



QUEZON CITY GOVERNMENT
BAC – GOODS AND SERVICES



INVITATION TO BID

May 20, 2024

| NO. | PROJECT NO. | OFFICE | PROJECT NAME | AMOUNT | SOURCE OF FUND | DELIVERY PERIOD |
|-----|------------------------------|--|---|--------------|----------------|-----------------|
| 1. | BCRD-24-OE-0812B | BARANGAY AND COMMUNITY RELATIONS DEPARTMENT | DUPLICATING MACHINE AND OTHERS | P 836,991.00 | GENERAL FUND | 6 MONTHS |
| 2. | BUDGET-24-OESC-0887 | CITY BUDGET DEPARTMENT | INK CARTRIDGE AND OTHERS | P 987,796.00 | GENERAL FUND | 30 CD |
| 3. | CLIMATE-24-SOP-0227 | CLIMATE CHANGE AND ENVIRONMENTAL SUSTAINABILITY DEPARTMENT | SAFETY HARD HATS AND OTHERS | P 758,108.60 | GENERAL FUND | 30 CD |
| 4. | CONSO-24-OESC-0318B | BOARD OF ASSESSMENT APPEALS AND METROPOLITAN TRIAL COURT (JUDICIARY) | INK CARTRIDGE AND OTHERS | P 197,548.35 | GENERAL FUND | 30 CD |
| 5. | CPO-24-OESC-0935 | CITY PROSECUTOR'S OFFICE | TONER AND OTHERS | P 113,000.00 | GENERAL FUND | 30 CD |
| 6. | ENGINEERING-24-VPA-0473B | DEPARTMENT OF ENGINEERING | FREON AND OTHERS | P 278,073.00 | GENERAL FUND | 30 CD |
| 7. | NDH-24-HME-0915 | NOVALICHES DISTRICT HOSPITAL | CRYOSURGICAL GUN | P 900,000.00 | GENERAL FUND | 60 CD |
| 8. | OCM(POPS)-24-JE-0924 | OFFICE OF THE CITY MAYOR - POPS PLAN | SWEEPER | P 975,000.00 | GENERAL FUND | 60 CD |
| 9. | OCM(POPS)-24-OE-0492B | OFFICE OF THE CITY MAYOR - POPS PLAN | LAPTOP AND OTHERS | P 955,500.00 | GENERAL FUND | 30 CD |
| 10. | OCM-24-OE-0697 | OFFICE OF THE CITY MAYOR | LAPTOP AND OTHERS | P 742,877.50 | GENERAL FUND | 30 CD |
| 11. | OVM-24-OESC-0866 | OFFICE OF THE VICE MAYOR | TONER AND INK CARTRIDGE | P 104,000.00 | GENERAL FUND | 30 CD |
| 12. | OVM-24-PE-0853 | OFFICE OF THE VICE MAYOR | CAMERA WITH LENS AND OTHERS | P 468,840.00 | GENERAL FUND | 30 CD |
| 13. | QCCCD-24-OSD-0586B | QUEZON CITY CENTER FOR CHILDREN WITH DISABILITIES | VARIOUS OFFICE SUPPLIES (STICKY NOTE, ID CASE HOLDER, AND OTHERS) | P 727,433.69 | GENERAL FUND | 30 CD |
| 14. | QCRRMO-24-MSLI-0717C | QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE | CPR MANNEQUIN AND BAG VALVE MASK | P 690,000.00 | GENERAL FUND | 60 CD |
| 15. | QCRRMO-24-PGDM-0681B | QUEZON CITY DISASTER RISK REDUCTION AND MANAGEMENT OFFICE | PORTABLE GENERATOR SET SILENT TYPE | P 120,000.00 | GENERAL FUND | 30 CD |
| 16. | QCDTRC(TAHANAN)-24-OSD-0723B | QUEZON CITY DRUG TREATMENT AND REHABILITATION CENTER (TAHANAN) | VARIOUS OFFICE SUPPLIES AND OTHERS | P 419,675.20 | GENERAL FUND | 30 CD |
| 17. | QCU-24-HCS-0530 | QUEZON CITY UNIVERSITY | CNC ROUTER TOOL BITS | P 309,827.00 | GENERAL FUND | 30 CD |

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|-----|-----------------------|---|---|--------------|----------------|-----------------|
| 18. | QCU-24-SERVICES-0292 | QUEZON CITY UNIVERSITY | PERSONAL ACCIDENT INSURANCE PLAN FOR THE STUDENTS OF THE QUEZON CITY UNIVERSITY | P 486,914.60 | TRUST FUND | 15 CD |
| 19. | QCU-24-SERVICES-0752B | QUEZON CITY UNIVERSITY | SUBSCRIPTION TO CLOUD HOSTING FOR THE INTEGRATED LIBRARY SYSTEM (ILS) OF QUEZON CITY UNIVERSITY | P 100,000.00 | GENERAL FUND | 30 CD |
| 20. | RMBGH-24-APP-0792B | ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL | REFRIGERATOR, EXHAUST FAN AND OTHERS | P 501,059.50 | GENERAL FUND | 60 CD |
| 21. | RMBGH-24-HCS-0791 | ROSARIO MACLANG BAUTISTA GENERAL HOSPITAL | SOCKET WRENCH, CUTTING PLIERS AND OTHERS | P 163,980.00 | GENERAL FUND | 30 CD |

- The **QUEZON CITY LOCAL GOVERNMENT**, through the *General Fund and Trust Fund* of various years intends to apply the sums stated above being the ABC to payments under the contract for the above stated projects of contract for each lot/item. Bids received in excess of the ABC shall be automatically rejected at bid opening.
- The **QUEZON CITY LOCAL GOVERNMENT** now invites bids for various *Projects*. Delivery of the Goods is required as stated above. Bidders should have completed, within *the last three (3) years* from the date of submission and receipt of bids, a contract similar to the Project. The description of an eligible bidder is contained in the Bidding Documents, particularly, in Section II. Instructions to Bidders.
- Bidding will be conducted through open competitive bidding procedures using a non-discretionary “*pass/fail*” criterion as specified in the 2016 revised Implementing Rules and Regulations (IRR) of Republic Act (RA) No. 9184.
 - Bidding is restricted to Filipino citizens/sole proprietorships, partnerships, or organizations with at least sixty percent (60%) interest or outstanding capital stock belonging to citizens of the Philippines, and to citizens or organizations of a country the laws or regulations of which grant similar rights or privileges to Filipino citizens, pursuant to RA No. 5183.
- Prospective Bidders may obtain further information from **QUEZON CITY GOVERNMENT Bids and Awards Committee (BAC) Secretariat** and inspect the Bidding Documents at the address given below during *weekdays from 8:00 a.m. – 5:00 p.m.*
- A complete set of Bidding Documents may be acquired by interested Bidders on **Tuesday, May 21, 2024** from the given address and website(s) below and upon payment of the applicable fee for the Bidding Documents, pursuant to the latest Guidelines issued by the GPPB. The Procuring Entity shall allow the bidder to present its proof of payment for the fees in person.

STANDARD RATES:

| Approved Budget for the Contract | Maximum Cost of Bidding Documents (in Philippine Peso) |
|-----------------------------------|--|
| 500,000 and below | 500.00 |
| More than 500,000 up to 1 million | 1,000.00 |

The following are the requirements for purchase of Bidding Documents;

- PhilGEPS Registration Certificate (Platinum – 3 pages)
- Document Request List (DRL)
- Authorization to Purchase Bidding Documents
 - Corporate Secretary Certificate for corporation (specific for the project)
 - Special Power of Attorney for single proprietorship (specific for the project)
- Notarized Joint Venture Agreement (as applicable)
- Bids must be duly received by the BAC Secretariat through manual submission at the 2nd Floor, Procurement Department, Finance Building, Quezon City Hall Compound on or before **10:00 A.M. of Tuesday, May 28, 2024**. Late bids shall not be accepted.

7. All Bids must be accompanied by a bid security in any of the acceptable forms and in the amount stated in ITB Clause 14.
8. Bid opening shall be on **11:00 A.M. of Tuesday, May 28, 2024** at the given address below and/or via Zoom. Bids will be opened in the presence of the bidders' representatives who choose to attend the activity.

Topic: BAC-GOODS & SERVICES BIDDING

Join Zoom Meeting

<https://us02web.zoom.us/j/85850855933?pwd=R2dZUUp4Z3lyU29iZGVlWmdKRjZCdz09>

Meeting ID: 858 5085 5933

Passcode: 118682

9. The *Quezon City Local Government* reserves the right to reject any and all bids, declare a failure of bidding, or not award the contract at any time prior to contract award in accordance with Sections 35.6 and 41 of the 2016 revised IRR of RA No. 9184, without thereby incurring any liability to the affected bidder or bidders.
10. For further information, please refer to:

ATTY. DOMINIC B. GARCIA

OIC, Procurement Department

2nd Floor, Procurement Department,

Finance Building, Quezon City Hall Compound

Elliptical Road, Barangay Central Diliman, Quezon City.

Email Add: bacgoods.procurement@quezoncity.gov.ph

Tel. No. (02)8988-4242 loc. 8506/8710

Website: www.quezoncity.gov.ph

11. You may visit the following websites:

For downloading of Bidding Documents: www.quezoncity.gov.ph

By:


MS. MA. MARGARITA S. MEJIA, DPA
Chairperson, QC-BAC-Goods and Services