



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2402027**

Purchase Order Date: **MAR 12 2024**

Procuring Unit	: QUEZON CITY TOURISM DEPARTMENT	Project Number	: QCTD-24-CS1-0159
Company Name	: MS. V ENTERPRISES	Mode of Procurement	: Public Bidding
Address	: No. 6 Bayo Condo Scout Bayoran St., Corner Sct. Tuazon, Brgy. South Triangle, Quezon City	Resolution No.	: 24-PB-122
Business Type	: Sole Proprietorship Registration #4918293	TIN Number	: 136-386-905-000
		Contact Number	: 0917-819-5910

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : Upon end-user's instruction subject to proper coordination with CGSD

Delivery Schedule : Upon Request by the End-User until December 31, 2024

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
22	Wall, 2 sets LED wall riser, 1 video processor, 1 sender box, 1 laptop, 1 box patch/ signal cable, 1 unit of 12 channel power distribution box, 75 meters #10 royal cord for main line; including delivery charges and manpower to install and dismantle the same	package	40	3,062.00	122,480.00
23	Rental of exhibit panel wooden exhibition panel, precise polishing surface, with adjustable canvas holder, with 2 spotlights each panel, inclusive of transportation fee and manpower to install and dismantle the same	pack	50	320.00	16,000.00
24	Packed Meal steamed rice/ fried rice, one viand (choice of chicken inasal, chicken adobo, chicken curry, chicken afritada, grilled pork chop, pork steak, pork katsu, pork caldereta) one vegetable dish (choice of lumpiang sariwa, pinakbet, chopsuey, stir fried vegetables, ensaladang talong), fresh fruit, carton-packed drinking water/ healthy juice drink minimum of 240ml	package	1	70,000.00	70,000.00
25	Decorations for 14 Stations of the Cross 14 pcs. of Standing Cross made of premium wood, color: light or dark brown, size: approx. 25cm x 11cm; flower arrangement consists of palmera leaves and dried and/or fresh flowers for 14 stations during the entire Holy Week; violet cloth/ fabric for tables (made of quality material); 56 pcs. of large candles in smokeless glass (16cm - 20cm tall)	pc	2	2,300.00	4,600.00

Total Amount : 1,549,540.00

Total Amount In Words (Pesos): One Million Five Hundred Forty-Nine Thousand Five Hundred Forty Pesos and 00/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor



Signature Over Printed Name of Supplier / Date

VENUS T. FERRY 3-12-2024

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 1,553,290.00

OBR : 2024-07-252

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.
15. This contract shall also serve as **Notice to Proceed**, to take effect on MAR 12 2024 and to expire on - DEC 31 2024

CONFORME:

SIGNATURE OVER PRINTED NAME

IN THE CAPACITY OF

DATE

Duly authorized to sign this Purchase Order for and on behalf of

COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____
Page No. _____
Book No. _____
Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)



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Business Type	: Sole Proprietorship Registration #4918293	TIN Number	: 136-386-905-000
		Contact Number	: 0917-819-5910

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery :	Upon end-user's instruction subject to proper coordination with CGSD	Delivery Schedule :	Upon Request by the End-User until December 31, 2024
Payment Term :	Credit		

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	ACTIVITY 1 Packed Meal steamed rice/ fried rice, one viand (choice of chicken inasal, chicken adobo, chicken curry, chicken afritada, grilled pork chop, pork steak, pork katsu, pork caldereta) one vegetable dish (choice of lumpiang sariwa, pinakbet, chopsuey, stir fried vegetables, ensaladang talong), fresh fruit, carton-packed drinking water/ healthy juice drink minimum of 240ml	pack	200	320.00	64,000.00
2	Mass Wine Spanish red wine, 750ml/ bottle	bot	1	450.00	450.00
3	Gift Basket extra-large assortment of fresh fruits (choice of mango, apple, grapes, banana, pineapple, melon, watermelon, papaya, orange, grapefruit, other seasoned fruit) / goods (choice of jarred or canned foods, biscuits and crackers) including high quality basket	set	1	5,500.00	5,500.00
4	Flower Arrangement made of assorted flowers (orchids, roses, gerbera, malaysian mums) and fresh leaves to cover the entire altar	package	4	16,500.00	66,000.00
5	Candle white, #5, 20s/pack	set	35	160.00	5,600.00
6	Communion host Altar bread, 500pcs/ pack	pc	3	200.00	600.00
7	Tarpaulin: 1mm x 3ft x 9ft. made of quality material, 1mm x 3ft x 9ft. waterproof, with wooden frame	pc	14	2,135.00	29,890.00
8	Tarpaulin: 1mm x 4ft x 8ft. made of quality material, 1mm x 4ft x 8ft. Waterproof	pc	1	2,300.00	2,300.00

MA. JOSEFINA G. BELMONTE
City Mayor

Signature Over Printed Name of Supplier / Date

OBR : 10-2024-09-21

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 1,553,290.00



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
9	ACTIVITY 2 Catered Meal Menu: 1 Appetizer: choice of Canape, Beef Empanada, Fresh Lumpia, Spinach Turnovers 1 Soup: choice of Cream of Mushroom Soup, Cream of Mixed Vegetable Soup, Nido Soup, Cream of Crab and Corn Soup 1 Salad: choice of Broccoli Cheddar Chicken salad, Tossed Salad with Avocado Dip, Russian Salad, Potato Salad, Oriental Salad, Greek Salad, Garden Fresh Salad, Chicken Salad, Coleslaw Salad 3 Meat: choice of chicken dish: Chicken Cordon Bleu, Chicken Shawarma, Pepper-Roasted Chicken, Grilled Chicken Teriyaki, Grilled Chicken with Rosemary, Herb-Roasted Chicken, Asian Grilled Chicken, Grilled Chicken with Diane Sauce choice of pork dish: Baby Back Ribs with Barbecue Sauce, Grilled Hell-Fire Pork Tenderloin, Slow-Roasted Porkloin with Sauce, Stuffed Pork Butterfly choices of beef dish: Grilled Fillet Mignon, Grilled Beef Tenderloin with BBQ Sauce, Grilled Beef Tenderloin Steak, Pepper Coated Beef Tenderloin Steak with Brandy Sauce 1 Fish: choice of fish fillet with tartar sauce, fast baked fish, rellenong bangus 1 Pasta: choice of Cheesy Baked Macaroni, Baked Spaghetti, Baked Lasagna, Spaghetti Bolognese, Spaghetti with Tetrazzini, Linguine Carbonara, Baked Tuna Macaroni, Pasta Puttanesca, Linguini with Pesto Sauce, Mixed Seafood Macaroni 2 Dessert: choice of: Mango Sago, Mango Pannacota, Ube Macapuno, Ube Sago, Fresh Fruit Platter, Buko Pandan, Leche Flan, Mango-Buco Loco, Creamy Coffee Jello, Buko Lychee, Mango	pax	300	800.00	240,000.00

MA. JOSEFINA G. BELMONTE
City Mayor

Venus J. Terry 3-12-2024
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 1,553,290.00

OBR : /n - 2024 - 03 - 2112



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
10	Delights 3 Drinks: choice of Water, Healthy Juice, Brewed Coffee (w/ muscovado sugar and low-fat fresh milk) Inclusions: Full catering services, buffet table set-up, dining table set-up, plates and cutleries, single serve healthy juice drink, free flowing purified water, tube ice, and brewed coffee w/ muscovado sugar and low-fat fresh milk Packed Meal steamed rice/ fried rice, one viand (choice of chicken inasal, chicken adobo, chicken curry, chicken afritada, grilled pork chop, pork steak, pork katsu, pork caldereta) one vegetable dish (choice of lumpiang sariwa, pinakbet, chopsuey, stir fried vegetables, ensaladang talong), fresh fruit, carton-packed drinking water/ healthy juice drink minimum of 240ml	pack	100	320.00	32,000.00 ✓
11	Production of AVP/ Photo and Video Coverage inclusive of creative conceptualization, pre-event and event proper photo and video shoots, scriptwriting, editing, an output of 3-5 minute video material, with soft copies of all the still shots and video footage, up to 3 revisions for the final video material, Team Composition: - 1 director - 1 head photographer - 1 head videographer - 1 aerial drone videographer - 1 BTS photographer - 1 lighting assistant - 1 editor/ animator - 1 writer	package	1	300,000.00	300,000.00 ✓

MA. JOSEFINA G. BELMONTE
City Mayor

VENUS J. TERRY 3-12-2024
Signature Over Printed Name of Supplier / Date

Funds Available:

OBR : 10.2024.03.252

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 1,553,290.00



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Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
12	Flower Arrangement made of assorted flowers (orchids, roses, gerbera, malaysian mums) and fresh leaves, with stand (wreath)	package	2	10,000.00	20,000.00
13	Plaque 13x18 inches made of solid brass with wooden presentation, QC logo and Tandang Sora logo, complete citation and box	pc	1	16,000.00	16,000.00
14	Tandang Sora Bust for the awardee made of marble material with wooden case and with glass cover, name plate (made to order)	pc	1	30,000.00	30,000.00
15	Floral Lei made of fresh flowers (choice of orchids, gerbera daisies) with premium ribbon, design suitable for VIP guests/ guest speakers, about 18 inches	set	3	1,300.00	3,900.00
16	Tarpaulin: 1mm x 3ft x 9ft. made of quality material, 1mm x 3ft x 9ft. waterproof, with wooden frame	pc	52	2,135.00	111,020.00
17	Rental of sound system/lights/ LED Wall & other technical requirements For wide/ outdoor venue; inclusive of complete set-up of LED wall and lights and sound systems: Audio System: 1 set audio digital mixer, 1 set CD audio player, 1 set stage rack, 1 lot wired microphones, 1 lot microphone cables, 1 lot microphone stand, 10 units wireless microphone; Speaker, Accessories: 14 units powered speakers, 4 units subdual professional line array speaker, 1 lot wires, cable connectors and accessories; Lights Equipment: 10 sets fresnel, 10 units fresnel light, 10 units LED par rgb, 6 units dimmer board; Generator Set: 150 KVA genset; Video Equipment: 1 set (9ft. x 12ft.) P3 LED Wall, 1 lot patching accessories; including delivery charges and manpower to install and dismantle the same	package	1	100,000.00	100,000.00

MA. JOSEFINA G. BELMONTE
City Mayor

Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 1,553,290.00

OBR : 18-2024-03-2152



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2402027**

Purchase Order Date: **MAR 12 2024**

Procuring Unit	: QUEZON CITY TOURISM DEPARTMENT	Project Number	: QCTD-24-CS1-0159
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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
18	ACTIVITY 3 ✓ Packed Meal ✓ steamed rice/ fried rice, one viand (choice of chicken inasal, chicken adobo, chicken curry, chicken afritada, grilled pork chop, pork steak, pork katsu, pork caldereta) one vegetable dish (choice of lumpiang sariwa, pinakbet, chopsuey, stir fried vegetables, ensaladang talong), fresh fruit, carton-packed drinking water/ healthy juice drink minimum of 240ml ✓	pack	200 ✓	320.00	64,000.00 ✓
19	Packed Snack: (AM) One pasta/ noodles (choice of Cheesy Baked Macaroni, Baked Spaghetti, Baked Lasagna, Spaghetti Bolognese, Spaghetti with Tetrazzini, Linguine Carbonara, Linguini with Pesto Sauce, Sotanghon Guisado), carton-packed drinking water/ healthy juice drink minimum of 240ml ✓	pack	200 ✓	140.00	28,000.00 ✓
20	Banner: tarpaulin made of quality material, 1mm x 4ft x 8ft. waterproof ✓	pc	4 ✓	2,300.00	9,200.00 ✓
21	Rental of sounds, lights, LED Wall & other technical requirements For wide/ outdoor venue; inclusive of complete set-up of LED wall and lights and sound systems: Audio System: 1 set audio digital mixer, 1 set pioneer cdj player, 1 lot wired microphones, 8 units wireless microphones, 1 lot microphone cables, 1 lot stage rack, 1 lot microphone stand, 4 units communication head set; Speaker, Accessories: 12 units series powered speakers, 4 units ultimate subwoofer amplifier, 10 units stage monitor speaker, 1 lot wires, cable and accessories, 2 units hanging hard wire; Lighting: 12 units fresnel light, 16 units LED par 10 watts, 12 units sharp beam, 1 unit avolites controller, 4 units power pack, 2 units haze machine, 4 units DMX splitter, 12 units wash light, 6 units RGBW cove blinder; Generator Set: 150 KVA genset; LED Wall: 2 sets (9ft. x 12ft.) P3 LED ✓	package	1 ✓	208,000.00	208,000.00 ✓

MA. JOSEFINA G. BELMONTE
City Mayor

Signature Over Printed Name of Supplier / Date

VENDAS J HERRERA 3-12-2024

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 1,553,290.00

OBR : 16-2024-03-2122