



REQUEST FOR QUOTATION
NEGOTIATED 53.9
SMALL VALUE PROCUREMENT

DATE : APRIL 16, 2024 ✓
Project
No. : QCU-24-SOP-0557 ✓

Name of Company : _____
Address : _____
Contact No. : _____
Project Title : PROCUREMENT OF FIRST AID KIT AND OTHERS ✓
Approved Budget of
the Contract : P 88,908.60 ✓
End-User /
Implementing Office : QUEZON CITY UNIVERSITY ✓

BREAKDOWN OF APPROVED BUDGET FOR THE CONTRACT (ABC) ✓	
FOR ITEM NOS. 1-5 ✓	P 69,684.60 ✓
FOR ITEM NOS. 6-7 ✓	P 19,224.00 ✓
TOTAL ABC:	P 88,908.60 ✓

Please quote your best offer for the item/s described below, subject to the Terms and Conditions provided. Submit your quotation duly signed by you or your duly authorized representative not later than **APRIL 19, 2024, 10:00 A.M.** Philippine Standard Time, together with the following documents of your company:

- 1 PhilGEPS certificate (not expired on the time of opening of quotations);
- 2 Business Registration (DTI/SEC)
- 3 Mayor's/Business Permit (2024); ✓
- 4 Tax Clearance; and
- 5 Omnibus Sworn Statement prescribed by the **QC BAC- Goods and Services** ✓
- 6 Income/Business Tax Return (for FY 2023) (For ABCs above P500,000.00) ✓
- 7 If applicable, the JVA in case the joint venture is already in existence, or duly notarized statements from all the potential joint venture partners stating that they will enter into and abide by the provisions of the JVA in the instance that the bid is successful.

in a **SEALED LONG BROWN ENVELOPE** issued by QC BAC- Goods and Services.

NOTE: Submission of a Document Request List (DRL) is required prior to the issuance of the Long Brown Envelope.

↑ **ATTY. DOMINIC B. GARCIA** ✓
Officer-In-Charge/Head, BAC Secretariat

QCU-24-SOP-0557 ✓

Page 1 | 3

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APR 19 2024

TERMS AND CONDITIONS

1. Bidders shall **provide correct and accurate** information required in this form.
2. Price quotation/s must be valid for a period of thirty (30) calendar days from the date of submission.
3. Price quotation/s, to be denominated in Philippine Peso shall include all taxes, duties and/or levies payable.
4. Quotation **exceeding** the Approved Budget for the Contract (ABC) shall be **rejected**.
5. Award of contract shall be made to the lowest quotation (for goods) or the highest rated offer (for consulting services) which complies with the minimum technical specifications and other terms and conditions stated herein.
6. Any interlineations, erasures or overwriting shall be valid only if they are signed or initialed by you or any of your duly authorized representative/s.
7. The City General Services Department (CGSD) shall have the right to inspect the goods.
8. Non-submission of eligibility documents shall mean disqualification of Quotation.
9. Liquidated damages equivalent to one tenth (1/10) of one percent (1%) of the value of the goods not delivered within the prescribed delivery period shall be imposed per day of delay. CGSD shall rescind the contract once the cumulative amount of liquidated damages reaches ten percent (10%) of the amount of the contract, without prejudice to other courses of action and remedies open to it.
10. Failure to follow these instructions will disqualify your entire quotation.

After having carefully read and accepted the Terms and Conditions, I/We submit our quotation/s as follows:

ITEM NO.	ITEM & DESCRIPTION	UNIT OF ISSUE	QTY.	UNIT PRICE	ITEM TOTAL
	ACADEMIC PROGRAM				
1	FIRST AID KIT Box • Plastic case material • Depth of 170 mm • Height of 90 mm • Width of 270 mm Must Contain: • Kit/refill contents include burn dressings 10 x 10 cm, clothing cutters, first aid guidance leaflet, conforming bandages, face shields, foil blankets, microporous tape, safety pins (pack of 12 assorted), 2 x triangular bandages, 2 x finger dressings, 2 x sterile eye dressings, wash proof plasters (pack of 20), sterile moist wipes (pack of 20) and a pair of nitrile gloves	set	10		
2	THERMAL SCANNER Infrared Thermal Scanner Infrared Forehead Thermometer 1 Second Measurement °C/°F Switchable 50 Memory Red Backlight Fever Alert Infrared Technology	piece	2		
3	BLOOD PRESSURE MONITOR 60° Accuracy Cuff Wrapping Guide Body Movement Detection Irregular Heartbeat Detection Hypertension Indicator Enhanced Technology Average for last 3 readings within 10 minutes Stores 60 Measurements in Memory with date and time 360° Accuracy Cuff Effortless clinical accuracy from the comfort of home ✓	piece	2		

Handwritten signature/initials

4	PULSE OXIMETER ✓ %Spo2 & Pulse Rate - Big LED screen display for easy reading Shielded Design blocks Ambient Light Biocompatibility & Anti-Allergic Design One-touch ON/OFF key Pulse Strength Indicator ✓ Cord attached - Economical & portable health management tool ✓	piece	1		
5	THERMOMETER ✓ For oral, rectal, underarm (armpit), water resistant, buzzer, battery replaceable, fast measurement, display in 0.1 degree increment, selectable °C / °F ✓	piece	1 ✓		
	STUDENT SERVICES PROGRAM				
6	SPINE BOARD ✓ With holes around the stretcher for convenient transportation. On head end there is a space to fix head immobilizer. Floats in water. ✓ Equipped with 3 safety belts. Spider strap (optional) Size: Length 184 cm x Width 45 cm x Height 6 cm Load capacity: 160kg✓	piece	2		
7	TRAUMA BAG ✓ Bag designed for first responders like paramedics and firefighters who may be treating patients with traumatic injuries. Trauma bags hold a variety of equipment and supplies that may be useful and are extremely rugged so they can withstand sometimes harsh conditions in the field. Large size ✓	piece ✓	3 ✓		
Total Quoted Amount					

Amount in Words: _____

Delivery Period : Thirty (30) Calendar Days ✓

Warranty : _____

Signature over printed name

Office Telephone No./Fax/Mobile No.

Date

Email Address

Other Requirement:
1) Copy of valid, current License to Operate for Medical Supplies/Devices from DOH Accreditation as Supplier, Distributor or Manufacturer ✓