10. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
11. For further information, please refer to:

**ATTY. DOMINIC B. GARCIA**

OIC, Procurement Department

2<sup>nd</sup> Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: [bacgoods.procurement@quezoncity.gov.ph](mailto:bacgoods.procurement@quezoncity.gov.ph)

Tel. No. (02)8988-4242 loc. 8506/8710

Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

12. You may visit the following websites:

For downloading of Bidding Documents: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:

  
**MS. MA. MARGARITA T. SANTOS, DPA**  
Chairperson, QC-BAC-Goods and Services