



QUEZON CITY GOVERNMENT  
BAC – GOODS AND SERVICES



INVITATION TO BID

March 11, 2024

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	BCRD-24-HLMF-0362B	BARANGAY AND COMMUNITY RELATIONS DEPARTMENT	VENUE ACCOMMODATION AND OTHERS	P 942,000.00	GENERAL FUND	8 MONTHS
2.	BPLD-24-PS2-0372	BUSINESS PERMITS AND LICENSING DEPARTMENT	BOND PAPER WITH PRINT	P 250,800.00	GENERAL FUND	30 CD
3.	CPDD-24-HLMF-0433	CITY PLANNING AND DEVELOPMENT DEPARTMENT	HOTEL ACCOMMODATION INCLUDING FOOD AND DRINKS, AND OTHERS	P 961,850.00	GENERAL FUND	30 CD
4.	CLIMATE-24-ELTE-0237B	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT	HANDHELD GPS DEVICE	P 232,422.00	GENERAL FUND	60 CD
5.	LEIPO-24-OESC-0301	LOCAL ECONOMIC INVESTMENT PROMOTIONS OFFICE	TONER CARTRIDGE AND OTHERS	P 667,928.00	GENERAL FUND	45 CD
6.	NDH-24-PS2-0509	NOVALICHES DISTRICT HOSPITAL	PRINTING OF HOSPITAL CHARGE SLIP AND OTHERS	P 999,280.00	GENERAL FUND	30 CD
7.	OCM-24-FIXTURES-0644	OFFICE OF THE CITY MAYOR	SUPPLY AND INSTALLATION OF MODULAR PARTITION DESK INCLUDING FURNITURE AND OTHERS	P 372,192.00	GENERAL FUND	90 CD
8.	OCM(QMC)-24-CE2-0377	OFFICE OF THE CITY MAYOR (QUEZON MEMORIAL CIRCLE)	POWER SHREDDER AND CHIPPER, POLE PRUNER, AND OTHERS	P 564,340.00	GENERAL FUND	60 CD
9.	OCM(QMC)-24-VRM-0381	OFFICE OF THE CITY MAYOR (QUEZON MEMORIAL CIRCLE)	RM - MOTOR VEHICLE (PARTS AND LABOR)	P 262,818.40	GENERAL FUND	30 CD
10.	OVM-24-GRMS-0206	OFFICE OF THE VICE MAYOR	RM - OFFICE EQUIPMENT (PARTS AND LABOR)	P 209,073.07	GENERAL FUND	8 MONTHS
11.	QCADAAC-24-VRM-0191	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	RM-MOTOR VEHICLE (PARTS AND LABOR)	P 275,382.40	GENERAL FUND	8 MONTHS
12.	QCADAAC-24-SOP-0192	QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL	LEVEL IV BULLETPROOF VEST	P 423,000.00	GENERAL FUND	30 CD
13.	QCRRMO-24-GM-0600	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	AED BATTERIES	P 825,000.00	GENERAL FUND	30 CD
14.	HEALTH-24-HLMF-0515	QUEZON CITY HEALTH DEPARTMENT	VENUE ACCOMMODATION WITH FOOD AND DRINKS	P 149,500.00	TRUST FUND	30 CD
15.	HEALTH-24-GM-0521	QUEZON CITY HEALTH DEPARTMENT	PREPAID LOAD AND SIM	P 175,720.00	GENERAL FUND	30 CD
16.	HEALTH-24-FOODSTUFF-0527	QUEZON CITY HEALTH DEPARTMENT	BASKET OF FRESH VEGETABLES	P 266,500.00	GENERAL FUND	8 MONTHS
17.	HEALTH-24-CCP-0401B	QUEZON CITY HEALTH DEPARTMENT	STERILIZING AND DISINFECTING SOLUTION	P 408,000.00	GENERAL FUND	30 CD
18.	QCPC-24-PCP1-0539	QUEZON CITY PROTECTION CENTER	BABY POWDER, NAIL CUTTER, AND OTHERS	P 232,550.00	GENERAL FUND	30 CD
19.	QCPL-24-PS2-0167	QUEZON CITY PUBLIC LIBRARY	PRINTING OF TARPAULIN AND OTHERS	P 765,540.00	GENERAL FUND	90 CD

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
20.	QCPL-24-OSD-0163	QUEZON CITY PUBLIC LIBRARY	VARIOUS OFFICE SUPPLIES (ADHESIVE TAPE AND OTHERS)	P 838,507.65	GENERAL FUND	30 CD
21.	QCPL-24-APP-0168	QUEZON CITY PUBLIC LIBRARY	SMART TV AND OTHERS	P 540,520.50	GENERAL FUND	30 CD
22.	QCPL-24-CEI-0171	QUEZON CITY PUBLIC LIBRARY	HEADSET WITH MICROPHONE AND OTHERS	P 584,934.50	GENERAL FUND	30 CD
23.	QCPL-24-PE-0173	QUEZON CITY PUBLIC LIBRARY	CAMERA AND OTHERS	P 844,526.80	GENERAL FUND	30 CD
24.	QCTD-24-FURNITURE-0580	QUEZON CITY TOURISM DEPARTMENT	VARIOUS FURNITURE	P 448,124.46	GENERAL FUND	60 CD
25.	QCU-24-PS2-0513	QUEZON CITY UNIVERSITY	PRINTING OF SECURITY PAPER FOR DIPLOMA	P 390,000.00	TRUST FUND	45 CD
26.	QCU-24-SERVICES-0514B	QUEZON CITY UNIVERSITY	SUBSCRIPTION TO E-RESOURCES (E-JOURNALS AND E-BOOKS) FOR QUEZON CITY UNIVERSITY LIBRARY	P 833,750.00	GENERAL FUND	15 CD
27.	RMBGH-24-OSD-0519	ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL	VARIOUS OFFICE SUPPLIES	P 283,462.00	GENERAL FUND	30 CD
28.	TTMD-24-FURNITURE-0245	TRAFFIC AND TRANSPORT MANAGEMENT DEPARTMENT	GANG CHAIR AND OTHERS	P 227,700.00	GENERAL FUND	30 CD

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Trust Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various *Projects*. Delivery of the Goods is required *as stated above*. Bidders should have completed, within ***the last three (3) years*** from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
  - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
5. A complete set of Bidding Documents may be acquired by interested Bidders on **Tuesday, March 12, 2024** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

**STANDARD RATES:**

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
  - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
  - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)
6. Bids must be duly received by the BAC Secretariat through manual submission at the 2<sup>nd</sup> Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, March 19, 2024**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
8. Bid opening shall be on **11:00 A.M. of Tuesday, March 19, 2024** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING  
Join Zoom Meeting  
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGV1WmdKRjZCdz09>  
  
Meeting ID: 858 5085 5933  
Passcode: 118682
9. The ***Quezon City Local Government*** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

**ATTY. DOMINIC B. GARCIA**  
OIC, Procurement Department  
2<sup>nd</sup> Floor, Procurement Department,  
Finance Building, Quezon City Hall Compound  
Elliptical Road, Barangay Central Diliman, Quezon City.  
Email Add: [bacgoods.procurement@quezoncity.gov.ph](mailto:bacgoods.procurement@quezoncity.gov.ph)  
Tel. No. (02)8988-4242 loc. 8506/8710  
Website: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)
11. You may visit the following websites:

For downloading of Bidding Documents: [www.quezoncity.gov.ph](http://www.quezoncity.gov.ph)

By:

  
**MS. MA. MARGARITA T. SANTOS, DPA**  
Chairperson, QC-BAC-Goods and Services