



Republic of the Philippines  
**PROCUREMENT DEPARTMENT**  
 Quezon City Government



PO Number **2402012**

**Purchase Order** Date: **MAR 05 2024**

Procuring Unit	: OFFICE OF THE CITY MAYOR (PERSON WITH DISABILITY AFFAIRS OFFICE)	Project Number	: OCM(PDAO)-24-PCP1-0182
Company Name	: OCULUS PROVIDERS 1906 INC.	Mode of Procurement	: Public Bidding
Address	: Unit D Facilities Center Bldg. Shaw Blvd. Brgy, Highway Hills Mandaluyong City	Resolution No.	: 24-PB-115
Business Type	: Corporation Registration #CS201512778	TIN Number	: 009-073-723-000
		Contact Number	: 09276906633

**Sir/Madam:**  
 Please furnish this office the following articles subject to the terms and conditions contained here:

**Place of Delivery :** Upon end-user's instruction subject to proper coordination with CGSD  
**Delivery Schedule :** Upon Request by the End-User until December 31, 2024  
**Payment Term :** Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	<p>in the place subject to the discretion of Quezon City government through QC PDAO, and subject to the approved budget for the purposes.</p> <p>8. Eyeglasses packaged with plastic case and wiper.</p> <p>9. Quezon City and PDAO Logo printed on the plastic case (Size of logo: 3cm x 3cm)</p> <p>10. Six months' manufacturer's warranty from the date of distribution of eyeglasses</p> <p>AREA OF COVERAGE            Procurement of prescription eyeglasses for one thousand three hundred fifty (1,350) persons with disability duly registered and verified by QC PDAO.</p> <p>(With attached Terms of Reference which will form an integral part of this Purchase Order)</p>				

**Total Amount : 1,349,325.00**

**Total Amount In Words (Pesos):** One Million Three Hundred Forty-Nine Thousand Three Hundred Twenty-Five Pesos and 00/100 Only

<p><b>MA. JOSEFINA G. BELMONTE</b>          City Mayor</p>	 02985054	<p><i>Rosivicta A. Gorme</i>  <b>ROSIVICTA A. GORME</b> 3/18/24          Signature Over Printed Name of Supplier / Date</p>
<p><b>Funds Available:</b></p> <p><i>Ruby G. Manangu</i>  <b>RUBY G. MANANGU</b>          City Accountant</p>	<p><b>OBR :</b> <i>Rev. 2/24/24 on 01645</i></p> <p><b>Approved Budget for the Contract :</b> 1,350,000.00</p>	

**TERMS AND CONDITIONS**

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on MAR 18 2024 and to expire on - DEC 31 2024

CONFORME:

*Rosylic A. Gorine*  
ROSILIC A. GORINE

SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE

IN THE CAPACITY OF

3/18/24

DATE

Duly authorized to sign this Purchase Order for and on behalf of

OCULUS PROVIDERS 1906 INC.

COMPANY NAME

SUBSCRIBED AND SWORN to before me this \_\_\_ day of \_\_\_, \_\_\_ at \_\_\_, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her \_\_\_ with his/her photograph and signature appearing thereon with No. \_\_\_

Doc. No. \_\_\_

Page No. \_\_\_

Book No. \_\_\_

Series of \_\_\_

\*\*\*This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)

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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	PROVISION OF PRESCRIPTION EYEGLASSES TO PERSONS WITH DISABILITY As part of the Quezon City's commitment to the promotion of the mobility and functioning of PWDs and their integration into the mainstream of society, the Quezon City Government through the Persons with Disability Affairs Office provides complementary medical health services for Persons with Disability (PWD) with suspected eye error refraction by conducting comprehensive eye examination and provision of free prescription eyeglasses to Persons with Disabilities.  PROJECT SCOPE OF WORK 1.Free comprehensive eye examination to be conducted by a licensed optometrist. 2.The eye examination includes case history, pupillary distance measurement, subjective and objective eye exam for both near and distance prescription, final prescription including test for maximum visual acuity and comfort, personalized consultation for patients, visual field test and colour blindness exam. 3.Optical equipment shall be provided by the Service Provider on-site (QC PDAO main office). 4.A selection of plastic and metal frames for the Persons with Disability client to choose from. Power ranges of lenses: acetate hard-coated RX single vision spherical of cylinder lenses +0.25 up to +8.00. 5.All eyeglasses shall be dispensed by optometrists to ensure that all necessary adjustments and fittings are properly facilitated. 6.Professional fees during eye examinations shall be subjected to a partnership agreement with the service provider. 7.Eye examination and dispensing of eyeglasses shall be conducted	Lot	1	1,349,325.00	1,349,325.00

**MA. JOSEFINA G. BELMONTE**  
 City Mayor

*Rosivyc A. Gorme*  
 Signature Over **ROSIVYC A. GORME** 3/18/24  
 Printed Name of Supplier / Date

**Funds Available:**

*Ruby G. Manangu*  
**RUBY G. MANANGU**  
 City Accountant

OBR : *1,350,000.00*

Approved Budget for the Contract : 1,350,000.00

*Handwritten marks and initials at the bottom right corner.*

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