



QUEZON CITY GOVERNMENT
BAC – GOODS AND SERVICES



INVITATION TO BID

April 05, 2024

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
1.	ACCOUNTING-24-GM-0655	CITY ACCOUNTING DEPARTMENT	TRASH BAG AND OTHERS	P 419,525.10	GENERAL FUND	30 CD
2.	CGSD-24-OESC-0266	CITY GENERAL SERVICES DEPARTMENT	INK CARTRIDGE AND OTHERS	P 554,234.34	GENERAL FUND	7 MONTHS
3.	CGSD-24-VRM-0361	CITY GENERAL SERVICES DEPARTMENT	CORRECTIVE REPAIR AND MAINTENANCE SERVICE OF CITY-OWNED MOTORCYCLES (PARTS AND LABOR)	P 566,606.00	GENERAL FUND	7 MONTHS
4.	CLIMATE-24-API-0241	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT	ROOTED BAMBOO CULMS AND COMPOSTING BINS	P 950,000.00	GENERAL FUND	60 CD
5.	CLIMATE-24-MF-0236	CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT	TREE TAGS WITH ENGRAVING	P 487,887.50	GENERAL FUND	60 CD
6.	CPDD-24-ITPAP-0440	CITY PLANNING AND DEVELOPMENT DEPARTMENT	HARD DISK DRIVE AND OTHERS	P 368,485.20	GENERAL FUND	30 CD
7.	DBO-24-OE-0486	DEPARTMENT OF THE BUILDING OFFICIAL	LASER PRINTER AND OTHERS	P 732,020.00	TRUST FUND	30 CD
8.	DPOS-24-SG-0577	DEPARTMENT OF PUBLIC ORDER AND SAFETY	BIKE LOCK AND OTHERS	P 816,000.00	GENERAL FUND	30 CD
9.	ENGINEERING-24-VPA-0473	DEPARTMENT OF ENGINEERING	FREON AND OTHERS	P 278,073.00	GENERAL FUND	30 CD
10.	HCDRD-24-OE-0345	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	DUPLICATING MACHINE AND OTHERS	P 528,130.60	GENERAL FUND	30 CD
11.	HCDRD-24-OESC-0402B	HOUSING, COMMUNITY DEVELOPMENT AND RESETTLEMENT DEPARTMENT	TONER AND OTHERS	P 298,739.20	GENERAL FUND	30 CD
12.	HRMD-24-SERVICES-0369B	HUMAN RESOURCE MANAGEMENT DEPARTMENT	RENTAL OF VENUE	P 799,980.30	GENERAL FUND	7 MONTHS
13.	MDAD-24-CE2-0484	MARKET DEVELOPMENT AND ADMINISTRATION DEPARTMENT	DEMOLITION HAMMER AND OTHERS.	P 71,609.00	GENERAL FUND	30 CD
14.	OCKMATIAS-24-OE-0262	OFFICE OF COUN. KRISTINE ALEXIA R. MATIAS	DESKTOP COMPUTER	P 285,000.00	GENERAL FUND	30 CD
15.	OCM(ENGINEERING)-24-HCS-0698	OFFICE OF THE CITY MAYOR (DEPARTMENT OF ENGINEERING)	VARIOUS HARDWARE AND CONSTRUCTION SUPPLIES	P 607,933.20	GENERAL FUND	30 CD
16.	OCM(PDAO)-24-OE-0315C	OFFICE OF THE CITY MAYOR (PERSON WITH DISABILITY AFFAIRS OFFICE)	PROCUREMENT OF VARIOUS EQUIPMENT AND OTHERS	P 130,104.90	GENERAL FUND	30 CD
17.	OCM(POPS)-24-OE-0492	OFFICE OF THE CITY MAYOR - POPS PLAN	LAPTOP AND OTHERS	P 955,500.00	GENERAL FUND	30 CD
18.	OCVGENEROSO-24-OE-0349	OFFICE OF COUN. VITO SOTTO GENEROSO	PHOTOCOPIER MACHINE AND OTHERS	P 789,200.00	GENERAL FUND	30 CD
19.	PAISD-24-ITPAP-0279	PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	EXTERNAL HARD DISK DRIVE AND OTHERS	P 613,900.99	GENERAL FUND	60 CD
20.	PAISD-24-OESC-0276B	PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	PROCUREMENT OF TONER CARTRIDGE AND OTHERS	P 131,746.00	GENERAL FUND	60 CD
21.	PAISD-24-OSD-0303B	PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	PROCUREMENT OF PHOTO PAPER, BATTERY, AND OTHERS	P 65,320.00	GENERAL FUND	60 CD
22.	PAISD-24-SERVICES-0269	PUBLIC AFFAIRS AND INFORMATION SERVICES DEPARTMENT	SUBSCRIPTION TO VARIOUS SOFTWARE	P 220,340.00	GENERAL FUND	15 CD

NO.	PROJECT NO.	OFFICE	PROJECT NAME	AMOUNT	SOURCE OF FUND	DELIVERY PERIOD
23.	QCDRRMO-24-ES-0633B	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	TRIPLEX WIRE	P 459,960.00	GENERAL FUND	30 CD
24.	QCDRRMO-24-HCS-0652	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	VARIOUS HARDWARE SUPPLIES (SPRAY PAINT AND OTHERS)	P 370,400.00	GENERAL FUND	30 CD
25.	QCDRRMO-24-HME-0639	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	COLLAPSIBLE AMBULANCE STRETCHER	P 371,280.00	GENERAL FUND	30 CD
26.	QCDRRMO-24-ITPAP-0662	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	CABLE CONNECTOR SET AND OTHERS	P 340,227.00	GENERAL FUND	30 CD
27.	QCDRRMO-24-MSLI-0717	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	CPR MANNEQUIN AND BAG VALVE MASK	P 690,000.00	GENERAL FUND	60 CD
28.	QCDRRMO-24-PGDM-0681	QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE	PORTABLE GENERATOR SET SILENT TYPE	P 120,000.00	GENERAL FUND	30 CD
29.	QCPC-24-OE-0223	QUEZON CITY PROTECTION CENTER	VARIOUS OFFICE EQUIPMENT AND OTHERS	P 375,546.55	GENERAL FUND	30 CD
30.	QCSBCDPO-24-OE-0283B	QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	PHOTOCOPIER MACHINE AND OTHERS	P 702,124.04	GENERAL FUND	30 CD
31.	QCSBCDPO-24-OESC-0285	QUEZON CITY SMALL BUSINESS AND COOPERATIVES DEVELOPMENT AND PROMOTIONS OFFICE	INK CARTRIDGE AND OTHERS	P 198,962.60	GENERAL FUND	30 CD
32.	QCU-24-CS1-0677B	QUEZON CITY UNIVERSITY	FOOD AND DRINKS FOR VARIOUS PROGRAMS, ACTIVITIES AND EVENTS	P 798,100.00	GENERAL FUND	7 MONTHS
33.	QCU-24-DM-0498	QUEZON CITY UNIVERSITY	VARIOUS DRUGS AND MEDICINES	P 137,439.28	GENERAL FUND	30 CD
34.	QCU-24-SERVICES-0549B	QUEZON CITY UNIVERSITY	SUBSCRIPTION TO E-BOOKS FOR QUEZON CITY UNIVERSITY LIBRARY	P 893,000.00	GENERAL FUND	15 CD
35.	SSDD-24-KITCHENWARE-0615	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	VARIOUS KITCHEN SUPPLIES	P 338,461.04	GENERAL FUND	30 CD
36.	SSDD-24-TA-0626	SOCIAL SERVICES DEVELOPMENT DEPARTMENT	MEDALS	P 290,675.00	GENERAL FUND	30 CD
37.	TFB-24-OE-0716	TRICYCLE FRANCHISING BOARD	DIGITAL COPIER/SCANNER	P 120,000.00	GENERAL FUND	30 CD
38.	TTMD-24-CS1-0582B	TRAFFIC AND TRANSPORT MANAGEMENT DEPARTMENT	FOOD AND DRINKS	P 142,800.00	GENERAL FUND	7 MONTHS

1. The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Trust Fund of various years* intends to apply the sums stated above being the ABC to payments under the contract for *the above stated projects of contract for each lot/item*. Bids received in excess of the ABC shall be automatically rejected at bid opening.
2. The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various *Projects*. Delivery of the Goods is required *as stated above*. Bidders should have completed, within *the last three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
3. Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - a. Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
4. Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*

5. A complete set of Bidding Documents may be acquired by interested Bidders on **Monday, April 08, 2024** from the given address and website(s) below *and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB*. The Procuring Entity shall allow the bidder to present its proof of payment for the fees *in person*.

STANDARD RATES:

Approved Budget for the Contract	Maximum Cost of Bidding Documents (in Philippine Peso)
500,000 and below	500.00
More than 500,000 up to 1 million	1,000.00

The following are the requirements for purchase of Bidding Documents;

1. PhilGEPS Registration Certificate (Platinum – 3 pages)
2. Document Request List (DRL)
3. Authorization to Purchase Bidding Documents
 - 3.1 Corporate Secretary Certificate for corporation (specific for the project)
 - 3.2 Special Power of Attorney for single proprietorship (specific for the project)
4. Notarized Joint Venture Agreement (as applicable)
6. Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, April 16, 2024**. Late bids shall not be accepted.
7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
8. Bid opening shall be on **11:00 A.M. of Tuesday, April 16, 2024** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.


Topic: BAC-GOODS & SERVICES BIDDING
Join Zoom Meeting
<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCdz09>

Meeting ID: 858 5085 5933
Passcode: 118682

9. The **Quezon City Local Government** reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

ATTY. DOMINIC B. GARCIA
OIC, Procurement Department
2nd Floor, Procurement Department,
Finance Building, Quezon City Hall Compound
Elliptical Road, Barangay Central Diliman, Quezon City.
Email Add: bacgoods.procurement@quezoncity.gov.ph
Tel. No. (02)8988-4242 loc. 8506/8710
Website: www.quezoncity.gov.ph
11. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By: 
MS. MA. MARGARITA T. SANTOS, DPA
Chairperson, QC-BAC-Goods and Services