



Republic of the Philippines
PROCUREMENT DEPARTMENT
Quezon City Government



PO Number **2403073**

Purchase Order Date: **MAY 07 2024**

Procuring Unit : **QUEZON CITY ANTI-DRUG ABUSE ADVISORY COUNCIL** Project Number : **QCADAAC-24-OE-0190**
Company Name : **4PJ TRADING AND CONSTRUCTION** Mode of Procurement : **Public Bidding**
Address : **Blk 13 Lot 29 Woodpecker St. Camella Homes Springville East 2 Molino IV Bacoor City** Resolution No. : **24-PB-162**
Business Type : **Sole Proprietorship Registration #2353918** TIN Number : **481-914-955-0000**
Contact Number : **0968-0273-219**

Sir/Madam:

Please furnish this office the following articles subject to the terms and conditions contained here:

Place of Delivery : CGSD Central Warehouse

Delivery Schedule : Within Forty-Five (45) Calendar Days

Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
6	WATER DISPENSER - FUJIDENZO - 17.5 Kg in weight; L 38.6 x W 35.8 x H 105 (cm) in Dimensions; 3 faucet design; Double safety design to prevent overheat; high-efficiency compressor cooling; high power stainless steel hot water tank; 1 year warranty on parts & services	Unit	1	9,039.00	9,039.00
7	AIR PURIFIER - KAISA VILLA - 7,000 high density plasma cluster ions and fan air purification; Built-in dust and Odor sensors; Max/Med/Slow Operation modes; Air Purifying HEPA Filter captures 99.97% pollen, dust, pet dander, smoke;	Unit	1	12,148.00	12,148.00

Total Amount : 1,399,365.28

Total Amount In Words (Pesos): One Million Three Hundred Ninety-Nine Thousand Three Hundred Sixty-Five Pesos and 28/100 Only

MA. JOSEFINA G. BELMONTE
City Mayor



JETRICIA CASTAÑO 5/17/2024
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

OBR : /A-2024-3486

Approved Budget for the Contract : 1,405,365.00



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Payment Term : Credit

Stock No.	Item	Unit of Issue	QTY	Unit Cost	Amount
1	Fingerprint Reader - Live - 500dpi, minimum 12.8mm x 16.5mm scan area, 8-bit grayscale	Unit	142	4,881.09	693,114.78
2	Webcam - AIODIY - Resolution: 720/30fps, Focus Type: Fixed focus, Lens Technology: Standard	Unit	142	650.00	92,300.00
3	DESKTOP COMPUTER - DELL All-in-One 12 Gen Intel core i7-1255U or its equivalent benchmark (12MB Cache, up to 4.7 GHz, 10 Cores) Intel Iris Xe Graphics or its equivalent 16GB, 1x16GB, DDR4, 3200MHz 512GB, M.2, PCIe NVMe, SSD 23.8 inch FHD (1920x1080), Anti-Glare Intel Wi-Fi 6E (6GHz) AX2 11 2x2 Bluetooth 5.2 Wireless Card 90 W AC adapter, 4.5 mm barrel Windows 11 Pro Wireless Keyboard and Mouse Color White or Black Free: Microsoft Office Home & Student 2021	Unit	3	100,236.50	300,709.50
4	LAPTOPCOMPUTER - ASUS Black or Silver color, 14inch 2.8K (2880 x 1800) OLED, Intel Core i7-12700H Processor 2.3Ghz or its equivalent benchmark; Intel Iris Xe Graphics or its equivalent; 16GB DDR4 RAM 512GB M.2 NVMe PCIe 3.0 SSD + 1 TB HDD Windows 11 Pro 70Whrs, 3SIP, 3-cell Li-ion Wi-Fi 6E(802.11ax) (Dual band) 2 2 + Bluetooth 5.2 Free: Microsoft Office Home & Student 2021 (Pre-Installed) Accessories: with the inclusion of laptop bag	Unit	3	92,750.00	278,250.00
5	PRINTER - BROTHER - Print, Scan, Copy; On demand inkjet print method; 5760 x 1440 dpi Max Resolution; Wi-fi & Wi-fi Direct; Borderless printing up to 4R; Up to 100 sheets of plain paper standard input capacity; OS Compatibility - Windows XP; XP Professional; Vista; 7; 8; 8.1; 10; windows server 2003; 2008; 2012; 2016; 2019; USB 2.0	Unit	1	13,804.00	13,804.00

MA. JOSEFINA G. BELMONTE
City Mayor

JETRICHA CASTAÑO 5/17/2024
Signature Over Printed Name of Supplier / Date

Funds Available:

RUBY G. MANANGU
City Accountant

Approved Budget for the Contract : 1,405,365.00

OBR : 11 - 2024 - 7486

TERMS AND CONDITIONS

1. ALL PRICES INDICATED HEREIN ARE VALID, BINDING AND EFFECTIVE AT LEAST WITHIN THIRTY (30) CALENDAR DAYS FROM DATE OF RECEIPT.
2. AWARDEE shall be responsible for the source(s) of its supplies/materials/equipment and shall make deliveries in accordance with the schedule, quality and specification of the award and purchase order. Failure by the AWARDEE to comply with the same shall be a ground for cancellation of the award and purchase order issued to that AWARDEE and for re-awarding the item(s) to the ALTERNATE AWARDEE.
3. AWARDEE shall pick up purchase order(s) issued in its favor within three (3) days after receipt of notice to that effect. A telephone call, fax transmission or electronic mail (e-mail) shall constitute an official notice to the AWARDEE. Thereafter, if the purchase order(s) remains unclaimed, the said purchase order(s) shall be sent by mailing or courier, messengerial service to the AWARDEE. To avoid delay in the delivery of the requesting end-user's requirement, all DEFAULTING AWARDEES shall be precluded from proposing or submitting a substitute sample.
4. Subject to the provisions of the preceding paragraph, where AWARDEE has accepted a purchase order but fails to deliver the required product(s) within the time called for in the same order, the delivery period may be extended a maximum of fifteen (15) calendar days under liquidated damages to make good the delivery. Thereafter, if AWARDEE has not completed the
5. delivery within the extended period, the subject purchase order shall be cancelled and the award for the undelivered balance, withdrawn from that AWARDEE. The BAC-Goods and Services shall then purchase the required item(s) from such other source(s) as it may determine, with the difference in price to be charged against the DEFAULTING AWARDEE. Refusal by the DEFAULTING AWARDEE to shoulder the price difference shall be ground for its disqualification from future bids of the same items, without prejudice to the imposition of other sanction as prescribed under RA 9184 and its RIRR.
6. When the supplier fails to satisfactorily deliver goods/services under the contract within the specified delivery schedule, inclusive of duly granted time extensions, if any, the supplier shall be liable for damages for the delay and shall pay the procuring entity liquidated damages, not by way of penalty, an amount equal to one-tenth (1/10) of one percent (1%) of the cost of the delayed goods/services scheduled for delivery for everyday of delay until such goods/services are finally delivered and accepted by the procuring entity concerned.
7. Rejected deliveries shall be construed as non-delivery of product(s)/item(s) so ordered and shall be subject to liquidated damages, subject to the terms and conditions prescribed under paragraph 4 hereof.
8. Supplier shall guarantee its deliveries to be free from defects. Any defective item(s)/product(s), therefore that maybe discovered by the **Quezon City Government** within three (3) months after acceptance of the same, shall be replaced by the supplier within seven (7) calendar days upon receipt of a written notice to that effect.
9. All duties, excise and other taxes and revenue charges, if any, shall be for the supplier's account.
10. As a pre-condition to payment, IMPORTANT DOCUMENTS specifically showing the condition and serial numbers of the imported equipment purchased should be submitted by the supplier to the **Quezon City Government**.
11. All transactions are subject to applicable withholding taxes in accordance with existing BIR rules and regulations.
12. Supplier shall furnish the End-user through the City General Services Department stockroom, the articles, described above;
13. The **Quezon City Government** reserves the right to accept or reject delivered articles if found not in conformity to the specifications, terms and conditions stipulated.
14. Provisions contained in Title VI, Book IV of the Civil Code of the Philippines on Sales are hereby incorporated and made as an Integral part hereof.

MAY 17 2024

15. This contract shall also serve as **Notice to Proceed**, to take effect on _____ and to expire on -

JUL 01 2024

CONFORME:

JETRICHA CASTAÑO

SIGNATURE OVER PRINTED NAME

AUTHORIZED REPRESENTATIVE

IN THE CAPACITY OF

3/17/2024

DATE

Duly authorized to sign this Purchase Order for and on behalf of

4PD TRADING AND CONSTRUCTION

COMPANY NAME

SUBSCRIBED AND SWORN to before me this ____ day of _____, _____ at _____, Philippines. Affiant personally known to me and were identified by me through competent evidence of identity as defined in the 2004 Rules on Notarial Practice (A.M. No. 02-8-13-SC). Affiants exhibited to me his/her _____ with his/her photograph and signature appearing thereon with No. _____.

Doc. No. _____

Page No. _____

Book No. _____

Series of _____

***This Purchase Order shall be deemed invalid without Notary Seal (for project amounting to Php2,500,000.00 and above only)