



**REQUEST FOR QUOTATION
NEGOTIATED PROCUREMENT
(SECTION 53.9 – SMALL VALUE PROCUREMENT)**

DATE : APRIL 16, 2024

PROJECT NO. : QCPL-24-PCS-0186

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : PEST CONTROL SERVICES
Approved Budget of the Contract : P 425,000.00
End-User / Implementing Office : QUEZON CITY PUBLIC LIBRARY

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **APRIL 19, 2024, 10:00 A.M.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2024);
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services**
- 6 Income/Business Tax Return (for FY 2023) (For ABCs above P500,000.00)
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by **QC BAC- Goods and Services**.

NOTE: Submission of a Document Request List (DRL) is required prior to the issuance of the Long Brown Envelope.


† **ATTY. DOMINIC B. GARCIA**
Officer-in-Charge / Head, BAC-Secretariat

TERMS AND CONDITIONS					
1.	Bidders shall provide correct and accurate information required in this form.				
2.	Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.				
3.	Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.				
4.	Quotation exceeding the Approved Budget for the Contract (ABC) shall be rejected .				
5.	Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.				
6.	Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.				
7.	The City General Services Department (CGSD) shall have the right to inspect the goods.				
8.	<u>Non-submission of eligibility documents shall mean disqualification of Quotation.</u>				
9.	Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.				
10.	Failure to follow these instructions will disqualify your entire quotation.				

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
	GENERAL PEST CONTROL SERVICES				
1	<div>Area of Coverage:</div> <div>DISTRICT I - BRANCH LIBRARIES</div> <div> <u>Balingasa</u> General Pesticide Control and Prevention Package Inclusion: Misting Treatment standard for 40sqm. floor plan </div> <div> <u>Masambong</u> General Pesticide Control and Prevention Package Inclusion: Misting Treatment standard for 90sqm. floor plan </div> <div>DISTRICT II - BRANCH LIBRARIES</div> <div> <u>Bagong Silangan</u> General Pesticide Control and Prevention Package Inclusion: Misting Treatment standard for 105sqm. floor plan </div> <div> <u>Holy Spirit</u> General Pesticide Control and Prevention Package Inclusion: Misting Treatment standard for 39sqm. floor plan </div> <div>DISTRICT III - BRANCH LIBRARIES</div> <div> <u>Matandang Balara</u> General Pesticide Control and Prevention Package Inclusion: Misting Treatment standard for 98sqm. floor plan </div> <div> <u>Greater Project IV</u> General Pesticide Control and Prevention Package Inclusion: Misting Treatment standard for 213sqm. floor plan </div> <div> <u>Tagumpay</u> General Pesticide Control and Prevention Package Inclusion: Misting Treatment standard for 30sqm. floor plan </div>	lot	1		

Handwritten signature/initials in blue and red ink.

	<p><u>DISTRICT IV - BRANCH LIBRARIES</u></p> <p>U.P. Campus Pook Amorsolo General Pesticide Control and Prevention Package Inclusion: Misting Treatment standard for 21sqm. floor plan</p> <p>U.P. Campus Pook Dagohoy General Pesticide Control and Prevention Package Inclusion: Misting Treatment standard for 24sqm. floor plan</p> <p>Krus Na Ligas General Pesticide Control and Prevention Package Inclusion: Misting Treatment standard for 31sqm. floor plan</p> <p>San Isidro Galas General Pesticide Control and Prevention Package Inclusion: Misting Treatment standard for 62sqm. floor plan</p> <p><u>DISTRICT V - BRANCH LIBRARY</u></p> <p>North Fairview General Pesticide Control and Prevention Package Inclusion: Misting Treatment standard for 119sqm. floor plan</p> <p><u>Terms and Conditions:</u> -Warranty: Upon issuance of Notice to Proceed until December 31, 2024 - Quarterly Visit</p>				
2	<p>Area of Coverage:</p> <p><u>DISTRICT I - BRANCH LIBRARIES</u></p> <p>Project 8 Intensive General Pesticide Treatment & Prevention Package Inclusion: Top of the Line Termiticide 6 in Ground Bait Station (Bayer Agenda) at Standard for 400sqm. floor plan.</p> <p>Project 7 Intensive General Pesticide Treatment & Prevention Package Inclusion: Top of the Line Termiticide 6 in Ground Bait Station (Bayer Agenda) at Standard for 100sqm. floor plan.</p> <p><u>DISTRICT II - BRANCH LIBRARY</u></p> <p>Payatas Lupang Pangako Intensive General Pesticide Treatment & Prevention Package Inclusion: Top of the Line Termiticide 6 in Ground Bait Station (Bayer Agenda) at Standard for 240sqm. floor plan.</p> <p><u>DISTRICT III - BRANCH LIBRARY</u></p> <p>Escopa II Intensive General Pesticide Treatment & Prevention Package Inclusion: Top of the Line Termiticide 6 in Ground Bait Station (Bayer Agenda) at Standard for 22sqm. floor plan.</p> <p><u>DISTRICT IV - BRANCH LIBRARY</u></p> <p>Cubao Intensive General Pesticide Treatment & Prevention Package Inclusion: Top of the Line Termiticide 6 in Ground Bait Station (Bayer Agenda) at Standard for 150sqm. floor plan.</p>	lot	1		

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<div>DISTRICT V - BRANCH LIBRARY</div> <div>Lagro Intensive General Pesticide Treatment & Prevention Package Inclusion: Top of the Line Termiticide 6 in Ground Bait Station (Bayer Agenda) at Standard for 230sqm. floor plan</div> <div>DISTRICT VI - BRANCH LIBRARIES</div> <div>Talipapa Intensive General Pesticide Treatment & Prevention Package Inclusion: Top of the Line Termiticide 6 in Ground Bait Station (Bayer Agenda) at Standard for 48sqm. floor plan</div> <div>Pasong Tamo Intensive General Pesticide Treatment & Prevention Package Inclusion: Top of the Line Termiticide 6 in Ground Bait Station (Bayer Agenda) at Standard for 50sqm. floor plan</div> <div><i>Terms and Conditions:</i> Warranty: Until December 31, 2024</div>				
	TOTAL			

Amount in Words: _____

OTHER REQUIREMENTS:
1. Statement of Warranty: Until December 31, 2024

COST DERIVATION

LOCATION	FLOOR AREA	TOTAL COST
FOR ITEM NO. 1 – BRANCH LIBRARIES		
District I		
Balingasa	40sq.m.	
Masambong	90sq.m	
District II		
Bagong Silangan	105sq.m	
Holy Spirit	39sq.m.	
District III		
Matandang Balara	98sq.m.	
Greater Project IV	213sq.m.	
Tagumpay	30sq.m.	
District IV		
U.P. Campus Pook Amorsolo	21sq.m.	
U.P. Campus Pook Dagohoy	24sq.m	
Krus Na Ligas	31sq.m.	
San Isidro Galas	62sq.m.	
District V		
North Fairview	119sq.m.	
Sub total	P	

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FOR ITEM NO. 2 – BRANCH LIBRARIES		
District I		
Project 8	400sq.m.	
Project 7	100sq.m.	
District II		
Payatas Lupang Pangako	240sq.m.	
District III		
Escopa II	22sq.m.	
District IV		
Cubao	150sq.m.	
District V		
Lagro	230sq.m.	
District VI		
Talipapa	48sq.m.	
Pasong Tamo	50sq.m.	
Sub Total		P
GRAND TOTAL		P

Delivery Period : Upon Request by the End-User
Warranty : until December 31, 2024

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address

Handwritten signature and initials in blue and red ink.