

TERMS OF REFERENCE

PROJECT TITLE: SUPPLY AND DELIVERY OF ENGLISH READING RESOURCES FOR PUBLIC ELEMENTARY AND SECONDARY SCHOOLS IN QUEZON CITY

I. RATIONALE AND BRIEF BACKGROUND

According to the Department of Education, the poor performance of the Philippines in the 2022 Program for International Student Assessment (PISA) suggests that Filipino students are 5 to 6 years behind in the required learning competencies. In Reading, Math and Science, Philippines scored 120 points below the average scores.

In 2021, the World Bank reported that nine (9) out of ten (10) Filipino children aged 10 yrs. old, are struggling to read and understand a simple text. Making Philippines one of the countries with the highest learning poverty rate in Asia.

The Schools Division Office likewise reported that as of November 8, 2023, 1446 Grades 3-6 and 83 Grades 7-12 learners were assessed to be non-readers.

As a response, the Quezon City Government established the Zero Illiteracy Tutoring Program. One of the components of the program, aside from the tutorial services, is the provision of learning and teaching resources to public schools. These resources are intended to help improve the literacy skills of the students, address learning loss and achieve the desired learning outcomes.

II. OBJECTIVES

To provide select public schools with self-guided and leveled supplemental reading and comprehension materials that enables students to:

1. Enhance proficiency in comprehension, expand vocabulary, foster fluency, refine word analysis abilities, and cultivate effective study techniques.
2. Strengthen targeted skills for students exhibiting areas of weakness through tailored reinforcement activities.
3. Captivate student interest by immersing them in a diverse range of fiction and non-fiction texts, thereby broadening their knowledge base and stimulating intellectual curiosity.

III. PROJECT SCOPE OF WORK

The package includes:

1. Production and delivery of English Reading Resources with three (3) different levels and includes reading booklets, answer key cards, and teachers' handbook.
2. Free four (4) hours training for at least six (6) teachers per recipient school (32 schools). The training will be conducted prior to the use of the reading resources and is meant to familiarize teachers with

the components and its effective use. The training also includes how to administer the monitoring tool.

3. Free access and use of the students' progress monitoring tool.

IV. AREA OF COVERAGE

Intended project beneficiaries are select public elementary schools and public secondary schools in Quezon City.

V. PROJECT DURATION

Delivery of the English Reading Resources shall commence upon issuance of Notice to Proceed and shall be completed within sixty (60) calendar days.

VI. PROJECT STANDARD AND REQUIREMENTS

The bidder shall be eligible to participate in the bidding process, provided that they meet the following qualifications:

1. With extensive expertise and experience in developing and printing educational materials for children;
2. With at least 30 years in business;
3. The bidder must be recognized by reputable organizations such as Catholic Education of the Philippines (CEAP), National Book Development Board (NBDB), the Reading Association of the Philippines (RAP) and the Department of Education (DepEd);
4. Has implemented similar projects in at least 10 public and private schools;
5. The English Reading Resources must have been used in private and public schools for at least 5 years;
6. Has an existing print library of publicly available titles with more than 100 titles in print and actively sold;
7. Has conducted learning sessions with teachers on developing children's love for books, reading and lifelong learning.
8. The bidder must be the authorized distributor of the product being procured.

VII. APPROVED BUDGET FOR THE CONTRACT (ABC)

The Approved Budget for the Contract (ABC) of the project is Eleven Million Seven Hundred Thousand Pesos only (PhP 11,700,000.00) inclusive of all applicable taxes, commissions, bank charges and other fees as may be incurred in the process.

VIII. TERMS OF PAYMENT

In consideration for the supply and delivery of the English Reading Resources as provided herein, the City shall pay the Provider the contract price upon completion of delivery of the English Reading Resources.

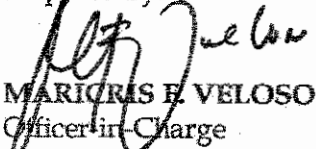
IX. PENALTIES FOR BREACH OF CONTRACT

Failure to deliver goods according to the standards and requirements set by the City shall constitute an offense and shall subject the Contractor to penalties and/or liquidated damages pursuant to RA 9184 and its revised implementing rules and regulations.

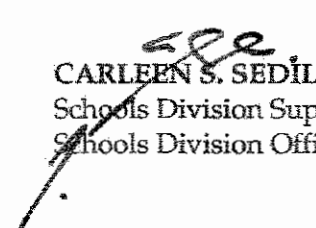
X. TERMINATION OF CONTRACT

The Contract may be terminated by the aggrieved party, in case of breach of contract, fault or gross negligence by the other party. Provided that, the other party failed to remedy the breach, fault, or gross negligence despite the lapse of 30 days written notice from the aggrieved party.

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