



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2402020**

Purchase Order Date: **MAR 14 2024**

Procuring Unit	: CITY ADMINISTRATOR'S OFFICE	Project Number	: CAO-24-VEHICLES-0179
Company Name	: CROSS COUNTRY MOTORS INCORPORATED	Mode of Procurement	: Public Bidding
Address	: No. 2737-A Governor's Drive, Sabang, Naic, Cavite	Resolution No.	: 24-PB-117
Business Type	: Corporation Registration #CS200320265	TIN Number	: 227-376-619-000
		Contact Number	: 09175039449

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD

Delivery Schedule : Within Six (6) Months

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	<p>•The Supplier shall submit maintenance accomplishment reports based on the schedule of maintenance. ✓</p> <p>All tasks and activities for the completion of the scope of work must be coordinated closely with the concerned departments and offices of the Quezon City Government. Any revisions and improvements to be made during actual implementation must be properly coordinated and approved by the Office of the City Administrator and Local Economic Investment Promotions Office. ✓</p> <p>(With attached Terms of Reference which will form an integral part of the contract)</p>				

Total Amount : 143,840,000.00

Total Amount In Words (Pesos): One Hundred Forty-Three Million Eight Hundred Forty Thousand Pesos and 00/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor



CRISTINA DE JESUS - 3-20-24
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 151,400,000.00

OBR : 151-2024-02 01914

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.

15. This contract shall also serve as **Notice to Proceed**, to take effect on MAR 20 2024 and to expire on - SEP 19 2024

CONFORME:

CRISTINA C. DE JESUS
SIGNATURE OVER PRINTED NAME

ACCT. GENERAL MANAGER
IN THE CAPACITY OF

3-20-24
DATE

Duly authorized to sign this Purchase Order for and on behalf of CROSS COUNTRY MOTORS INCORPORATED
COMPANY NAME

SUBSCRIBED AND SWORN to before me this 20 MAR 2024 at QUEZON CITY Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her TIN ID with his/her photograph and signature appearing thereon with No. # 133-229-236.

Doc. No. 426
Page No. 87
Book No. 14
Series of 2024

ATTY. RIZAL JOSE F. VALMOROS
Notary Public for Quezon City

Adm. Matter No. 153 until Dec 31, 2024

PTR No. 5091994D/01-02-2024/Q.C.

UJP No. 329024/12-15-2023/Q.C./Roll No. 28435

Address: 201 Margarita Bldg. No. 28

Matalino St, cor. Masikap Ext, Central Dist. Q.C.

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



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Business Type	: Corporation Registration #CS200320265	TIN Number	: 227-376-619-000
		Contact Number	: 09175039449

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD

Delivery Schedule : Within Six (6) Months

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	SUPPLY, DELIVERY, TESTING, PRE-COMMISSIONING, COMMISSIONING, TESTING, AND RE-TESTING OF ELECTRIC CITY BUSES FOR QUEZON CITY GOVERNMENT PROJECT DESCRIPTION The project is to provide transportation to the people of the Quezon City Government by utilization of the electric city buses. In addition, it is expected for augmentation with the existing city buses on the current city bus routes should the need arise. The City Government shall utilize its manpower for the deployment of drivers and conductors which will be sourced from City General Services Department and Traffic and Transport Management Department. SCOPE OF WORK The Supplier shall be responsible for all aspects of the permitting, government approvals, detailed engineering investigations, design, manufacture, procurement, supply shipping, logistics, transportation to site, security and importation, storage, delivery, site management, and coordination, in line with the supply and delivery of the electric city buses. Specifically, the Supplier will take the lead in completing the following tasks and activities: Scope of WorkMinimum Activities A.Submission of documents1.The Supplier shall submit a Certificate of Recognition from Department of Energy (DOE) of the vehicle for sale as electric vehicle upon issuance of Notice to Proceed; B.Supply, and Production of Eight (8) Electric City Buses •The Supplier shall be responsible for coordination with the	unit	8	17,980,000.00	143,840,000.00

MA. JOSEFINA G. BELMONTE
City Mayor

CRISTINA S. DE JESUS 3-20-24
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : No. 2024, on 0794

Approved Budget for the Contract : 151,400,000.00



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	<p>manufacturer and must ensure compliance with the project standards and requirements (See Annex C, D, E, F, G, H);</p> <ul style="list-style-type: none">•The Supplier shall submit a seat configuration plan of the bus ensuring compliance with the project standards and requirements (See Annex F); ✓•The Supplier shall provide a notarized Certification of Product Registration from the country of origin; ✓•The Supplier shall provide a manufacturer's certification stating the bus units' motor number and chassis number; ✓•The Supplier shall provide factory test results of the battery of the electric bus; ✓ <p>C.Pre-Commissioning Tests of Electric City Buses•The Supplier shall perform pre-commissioning tests in the presence of authorized representatives from the Office of the City Administrator, Local Economic Investment Promotions Office, Traffic and Transport Management Department, and other departments/offices deemed needed for the activity to validate compliance with the TOR and Bid Documents; ✓</p> <ul style="list-style-type: none">•All costs incurred upon and for conduct of pre-commissioning tests, including but not limited to transportation and incidental, must be shouldered by the Supplier; ✓•All deficiencies encountered during testing and pre-commissioning must be rectified and subjected for re-testing. Expenses and incidental costs for re-testing shall be shouldered by the Supplier; ✓•All activities shall be recorded, reported and documented in an appropriate manner. The Supplier shall issue a Certificate of Completion after the successful pre-commissioning activities of the electric city buses; ✓ <p>D.Initial Training and Technology Transfer•The Supplier shall</p>				

MA. JOSEFINA G. BELMONTE
City Mayor

CRISTINA S. DE JESUS 3-20-24
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 151,400,000.00

OBR : No. 2024-03-0794



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
	<p>conduct theoretical and practical capacity building trainings with duration of not less than twenty (20) hours for authorized City Personnel(s) on proper operation, monitoring and maintenance of the Electric City Buses within 140 calendar days upon the issuance of NTP or upon completion of Item C. Pre-Commissioning Tests of Electric City Buses;</p> <ul style="list-style-type: none">•A Certificate of Completion or Attendance shall be issued to the participants of the trainings. <p>E. Delivery and Registration of Eight (8) Units Electric City Buses</p> <ul style="list-style-type: none">•The Supplier shall be responsible for all land transportation and shipping requirements and costs necessary for the delivery of the electric city buses from the country of origin to Quezon City Government;•The Supplier shall be responsible for all importation documents such as Bill of Lading, Certificate of Origin and Packing List;•The Supplier shall conduct a product demonstration based on the technical specifications of the electric city buses in the presence of the Office of the City Administrator, Local Economic Investment Promotions Office, Traffic and Transport Management Department, and other departments/offices deemed needed for the activity to validate compliance with the project standards and requirements;•The Supplier shall turn-over to the Quezon City Government, through the Office of the City Administrator, the original Official Receipt and Certificate of Registration (OR/CR) of the electric city buses; <p>F. Commissioning Tests of Electric City Buses • Upon completion of delivery of the Electric City Buses, the Supplier shall perform commissioning tests in the presence of Office of the City Administrator, Local Economic Investment Promotions Office, Traffic and Transport Management Department, and other</p>				

MA. JOSEFINA G. BELMONTE
City Mayor

CRISTINA C. DE VERA 3-20-24
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : 100-2024 M-07914

Approved Budget for the Contract : 151,400,000.00



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	departments/offices deemed needed for the activity to validate compliance with the TOR and Bid Documents. ✓ •All deficiencies encountered during testing and commissioning must be rectified and subjected to re-testing. Expenses and incidental costs for re-testing shall be shouldered by the Supplier. ✓ •All activities shall be recorded, reported and documented in an appropriate manner. The Supplier shall issue a Certificate of Completion after the successful commissioning activities of the electric city buses; ✓ G.Turn-over of relevant documents•The Supplier must turn-over the relevant documents after project completion: ✓ a.Schedule of Maintenance for a period of one (1) year upon turn-over for the Electric Bus ✓ b.Warranty Certificates and list of Full Warranty Coverage ✓ c.List of Consumables included on their Maintenance Coverage for a period of one (1) year upon turn-over of the electric city buses ✓ H.Supplementary / Refresher Training and Technology Transfer•The Supplier shall conduct quarterly refresher training (mechanical and electrical) and shall continuously monitor and train the authorized City Personnel(s) for a period of one (1) year. ✓ •A Certificate of Completion or Attendance shall be issued to the participants of the training. ✓ I.Monitoring and Maintenance of the Electric City Buses•For a period of one (1) year upon turnover of the electric city buses, with regard to issues concerning the electric city buses, the Supplier shall provide free consultation(s) and inputs to be undertaken on site of the depot location to be determined by the City. In addition, the Supplier shall provide free consultation(s) on maintenance and repair problems as well as providing manpower for roadside assistance/maintenance. ✓				

 MA. JOSEFINA G. BELMONTE City Mayor	 CRISTINA S. DE JESUS 3-20-24 Signature Over Printed Name of Supplier / Date
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Funds Available: RUBY G. MANANGU City Accountant	OBR : 100-2024 03-01914 Approved Budget for the Contract : 151,400,000.00
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